



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, October 4, 2016
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Clay Parker, Mayor
Gary Jones, Mayor Pro Tem
Daniele Jackson
Rob Schmid

Councilmembers Absent:

Suren Patel (absent)

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The City of Red Bluff is an equal opportunity provider

Staff Present:

Rick Crabtree, City Manager/City Attorney
Robin Kampmann, Interim Public Works Director
Donna Gordy, City Treasurer
Sandy Ryan, Finance Director
Jo Anna Lopez, City Clerk
Kyle Sanders, Police Chief
Matt Shobash, Fire Division Chief

PLEDGE OF ALLEGIANCE:

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for those in attendance.

PROCLAMATION:

1. FIRE PREVENTION WEEK, OCTOBER 9-15, 2016

Mayor Parker read and presented the Proclamation to Division Chief Matt Shobash.

CURRENT BUSINESS:

1. CHAMBER OF COMMERCE UPDATE

Dave Gowan and Scott Camp provided an informational update on Chamber of Commerce activities.

The Chamber's Strategic Marketing Plan established a "clearly delineated process of communication" with the City that provided for periodic status reports. This presentation is part of that adopted process. The City Clerk maintains a binder with current financials and other information required by the Chamber/City Agreement.

Informational Only.

2. GURNSEY AVENUE WATER SYSTEM

Robin Kampmann, Interim Public Works Director/City Engineer, reviewed the staff report and provided staff's recommendation that the City Council receives the presentation for the Gurnsey Avenue Water System presented by the Tehama County Environmental Health Department.

Tia Brandon, Tehama County Environmental Health, reported on the compliance order issued for the Gurnsey Avenue Water System and the best option for those affected is to connect to the City of Red Bluff water system.

The Tehama County Environmental Health Department has issued a compliance order to the Gurnsey Avenue Water System for a Nitrate exceedance. It appears that, due to site restrictions, the drilling of a new well is not a viable solution and that connection into the City of Red Bluff water system may be the best option.

The Gurnsey Avenue Water System consists of one well that was drilled in 1933. This system serves 14 parcels located outside the City Limits.

Approximately 10 years ago the water system had a contract with the City of Red Bluff to provide a secondary backup source of water in the case that the well failed. This connection and contract has since been terminated.

Currently the Nitrate concentration at the Gurnsey well exceeds the Nitrate maximum containment level allowed by the State for Small Water Systems. Due to this violation all residences served by this water system have been placed on a DO NOT DRINK ORDER until the violations can be addressed.

Informational Only.

3. DOWNTOWN PARKING TIME LIMITS

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council:

1. Introduce Ordinance No. 1045, An Ordinance of the City of Red Bluff regarding parking time limit zones, and waive reading of the entire Ordinance.
2. Provide such other or further direction to staff as the City Council deems appropriate.

The DRBBA has requested modifications to existing downtown parking time limits which would convert 54 current 2-hour parking spaces to all day parking. A copy of the request from the DRBBA is attached. The DRBBA believes “that some of the [existing] 2-hour zones have disproportionately adverse impacts on certain downtown businesses.”

City staff has reviewed the requests from the DRBBA and are recommending all the requested changes except the requested conversion of the median parking in the 400 block of Pine Street from existing all-day, to 2-hours. This parking is used by County staff and area citizens who frequently need to park for more than 2 hours. In addition, there are few businesses located in the 400 block of Pine Street.

Finally, the proposed Ordinance also updates the fine amount to reflect parking violation fines of \$36.00 per violation.

M/S/C Councilmembers Jones and Schmid to waive the first reading and introduce Ordinance No. 1045, an Ordinance of the City of Red Bluff regarding parking time limit zones.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: Councilmembers: None

ABSENT OR NOT VOTING: Councilmember Patel (absent)

4. **AIRPORT RUNWAY 15/33 REHABILITATION PROJECT**

Robin Kampmann, Interim Public Works Director/City Engineer, reviewed the staff report and provided staff's recommendation that the City Council:

1. Adopt Resolution No. 24-2016 authorizing Mayor Clay Parker to execute the grant agreement with the Department of Transportation for an Airport Improvement Program (AIP) Matching Grant for AIP Grant Number 3-06-0193-012-2013 (Design Services for Runway 15/33 Rehabilitation).
2. Adopt Resolution No. 25-2016 authorizing Mayor Clay Parker to execute the grant agreement with the Department of Transportation for an Airport Improvement Program (AIP) Matching Grant for AIP Grant Number 3-06-0193-013-2016 (Construction Services for Runway 15/33 Rehabilitation).
3. Award of the construction contract to Tullis Inc., in the amount of \$496,556.00, for the construction of the Runway 15/33 Rehabilitation Project. Authorize the City Manager to enter into contract with Tullis Inc., and to issue a notice to proceed.

4. Award of the construction administration services contract to Mead and Hunt, in the amount of \$89,777.00, for the administration services during the Runway 15/33 Rehabilitation Project. Authorize the City Manager to enter into a contract with Mead and Hunt to perform the construction administration services.

The Runway 15/33 Rehabilitation project is to rehabilitate the pavement of Runway 15/33 with a combination of milling and AC overlay of the pavement in the southern 1,450 feet of the runway and placing a bituminous seal coat on the remainder of the runway pavement. Construction is anticipated to start after November 1, 2016.

The total design engineering cost for the Runway 15/33 Rehabilitation project was \$69,705.00. An AIP grant was received in the amount of \$62,734.50. Resolution No. 23-2016 would allow the City to apply for a state AIP matching grant in the amount of 4.5% of the project costs totaling \$3,136.73. The City will be responsible for the remaining \$3,833.77.

The total construction cost for the Runway 15/33 Rehabilitation project is \$609,783.00. The AIP grant has been approved in the amount of \$548,804.00. Resolution No. 24-2016 will allow the City to apply for a state AIP matching grant in the amount of 4.5% of the project cost totaling \$27,440.00. The City will be responsible for the remaining 5.5% of the project cost, \$33,539.00.

The bid package prepared by the apparent low bidder, Tullis Inc., has been reviewed by Mead & Hunt and evaluated for responsiveness. All bid forms were included and appear to be in order. The total construction cost is \$496,556.00 which includes an additional \$6,450.00 over the base bid to apply the final coat of pavement markings with night time closures to reduce the amount of time that the airport is closed.

To help facilitate the construction Mead and Hunt has prepared a proposal to provide construction administration services. These services include conducting a pre-construction conference to establish and review the FAA project specific requirements,

prepare a construction management plan, provide interpretation of plans and specifications, attend weekly progress meetings, review payroll reports, prepare any change orders if needed, construction observations and material testing, perform a final inspection, prepare record drawings and prepare the final construction report. The proposed Construction Administration Services contract will be in the amount of \$89,777.00.

The executed FAA Grant Agreement, No. 3-06-0193-013-2016, included both the Tullis Inc. construction costs and the Mead and Hunt construction administration services.

M/S/C Councilmembers Jackson and Jones to:

1. Adopt Resolution No. 24-2016 authorizing Mayor Clay Parker to execute the grant agreement with the Department of Transportation for an Airport Improvement Program (AIP) Matching Grant for AIP Grant Number 3-06-0193-012-2013 (Design Services for Runway 15/33 Rehabilitation).

2. Adopt Resolution No. 25-2016 authorizing Mayor Clay Parker to execute the grant agreement with the Department of Transportation for an Airport Improvement Program (AIP) Matching Grant for AIP Grant Number 3-06-0193-013-2016 (Construction Services for Runway 15/33 Rehabilitation).
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4. Award of the construction administration services contract to Mead and Hunt, in the amount of \$89,777.00, for the administration services during the Runway 15/33 Rehabilitation Project. Authorize the City Manager to enter into a contract with Mead and Hunt to perform the construction administration services.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: Councilmembers: None

ABSENT OR NOT VOTING: Councilmember Patel (absent)

5. **CONSTRUCTION CONTRACT AWARD, AIRPORT RESTAURANT BUILDING (UPSTAIRS) ASBESTOS AND DEBRIS ABATEMENT**

Robin Kampmann, Interim Public Works Director/City Engineer, reviewed the staff report and provided staff's recommendation the City Council authorizes:

1. A Supplemental Funding Appropriation from the Airport Impact Fee Fund, in the amount of \$13,700.00, for the Aviation/Airport expenditure account (57-55-520-100), for the purpose of the Asbestos and Debris Abatement in the upstairs portion of the Airport Restaurant Building.

2. The award of the construction contract to Allied Environmental, in the amount of \$13,700.00, for the Asbestos and Debris Abatement in the upstairs portion of the Airport Restaurant Building.

Although the new airport restaurant is in operation the old restaurant space upstairs remains contaminated with hazardous materials, unusable equipment and debris. The proposed construction would remove all hazardous materials, including drywall and flooring, and would provide a clean structure for future remodel projects. Additional rehabilitation work will be required in order to provide a usable space but this is a necessary first step in that process.

M/S/C Councilmembers Schmid and Jackson to authorize:

1. A Supplemental Funding Appropriation from the Airport Impact Fee Fund, in the amount of \$13,700.00, for the

Aviation/Airport expenditure account (57-55-520-100), for the purpose of the Asbestos and Debris Abatement in the upstairs portion of the Airport Restaurant Building.

2. The award of the construction contract to Allied Environmental, in the amount of \$13,700.00, for the Asbestos and Debris Abatement in the upstairs portion of the Airport Restaurant Building.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: Councilmembers: None

ABSENT OR NOT VOTING: Councilmember Patel (absent)

STAFF ITEMS:

None.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO)
- No meeting

3 Core - *meeting on October 13th*

Tehama County Transportation Commission - *No meeting*

Downtown Red Bluff Business Association -
Recapped the Beef and Brew; discussed upcoming events; annual meeting on October 18th

Community Action Agency - *Meeting October 20th; Saturday October 29th from 10 a.m. to 2 p.m. will be the Kids Spooktacular*

Tehama Economic Development Corporation -
No meeting

Executive Committee - Tehama County Solid Waste Management Agency - *No meeting*

Tehama County Solid Waste Management Agency (JPA II) - *Met on October 3rd; purchasing a vehicle*
Chamber of Commerce - *Chamber provided an update this evening*

ADJOURNMENT:

There being no further business Mayor Parker adjourned the meeting at 8:05 p.m. until the meeting of October 18, 2016.

s/ Clay Parker, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk