



CITY OF RED BLUFF

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CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, November 18, 2014
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Daniele Jackson, Mayor
Clay Parker
Wayne Brown
Rob Schmid

Staff Present:

Rick Crabtree, City Manager/City Attorney
Sandy Ryan, Finance Director
Scot Timboe, Community Development Director
Bruce Henz, Public Works Director
Kyle Sanders, Police Captain
Ray Barber, Fire Chief
Donna Gordy, City Treasurer
JoAnna Lopez, City Clerk
Vi Cobb, Human Resources Analysis

PLEDGE OF ALLEGIANCE:

Mayor Jackson asked Rick Crabtree to lead the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp said a Prayer for those in attendance.

CONSENT AGENDA:

Councilmember Schmid requested that item's number 1 and 3 were pulled for clarification.

M/S/C Councilmembers Brown and Parker to approve the remainder of the Consent Agenda.

AYES: Councilmembers Brown, Parker, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS – OCTOBER 2014

Recommendation:

That the City Council accepts the open market purchases and contract awards for October of 2014.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for October of 2014 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Councilmember Schmid requested and received clarification on items on the report.

M/S/C Councilmembers Schmid and Brown to accept the open market purchases and contract awards for October of 2014.

AYES: Councilmembers Brown, Parker, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

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2. APPROVAL OF WARRANT LIST

Recommendation:

That the City Council approve Check Warrant No. 79593 through 79909 dated October 1, 2014 through October 31, 2014.

Approved 4-0-0

3. BUDGET ADJUSTMENT

Recommendation:

That the City Council authorize the Finance Director to make a budget adjustment of \$5,285.20 from 11-33-100-100 into account 11-33-330-100.

The City of Red Bluff and the POA have agreed to settle a Differential Pay dispute. The POA will be paid \$5,285.20 to resolve the matter and this

amount will be paid from the Police Department's Special Supplies and Services Account (11-33-330-100). Since this was an unanticipated expenditure for the Police Department, a budget adjustment is proposed to avoid a drastic expenditure overage in the Special Supplies and Services account (11-33-330-100). The Regular Salaries account (11-33-100-100) is anticipated to come under budget due to vacant positions leading to salary savings. Moving \$5,285.20 from the Regular Salaries account into the Special Supplies and Services account will allow for the agreed upon payment while avoiding what would otherwise appear as excessive expenditures in the Services account.

Councilmember Schmid requested and received clarification on the budget adjustment.

M/S/C Councilmembers Brown and Schmid to authorize the Finance Director to make a budget adjustment of \$5,285.20 from 11-33-100-100 into account 11-33-330-100.

AYES: Councilmembers Brown, Parker, Jackson
and Schmid

NOES: None

ABSENT OR NOT VOTING: None

CURRENT BUSINESS:

1. BEND JELLY 4-H PRESENTATION

That the City Council received an informational presentation by the Bend Jelly 4-H Club on the \$1,000.00 grant through the 4-H Revolution of Responsibility Program to administer a service learning project in conjunction with the Red Bluff Volunteer Fire Department.

The grant will provide mechanical repairs to Putty Putt, the antique fire engine housed in the Fire Museum at Witt Hall and also provide shelving and storage boxes for records and memorabilia in the main storage room of the museum.

Todd, Jenna, Kaitlyn, Erica, Hanna, Ashley, Russell and Marin from the Bend Jelly 4-H Club presented their project idea to the Council.

2. PUBLIC HEARING – 2014/2015 SUPPLEMENTAL LAW ENFORCEMENT SERVICES GRANT FUNDS - \$100,000.00

Kyle Sanders, Police Captain, reviewed the staff report and provided staff's recommendation that the City Council open the Public Hearing, consider public comments, and approve the expenditure plan for Supplemental Law Enforcement Services Funds.

Existing state law establishes in each county treasury a Supplemental Law Enforcement Services Fund and requires that monies from this fund be allocated to counties and cities located within a county in accordance with specific requirements for, among other things, front line law enforcement services. This program is also known as, "Citizen Options for Public Safety" (COPS).

Mayor Jackson opened the Public Hearing at 7:20 p.m. and after receiving no comments closed the Public Hearing at 7:20 p.m.

M/S/C Councilmembers Brown and Schmid to approve the expenditure plan for Supplemental Law enforcement Services Funds as presented.

AYES: Councilmembers Brown, Parker, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. TEHAMA COMMUNITY CORRECTIONS REENTRY AND DAY REPORTING CENTER PROJECT PROPOSED NEGATIVE DECLARATION

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council receive and review the proposed Negative Declaration and provide direction to City Staff as appropriate.

The Project location generally abuts Madison Street to the east, Pine Street to the north, Oak Street to the south and the Union Pacific Railroad tracks to the west. The County proposes to establish a

34,460 square foot multi-purpose corrections reentry and Day Reporting Center facility that will accommodate a variety of functional uses on a 53,800 square foot parcel in a P-A (Public Agency) zoning district. The Project also proposes closing Madison Street for through traffic between Pine and Oak Streets.

Representatives from the County of Tehama provided information to the City Council and those in attendance on the proposed project and negative declaration.

The City Council heard from several citizens and business owners regarding their concerns with the closure of Madison Street and other issues associated with the proposed project.

Todd Dolling, Orville Knox, Priscilla Raglin, Teri Downey, Travis Dolling, Shannon Miller, Mattie Gates, Shelia Gildea, Paul Reynolds and DJ Gordy spoke against the proposed project.

Williams Goodwin (Chief Administrating Officer), Sean Moore (Planning Director) and Dave Hencratt (Sheriff) from Tehama County answered questions posed by the public and Council.

Bill Cornelius and Scott Camp spoke in favor the the proposed project.

At the conclusion the City Council provided direction to the City Manager on their concerns that he would include in a letter and forward to the County of Tehama Board of Supervisors.

4. CONSIDER APPROVAL AND AUTHORIZATION FOR THE MAYOR TO SIGN A LETTER ASKING FOR A ONE YEAR MORATORIUM ON ANY FURTHER CLOSINGS OR CONSOLIDATIONS OF ANY ADDITIONAL UNITED STATES POSTAL SERVICE MAIL PROCESSING FACILITIES

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council consider approval and authorization for the Mayor to sign a letter asking for a one year moratorium on any further closings or consolidations of any additional United States Postal Service Mail Processing Facilities.

City Departments were asked what impacts further mail delays would have on their departments. Those departments most affected by this issue, Finance and Police, are dependent upon timely mail service in order to comply with State and Federal laws and regulations.

Ruth Rhodes, APWU Representative, provided additional information to the City Council on the effects of closing the Redding Mail Processing Facility. She also requested that the letter have language added “to maintain and comply with service standards for First Class Mail and periodicals, currently in place, that became effective on July 1, 2012”.

M/S/C Councilmembers Brown, Schmid to authorize the Mayor to sign a letter asking for a one year moratorium on any further closings or consolidations of any additional United States Postal Service Mail Processing facilities with the additional language requested added.

AYES: Councilmembers Brown, Parker, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

5. AWARD OF INFORMATION TECHNOLOGY SERVICES CONTRACT

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council approve the proposed Computer System Maintenance and Information Technology (IT) Services agreement with APEX Technology Management, Inc. and the supplemental appropriations as detailed in the City Fiscal Impact Section.

After a lengthy selection and review process, the City's Information Technology (IT) Committee unanimously recommends the selection of APEX as the City's next IT services provider and recommends approval of the proposed Agreement.

M/S/C Councilmembers Parker and Brown to approve the proposed Computer System Maintenance and Information Technology (IT) Services agreement with APEX Technology Management, Inc. and the supplemental appropriations as detailed in the City Fiscal Impact Section.

AYES: Councilmembers Brown, Parker, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

6. RENEWAL OF THE FIXED BASE OPERATORS LEASE AGREEMENT, RED BLUFF AIRPORT

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council approve the renewal of the Fixed Base Operators Lease Agreement with Cardan Aircraft Services Inc.

Cardan Aircraft Services is the current Fixed Base Operator (FBO) at the Red Bluff Municipal Airport. The current 5 year agreement with Cardan contains an option to renew the FBO agreement for an additional five (5) years subject to the terms contained within the existing agreement. Cardan Aircraft Services has provided a written request for the renewal of their FBO Agreement. Staff recommends renewal of the FBO agreement for an additional period of five (5) years commencing **January 1, 2015** and terminating **December 31, 2019**.

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M/S/C Councilmembers Schmid and Parker to approve the renewal of the Fixed Base Operators Lease Agreement with Cardan Aircraft Services Inc.

AYES: Councilmembers Brown, Parker, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

7. REPORT ON SALES TAX – ¼ CENT SALES TAX IMPLEMENTATION

Sandy Ryan, Finance Director, provided an informational update on the ¼ cent sales tax implementation.

Ordinance #1030 states the operative date is the first day of the first calendar quarter commencing more than 110 days after Nov 4, 2014. Feb. 28th, 2015 is 116 days, so the sales tax should start on April 1, 2015. The City would receive its first estimated advance on June 25, 2015, with the final 2nd quarter adjustment received on Sept. 30, 2015. The City will not know the actual amount of the ¼ cent sales tax increase for the third quarter until September 30, 2015.

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STAFF ITEMS:

Rick Crabtree announced that this was the last full meeting with Council Member Brown.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO) - *No meeting due to lack of items*

3 Core – *economic strategy was discussed*

Tehama County Transportation Commission - *No meeting*

Downtown Red Bluff Business Association - *cancelled*

Community Action Agency - *No current representative*

Tehama Economic Development Corporation - *No meeting*

Tehama County Sanitary Landfill JPA I – *meeting on Wednesday*

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II - *No meeting*

Tehama County/City of Red Bluff Landfill Management Agency JPA II - *No meeting*

Chamber of Commerce – *meeting on November 25th*

ADJOURNMENT:

There being no further business Mayor Jackson adjourned the meeting at 9:31 p.m. until the meeting of December 2, 2014.

s/ Daniele Jackson, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk