



CITY OF RED BLUFF

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CITY COUNCIL MINUTES

Date of Meeting: Tuesday, May 2, 2017
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Gary Jones, Mayor
Rob Schmid
Amanda Jenkins
Clay Parker

Councilmembers Absent:

Daniele Jackson, Mayor Pro Tem (excused)

Staff Present:

Rick Crabtree, City Manager/City Attorney
Robin Kampmann, Public Works Director
Kyle Sanders, Police Chief
Sandy Ryan, Finance Director
Ray Barber, Fire Chief
Cassidy DeRego, City Clerk
Donna Gordy, City Treasurer

PLEDGE OF ALLEGIANCE:

Mayor Jones led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for those in attendance.

Scott Camp informed the Council that Thursday, May 5, 2017 at 6:30 a.m. there will be an event at the Community Center honoring National Day of Prayer and all are welcome to join.

Irene Fuller stated that Junior Rodeo will be held at the Fairgrounds May 13, 2017 thru May 14, 2017. She requested the presence of the Councilmembers as well as City of Red Bluff Staff to attend the dinner that is being held for the Junior Rodeo on May 11, 2017 from 6:00 p.m. to 8:00 p.m. at the Fairgrounds to help welcome the participants to Red Bluff. Ms. Fuller stated that they will be feeding 700-1000 people, and Los Mariachi's will be providing all of the food for the event.

PROCLAMATIONS:

Public Service Recognition Week

Mayor Jones presented and read the proclamation for Public Service Recognition Week.

CONSENT CALENDAR:

Councilmember Schmid asked that both items 1 and 2 be pulled for discussion.

1. April 18, 2017 Approval of Minutes

Councilmember Schmid requested clarification if anyone had been contacted regarding not performing "run-on landings" at the Red Bluff Airport.

Rick Crabtree, City Manager, confirmed that the companies had been contacted.

Councilmember Parker requested that on page 7 under "Committee Reports/Council Comments" "broad ban" be corrected to "broad band".

M/S Councilmembers Parker and Schmid to approve the April 18, 2017 minutes with the requested correction.

AYES: Councilmembers Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jackson

2. Sales Tax Update, Third Quarter 2016

As part of the City's consultant agreement, HDL Companies monitor and project sales tax revenue, property tax revenue, and motor vehicle fees and provide the City with quarterly sales tax reports, preliminary and final property tax and vehicle license fee reports. Attached to the staff report is the Third Quarter Sales Tax Report for 2016 (collected in July to September 2016, disbursed to the City in October to December 2016). The main increases are due to strong sales in the general consumer goods group, County and State pools for on-line sales, and an increase in the autos and transportation group. The main decreases are due to reduced sales in the fuel and service stations.

CITY FISCAL IMPACT:

The prior estimate by HdL: 16/17 17/18

Bradley Burns 1% sales tax:	\$3,326,934	\$
Measure D (1/4) sales tax:	<u>\$ 949,000</u>	<u>\$</u>
Total sales tax:	\$4,275,934	\$

The new estimate by HdL: 16/17 17/18

Bradley Burns 1% sales tax:	\$3,324,205	\$3,441,545
Measure D (1/4) sales tax:	<u>\$ 973,000</u>	<u>\$1,007,000</u>
Total sales tax:	\$4,297,205	\$4,448,545

The 16/17 estimates are approximately \$21,000.00 more than the prior estimate. The 17/18 estimates are approximately \$151,000.00 more than the current year estimate.

Councilmember Schmid requested clarification if this is an item that is usually on the Regular Agenda and requested a presentation on this item.

Sandy Ryan, Finance Director, Confirmed that yes, usually this item is on the Regular Agenda

and presented the highlights of the Sales Tax Revenue for the third quarter of 2016.

M/S Councilmembers Schmid and Jenkins to approve the Sales Tax Update for the Third Quarter of 2016.

AYES: Councilmembers Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jackson

CURRENT BUSINESS:

1. [McGlynn Pool Resurfacing Award to Contractor](#)

The City Council authorizes the award of the construction contract to Blue Diamond Pools, Inc. in the amount of \$16,390.00 for the purpose of resurfacing of the auxiliary pools at the McGlynn Pool facility.

The plaster surfaces of both the 3-ft deep round pool and the 18-inch deep wading pool have degraded

over time, leaving sharp and abrasive edges on the steps and bottom of the pool. Patrons using the pools regularly reported cuts and scrapes to their feet, leading staff to post signs recommending footwear to be worn in these pools. Staff recommends resurfacing the pools prior to opening the pool in June to ensure the safety of patrons who wish to swim or wade with bare feet.

Councilmember Schmid requested clarification on how the City of Red Bluff heard Blue Diamond Pools, Inc. was interested in the project.

Robin Kampmann, Public Works Director, stated that the owner of the company was an employee of a company that had done the resurfacing of the pool in the past.

Chris Hurton, Parks and Recreation Supervisor, stated that there are only two companies in the area who can do the resurfacing. The City of Red Bluff contacted both companies and Blue Diamond Pools, Inc. was the only company available to do the project.

Councilmember Schmid requested clarification on which pools are being resurfaced.

Mr. Hurton stated that it is the small baby pools.

Councilmember Schmid requested clarification on what the surface of the pools is made of currently.

Mr. Hurton stated that the surface is plaster.

Mayor Jones asked if the pool's resurfacing would be completed prior to the pool opening for the season.

Mr. Hurton confirmed that yes the pools should be completed prior to the pool opening.

M/S Councilmembers Parker and Schmid to authorize the award of the construction contract to Blue Diamond Pools, Inc. in the amount of \$16,390.00 for the purpose of resurfacing of the auxiliary pools at the McGlynn Pool facility.

AYES: Councilmembers Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jackson

2. Council Acceptance of the Completed Installation of the Airport Gates

The City Council accepts the completed installation of the two perimeter gates of the airport property,

directs staff to file a notice of completion, begin the one year warranty period for the project and release the project retention of \$587.40 to The Door Company.

On December 20, 2016, the City Council authorized a supplemental appropriation in the amount of \$11,764.00 into the Aviation/Airport expenditure account No. 57-55-530-100 for the purpose of replacing two perimeter gates at the Red Bluff Airport. In that same meeting, the City Council authorized the award of a Construction Contract to The Door Company in the amount of \$11,764.00.

The new gate operators and card readers at the two airport property perimeter gates have been installed and are currently in use. The total project cost was \$11,764.00.

With approval of this City Council Action the retention amount of \$587.40 will be released to The Door Company.

It has been verified that all subcontractors and suppliers have been paid in full.

Councilmember Schmid requested clarification if a service contracted had been discussed.

Robin Kampmann, Public Works Director, confirmed that a service contract had been requested.

Councilmember Schmid requested that one or more staff member(s) always be present during repairs and trainings so they know how to repair the gates in the future.

M/S Councilmembers Parker and Jenkins to accept the completed installation of the two perimeter gates of the airport property, direct staff to file a notice of completion, begin the one year warranty period for the project and release the project retention of \$587.40 to The Door Company.

AYES: Councilmembers Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jackson

3. Fire Department's Allocation of Revenue Funds to Expenditure Accounts

The City Council accepts the Fire Chief's recommendations to approve the following supplemental appropriations:

1. \$1,155.00 to revenue account 11-31-080-020 Donations and to expenditure account 11-31-320-100 Small Tools and Equipment. This covers the nozzle that had to be replaced on Truck-1's ladder pipe and upgrades to our self-contained breathing apparatus testing machine.
2. \$122,270.00 to revenue account 11-31-060-020 Fire Reimbursement and to expenditure account 11-31-120-100 Overtime. This will cover the overtime expenditures from strike teams.
3. \$720.00 to revenue account 11-31-080-020 Donation Training and to expenditure account 11-31-250-100 Tuition and Training. This will help offset some of the additional costs for the two Fire Control III Classes we held here in Red Bluff.
4. \$3,725.00 to revenue account 11-31-00-110 Miscellaneous Revenue (Reimbursement from TCFD for Truck-1) and to expenditure account 11-31-260-200 Repair Costs.

5. \$111,475.00 to revenue account 11-31-060-020 Fire Reimbursement and to fund balance account 10-00-610-100 Reserve Fund Balance for Fire Department Vehicle Replacement and Major maintenance. This will bring this Reserve Fund Balance to \$195,000.00, leaving \$19,000.00 for the 17/18 Fiscal Year budget increases and allocate the remaining \$129.00 into the General Fund balance for general expenditures.

Several budget adjustments have been identified increasing the 16/17 Fiscal Year budget by \$129,850.00. An additional \$111,475.00 is to be set aside in reserves for apparatus replacement and major repairs. The excess \$19,000.00 will go towards the 17/18 Fiscal Year and \$129.00 to the General Fund.

Councilmember Schmid requested confirmation on if the \$111,475.00 revenue was going towards the Fire Truck Fund that had been discussed previously.

Sandy Ryan, Finance Director, confirmed that the funds would go to the Fire Truck fund.

M/S Councilmembers Parker and Jenkins to accept the Fire Chief's recommendations to approve the supplemental appropriations specified above.

AYES: Councilmembers Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jackson

4. [Volunteer Fire Assistance Program](#)

City Council authorizes the Fire Chief to apply for the Volunteer Fire Assistance Funding for personnel protective equipment.

The Fire Chief would like to apply for the California Department of Forestry and Fire Protection Volunteer Fire Assistance Funding. This funding is matched dollar for dollar.

If the funding is awarded, a total of \$19,705.00 is planned to be used for equipment. The funding program would reimburse the city ½ the amount or \$9,852.00.

Councilmember Schmid requested confirmation that the funds would be coming from the 2017/2018 Fiscal Year Budget

Ray Barber, Fire Chief, confirmed that yes this is being requested from the 2017/2018 Fiscal Year Budget

Councilmember Schmid requested confirmation on if the funds are already accounted for in the 2017/2018 Fiscal Year Budget.

Sandy Ryan, Finance Director, confirmed that yes the funds are accounted for in the 2017/2018 Fiscal Year Budget.

M/S Councilmembers Jenkins and Parker to authorizes the Fire Chief to apply for the Volunteer Fire Assistance Funding for personnel protective equipment.

AYES: Councilmembers Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jackson

STAFF ITEMS:

Staff updates/Reports

Rick Crabtree, City Manager, stated that the May 16, 2017 Council Meeting will contain many large agenda items and will likely be a long meeting. He also stated that on May 4, 2017, there will be a Landfill Executive Meeting at 5:30 p.m. at the City Hall Council Chambers.

Councilmember Schmid asked how the boiler and chiller installation is progressing.

Robin Kampmann, Public Works Director, stated that there has been a delay in equipment, but demolition will begin next week. They are also looking into other options for cooling until the project is completed.

Kyle Sanders, Police Chief, reminded everyone that on May 6, 2017 there will be the K-9 fund raiser.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- Local Agency Formation Commission (LAFCO) - **No Meeting**
- 3 Core - **No Meeting**
- Tehama County Transportation Commission - **Discussed unmet transit needs and had a public hearing, closed the 2016/2017 budget, also had a presentation from Shasta College around training they are offering**
- Downtown Red Bluff Business Association - **No Meeting**
- Community Action Agency - **Discussed Community Action Plan and Senior Nutrition did a presentation, they will be doing a Spaghetti Dinner on May 19, 2017**
- Tehama Economic Development Corporation - **No Meeting**
- Executive Committee - Tehama County Solid Waste Management Agency - **Next Meeting on May 5, 2017**
- Tehama County Solid Waste Management Agency (JPA II) - **No Meeting**
- Chamber of Commerce - **No Meeting**
- Ground Water Commission - **Continuing to gather information for the Groundwater Sustainability Plan**

H. ADJOURNMENT:

There being no further business Mayor Jones adjourned the meeting at 7:35 p.m. until the meeting of May 16, 2017 at the Red Bluff City Council Chambers.

s/Gary Jones, Mayor

ATTEST:

s/Cassidy DeRego, City Clerk