



# CITY OF RED BLUFF

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## CITY COUNCIL MINUTES

**Date of Meeting:** Tuesday October 15, 2013  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

### **Councilmember's Present:**

Daniele Jackson, Mayor Pro Tem  
Rob Schmid, Councilmember  
Clay Parker, Councilmember  
Ray Eliggi, Councilmember

### **Councilmember's Absent:**

Wayne Brown, Mayor (absent-excused)

## **Staff Present:**

Rick Crabtree, City Manager/City Attorney

Sandy Ryan, Finance Director

Jo Anna Lopez, City Clerk

Paul Nanfito, Police Chief

Scot Timboe, Interim Community Development Director

Bruce Henz, Public Works Director

Jon Bennett, Fire Chief

Donna Gordy, Treasurer

## **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Jackson asked Scot Timboe to lead the Pledge of Allegiance and the assembly joined in.

## **CITIZEN COMMENTS:**

Joe Harrop stated that he would like clarification on the water issue, painting of traffic lines, budget problems and the pool budget.

## **PROCLAMATIONS:**

Councilmember Parker read and presented the Red Ribbon Week Proclamation to the Young Marines.

Councilmember Schmid read and presented the Lights On After School Proclamation to Beth Birk.

Councilmember Eliggi read and presented the Western Fiddle Open Proclamation.

## **CONSENT AGENDA:**

Councilmember Schmid requested that Item 1 be pulled for clarification.

M/S/C Councilmembers Parker and Schmid to approve the remainder of the Consent Agenda.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

**1. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS – SEPTEMBER 2013**

**Recommendation:**

That the City Council accepts the open market purchases and contract awards for September of 2013.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for September of 2013 with the amount of the

bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

M/S/C Councilmembers Schmid and Eliggi to accept the open market purchases and contract awards for September 2013.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

## **2. EXPIRATION OF TERMS; VARIOUS COMMISSIONS**

### **Recommendation:**

That the City Council direct the Deputy City Clerk to solicit applications for the various City committees and commissions. These vacancies

will be advertised as per the dates on the attached Legal Notice and the attached Press Release will be distributed to the media.

Each year the City Council directs the Deputy City Clerk to advertise the various commission vacancies during October and November with City Council selection and appointment occurring the first meeting in December.

*Approved 4-0-1*

## **CURRENT BUSINESS:**

### **CHAMBER OF COMMERCE UPDATE**

Dave Gowan, Lisa Hansen and Darlene Koontz from the Chamber of Commerce provided an informational update on Chamber activities to the City Council and those in attendance.

The Chamber's Strategic Marketing Plan established a "clearly delineated process of communication" with the City that provided for periodic status reports. This presentation is part of that adopted process. The City

Clerk maintains a binder with current financials and other information required by the Chamber/City Agreement.

Informational only – no action needed.

## **PRESENTATION – TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT BURN RULES**

Alan Abbs, Air Pollution Control Officer, provided an informational presentation on the burn rules for Tehama County.

With fall approaching this will provide the City Council and community with an overview of the current APCD regulatory process governing residential burning. The City of Red Bluff does not regulate burning except that all burning is banned during fire season.

Informational only – no action needed.

## **PURCHASE OF NEW COMPUTER HARDWARE (SAN) FOR THE POLICE DEPARTMENT COMPUTER ROOM**

Paul Nanfito, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council approve the proposed Lease Agreement with Computer Logistics and Dell for the acquisition of new computer hardware (SAN) necessary for ongoing operations at the Police Department, Fire Department and the Community Center. The first year operating expenses of the lease will be paid from expenditure account no. 28-33-540-100 (Prop 30 revenue). Future payments from Props 30 funds will be dependent upon receiving future funding from the State of California beyond the 2014/2015 FY. Without this funding, the remaining four (4) years of the lease will need to come from the City of Red Bluff General Funds. Monthly payments are \$822.24 for 60 months.

Data and programs for the Police Department are operated from and stored on a Storage Area Network (SAN). This is essentially a piece of equipment that has a series of hard drives in it that runs the various

computer software programs and stores all the digital data created by these programs. The current SAN at the police department along with a loaner SAN are failing and the City needs a larger capacity SAN to continue operations at the Police Department, Fire Department and the Community Center.

M/S/C Councilmembers Eliggi and Schmid to approve the proposed Lease Agreement with Computer Logistics and Dell for the acquisition of new computer hardware (SAN) necessary for ongoing operations at the Police Department, Fire Department and the Community Center.

AYES: Councilmembers: Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

## **RESOLUTION NO. 30-2013; A RESOLUTION AUTHORIZING A STREET CLOSURE FOR THE ART WALK FOOD TRUCK RALLY**

Scot Timboe, Interim Community Development Director, reviewed the staff report and provided

staff's recommendation that the City Council adopt Resolution No. 30-2013 and authorize the temporary closure of Washington Street between Oak and Pine Street, and Pine Street between the alley west of Main Street and the alley west of Washington Street, for the Art Walk/Food Truck Rally on November 2, 2013 between 9:00 a.m. and 3:00 p.m.

For the past 10 years the Art Council has conducted the Art Walk along Main Street with participation of many shops and vendors. This year, the Art Council is requesting the addition of a Food Truck Rally on Washington Street in conjunction with the Art Walk. The Food Truck Rally would occur on November 2, 2013, the second day of the Art Walk and would be set up similar to the Farmers' Market. The event would require temporary closure of Washington Street between Oak and Pine Street, and Pine Street between the alley west of Main Street and the alley west of Washington Street on November 2, 2013 between 9:00 am and 3:00 p.m. The participating food trucks will be required to be by the Health Department.

M/S/C Parker and Eliggi to adopt Resolution No. 30-2013 with the change to the streets listed in the resolution.

AYES: Councilmembers: Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

## **PROFESSIONAL SERVICES – CDBG GRANT ADMINISTRATION AND LABOR COMPLIANCE CONSULTING SERVICES**

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council approve the Requests for Proposals and contracts, and authorize staff to advertise for bid.

The City's CDBG Grant Application has been awarded in the amount of \$1,350,000.

The funded activities are:

Public Facilities and Improvements (ATV site improvements) \$1,076,658

Activity Delivery – Public Facilities and Improvements \$86,133

Planning (ADA transition plan) \$93,023

General Program Administration \$94,186

CDBG staff is in the process of executing the Standard Agreement. The City needs to execute agreements with appropriate consultants to administer the grant in accordance with CDBG guidelines. The attached RFP's and Contracts have been reviewed and meet the CDBG requirements for these two contracts.

M/S/C Councilmembers Parker and Schmid to approve the Requests for Proposals and contracts, and authorize staff to advertise for bid.

AYES: Councilmembers: Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

## **REPLACEMENT OF THE EMERGENCY GENERATOR SERVING THE CITY HALL BUILDING COMPLEX**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council authorize staff to undertake a Request for Proposal process for the replacement of the emergency generator serving the City Hall building complex.

The Emergency Generator for the City Hall building complex is in need of replacement. The generator has been subject to numerous repairs during the past year and is no longer considered reliable for the provision of its primary and specific function; the supply of *"Backup" electrical power* for the City Hall building complex in the event of electrical power outages.

M/S/C Councilmembers Parker and Eliggi to authorize staff to undertake a Request for Proposal process for the replacement of the emergency generator serving the City Hall building complex.

AYES: Councilmembers: Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

## **APPROVAL OF WARRANT LIST**

*Action Item*

### **Recommendation:**

That the City Council approve Check Warrant No. 76572 through 76763 dated September 1, 2013 through September 30, 2013.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

M/S/C Councilmembers Schmid and Eliggi to approve Check Warrant No. 76572 through 76763 dated September 1, 2013 through September 30, 2013.

AYES: Councilmembers: Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

### **STAFF ITEMS:**

City Manager Rick Crabtree reported that the City Council was invited to the secession meeting by the Tehama County Board of Supervisors on November 13, 2013 at 6 p.m.

### **COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Cores: *No Meeting*

Tehama County Transportation Commission: *No Meeting*

Downtown Red Bluff Business Association: *Meeting on Wednesday*

Community Action Agency: *No Meeting*

Tehama Economic Development Corporation: *No Meeting*

Tehama County Sanitary Landfill JPA I: *No Meeting*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II: *No Meeting*

**ADJOURNMENT:**

There being no further business Mayor Pro Tem Jackson adjourned the meeting at 9:50 p.m. until the meeting of November 5, 2013.

*s/ Daniele Jackson, Mayor*

ATTEST:

*s/ Jo Anna Lopez, City Clerk*