



CITY OF RED BLUFF

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CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, March 21, 2017

Time of Meeting: 6:15 p.m. Closed Executive Session
7:00 p.m. Regular Meeting

Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Gary Jones, Mayor
Daniele Jackson, Mayor Pro Tem
Rob Schmid
Clay Parker

Councilmembers Absent:

Amanda Jenkins

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Staff Present:

Rick Crabtree, City Manager/City Attorney

Robin Kampmann, Public Works Director

Kyle Sanders, Police Chief

Sandy Ryan, Finance Director

Ray Barber, Fire Chief

Cassidy DeRego, City Clerk

Donna Gordy, City Treasurer

CLOSED EXECUTIVE SESSION:

CONFERENCE WITH LABOR NEGOTIATORS:

Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney, Dan Fulks, Labor Negotiator; and Sandy Ryan, Finance Director regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Fire Unit Employees, Miscellaneous Unit Employees and Police Unit Employees.

Mayor Jones reported that during the Closed Session the City Council provided direction to staff.

PLEDGE OF ALLEGIANCE:

Mayor Jones led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENTS:

Mayor Jones stated that on Monday, March 20, 2017, a joint meeting involving both the City and the County was held at the Tehama County Board of Supervisors regarding marijuana, he thanks all that attended that meeting.

Pastor Scott Camp provided a prayer for those in attendance.

Scott Camp stated that the meeting held regarding marijuana on Monday, March 20, 2017 was very positive and it was nice to see all of the county entities come together. He stated he would like to see a joint meeting held more often within the county.

Scott Camp thanked the City Council for the \$2500.00 homeless grant. He stated that it helped several families within the county and he gave several examples of the help that was received.

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Kenn Rieders stated he felt the meeting on Monday, March 20, 2017 was very positive. He also spoke about the recent legalization of marijuana and the sales tax revenue that could be generated.

Scott Camp spoke about the concerns he has around the legalization of marijuana and dispensaries within Tehama County.

Bob Moore from the Airport Commission gave an update on items happening at the Airport.

Duane Hoss asked if there is a schedule of roads that are being updated, maintenance, and etcetera.

Mr. Crabtree stated that the staff is aware of the roads that need to be updated and maintained. He asked to have specific roads brought to the City Council to help with prioritization.

Robin Kampmann, Public Works Director, stated maintenance is currently working on putting together a list.

Duane Hoss stated that he has noticed that street sweeping is not being completed regularly, and asked if there is a schedule for street sweeping.

Rick Crabtree, City Manager stated that Green Waste does have a schedule and asked Mr. Hoss to email him and he would send him the schedule.

Councilmember Schmid stated that the City had a contract with Green Waste for the street sweeping, and that if the streets are not being handled per the contract, then we need to ensure that Green Waste is held accountable.

Mayor Jones asked to have emails sent with specifics so these items can be addressed.

Councilmember Schmid reiterated that this issue needs to be discussed with Green Waste.

Mayor Pro Tem Jackson stated that Green Waste has been notified several times with no improvement.

Duane Hoss asked who monitors if the streets are being swept.

Councilmember Parker stated that the public helps to monitor this. If anyone sees that streets are not being swept, the Council receives emails or phone calls and discusses this with Green Waste. He also stated that with the appointment of the Public Works Director that lists will be made regarding road maintenance and these items will be addressed.

Mayor Jones stated that the staff is aware that roads are bad, specific roads will be placed on the list to ensure these are taken care of as funds allow.

Gary Walker, Cardan Aircraft Fixed Base Operator, stated that a proposal had been submitted to the City about the rehab of the upstairs above the restaurant at the Airport and he has not received any response.

Mr. Crabtree stated that staff is evaluating the proposal and will be bringing it to a Council Meeting.

Mayor Jones asked that this item be on the next meeting agenda.

Mr. Crabtree confirmed that the proposal will be on the next agenda.

CONSENT AGENDA:

Mayor Jones stated that item 1 was pulled for discussion.

M/S Councilmembers Jackson and Parker to approve the remaining items (2 and 3) on the consent agenda.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

1. REPORT REGARDING OPEN MARKET PURCHASES, CONTRACT AWARDS AND PURCHASES OF \$1,000 OR MORE - FEBRUARY 2017

Recommendation:

It is recommended that the City Council accepts the open market purchases, contract awards, and purchases of \$1,000.00 or more for February 2017.

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Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Councilmember Schmid requested and received clarification on the Carrier Rental systems for \$2500.00.

Councilmember Schmid requested and received clarification on the Long Term Monitoring Brickyard Creek/Kimball Crossing/Meadow View.

Councilmember Schmid requested and received clarification on the Priority Pollutants Testing for NPDES Permit.

Councilmember Schmid asked if the City has received the Hydro Excavator.

Robin Kampmann, Director of Public Works, stated that it is currently on its way from Sacramento.

Councilmember Schmid requested and received clarification on the unemployment insurance.

Councilmember Schmid requested and received clarification on the Caltrans contract for the Traffic Signal Maintenance.

M/S Councilmembers Schmid and Jackson to accept the open market purchases and contract awards for February 2017.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

2. APPROVAL OF WARRANT LIST

Recommendation:

It is recommended that the City Council approve Check Warrant No. 86290 through 86502 dated February 1, 2017 through February 28, 2017.

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This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

Approved 4-0-1

3. TREASURER'S REPORT - EIGHTH MONTH OF FISCAL YEAR 2017 (FEBRUARY 2017)

Recommendation:

It is recommended that the City Council accepts the Treasurer's report for the eighth month of Fiscal Year 2017.

Approved 4-0-1

CURRENT BUSINESS:

1. CONTRACT PROPOSAL FOR SB 90/STATE MANDATED COST CLAIM PREPARATION SERVICES

Kyle Sanders, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council authorize the City Manager and/or the Chief of Police to enter into a contract with Nichols Consulting for the purpose of recovering certain costs from the State of California as outlined in Senate Bill 90.

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The process for cost recovery is complex and time consuming. Because of the complexities of the process, and intricacies of working with the Commission on State Mandates, many cities are contracting with consulting firms for their reimbursements due as outlined in SB 90.

Nichols Consulting located in Sacramento California is one such company. This company has contracts with numerous public entities. This company also will complete the mandated cost claim preparation work for a fixed fee. Further information about Nichols consulting is available online at www.nichols-consulting.com.

The owner of Nichols consulting has conducted some preliminary research regarding eligible reimbursement claims due to the Red Bluff Police Department and the City of the Red Bluff. He is estimating that we may be entitled to the following:

- An estimate of \$14,000.00 to \$16,000.00 for state mandated cost claims for Fiscal Year 2015/2016. These claims would be received in Fiscal Year 2017/2018.

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It is worth noting that prior engagements with Nichols Consulting have proven to be quite Fruitful with Significant returns on our investments.

The proposed contract is a fixed fee of \$1,600.00, which would be due in this current fiscal year. The estimate return on this investment for FY 2015/2016 SB 90 Reimbursement is \$14,000.00 to \$16,000.00 had will be received during FY 2017/2018.

Councilmember Schmid requested clarification if the \$1,600.00 is available in the current budget.

Kyle Sanders, Police Chief, confirmed that the \$1,600.00 is available in the budget.

Councilmember Schmid asked if this was not claimed for a few years.

Chief Sanders confirmed that a few years ago these funds were not being utilized, at the time they did receive a large lump sum, for the few years that it was not claimed.

M/S Councilmembers Parker and Jackson to authorizes the City Manager and/or the Chief of Police to enter into a contract with Nichols Consulting for the purpose of recovering certain costs from the State of California as outlined in Senate Bill 90

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

2. CONSTRUCTION CONTRACT AWARD, CITY HALL CHILLER, AND BOILER REPLACEMENT UNITS

Robin Kampmann, Interim City Engineer, reviewed the staff report and provided staff's recommendation that the City Council authorizes:

1. The rejection of the non-responsive construction bid received from Air-O Service for the City Hall Chiller and Boiler Replacement Units.

2. A Supplemental Funding Appropriation from the City's General Fund, in the amount of **\$352,900.00** into the General Government Buildings account 10-57-540-10, Machinery and Equipment, for the purpose of the installation of the new City Hall Chiller and Boiler Replacement Units.

3. The award of the construction contract to **Servi-Tech Controls**, in the amount of **\$352,900.00** for the purpose of the installation of the new City Hall Chiller and Boiler Replacement Units.

The scope of the proposed project includes the removal and replacement of the existing Chiller components and Boiler components for the City Hall Complex. Per the bid specifications, the lowest responsible responsive bidder would be determined based on the lowest Base Bid cost, the cost for the chiller Replacement only. The Boiler Replacement would then be an additive item that the Council could then select to award at the same time if they so chose.

City Staff recommends rewarding the contract for both the Chiller and Boiler Replacement to Servi-Tech Controls for a total cost of \$352,900.00, \$227,400.00 for the Base Bid Chiller Replacement and \$125,500.00 for the Additive Bid Boiler Replacement.

Currently the chiller unit is inoperable and it is unknown the life expectancy of the boiler unit, as both units are the original equipment installed in the mid 1960's. By awarding both projects at this time, it will result in a significant cost saving to the City by reducing additional contractor mobilization costs, staff costs to advertise and award an additional contract for the boiler unit and the energy efficiency of the new unit should result in a significant decrease in energy costs.

Councilmember Schmid asked since the lowest bidder did not have all of the subcontractors included in the bid, did we contact them to have an opportunity to correct the bid.

Robin Kampmann, Public Works Director, stated that all bidders were well aware that all subcontractors needed to be included in the bid.

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Rick Crabtree, City Manager, stated that they had several opportunities to ensure they had all required information.

Ms. Kampmann stated that she did speak with the lowest bidder and they stated they had just forgotten to place it on the bid.

Councilmember Parker requested clarification on when they would start work and how much time do they have to complete the project.

Ms. Kampmann stated that the company has 7 days to get documents and bonds back. The only delay would be getting equipment. Once all documents are received, they can start right away.

She will ensure that work will begin as soon as the documents are complete. They have 60 working days including delivery of equipment to complete the project.

Mayor Jones requested clarification on if there were less bids than last time.

Ms. Kampmann confirmed that one company decided that they did not want to bid this time.

Mr. Crabtree stated that all bid came in below estimates.

M/S Councilmember's Parker and Jackson to reject of the non-responsive construction bid received from Air-O, authorize Supplemental Funding Appropriation from the City's General Fund, in the amount of **\$352,900.00** into the General Government Buildings account number 10-57-540-100, and award the construction contract to **Servi-Tech Controls**, in the amount of **\$352,900.00**.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

3. APPOINTMENT OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Rick Crabtree, City Manager, reviewed the staff report and provided staff's recommendation that the City Council confirm the appointment of Robin Kampmann as the City of Red Bluff Public Works Director/City Engineer and authorize the Mayor to sign the proposed Professional Services Agreement.

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Robin Kampmann has functioned as the City's Interim Public Works Director/City Engineer since early September of 2016. During that time, the response to Robin and her work has been overwhelmingly positive. Many members of the City Staff, as well as members of the public, encourage Robin to apply to become the City's full-time Public Works Director/City Engineer. Despite our best recruitment efforts, Robin is committed to remaining with NorthStar Engineering.

As the City and the Council Ad Hoc Committee were beginning review of resumes received for the permanent Public Works Director/City Engineer position, the City Manager became aware that Ms. Kampmann and NorthStar may be interested in maintaining the current contractual relationship indefinitely.

After some discussion, the Council Ad Hoc Committee (Councilmembers Schmid and Parker) agreed to recommend extension of the current relationship with NorthStar and Robin Kampmann. The recommended action includes elimination of the current "Interim" designation and the appointment of Robin Kampmann as the City of Red Bluff Public Works Director/City Engineer.

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Councilmember Schmid requested clarification if the 1 year term was discussed.

Mr. Crabtree stated that the 1 year term was not discussed; the only thing asked was that a 90 day notice be required if either party wanted to separate.

Robin Kampmann, Director of Public Works, gave clarification stating that the 1-year term can be adjusted if requested.

Mayor Pro Tem Jackson asked how many days a week Ms. Kampmann would work at the City.

Councilmember Schmid confirmed that it would still be 2 days a week, but with the title change, she will be able to receive more calls when she is working at NorthStar.

Ms. Kampmann confirmed that NorthStar's services are available on the days that she is not at the City office.

Mr. Crabtree stated that we do have resources every day at the City because we have an Associate Engineer now. Scott Miller is able to answer a lot of the questions that come up during the week.

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Councilmember Schmid stated that Ms. Kampmann's firm NorthStar also brings a lot of resources to the City.

Councilmember Schmid stated that he has heard nothing but positive feedback regarding Ms. Kampmann.

Mayor Pro Tem Jackson stated that the DRBBA has been very pleased with Ms. Kampmann; she also stated that she has heard nothing but positive feedback regarding Ms. Kampmann as the Public Work Director.

M/S Councilmembers Parker and Schmid to appointment of Robin Kampmann as the City of Red Bluff Public Works Director/City Engineer and authorize the Mayor to sign the proposed Professional Services Agreement.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

STAFF ITEMS:

Staff updates/Reports

Rick Crabtree, City Manager stated that there is a meeting scheduled on April 3, 2017 regarding drug and sharps disposal, the meeting will be 5 p.m. followed by a 6:30 p.m. meeting.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO) -
No Meeting

3 Core - Meeting was on Friday March 10, 2017, federal budget recommendations were discussed

Tehama County Transportation Commission - **No Meeting**

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Downtown Red Bluff Business Association -
Meeting on March 8, 2017, Green Waste did a presentation on their campaign to get businesses to lower their waste and increase their recycling.

Community Action Agency - **April 20, 2017 at 3 p.m. 727 Oak Street.**

Tehama Economic Development Corporation - **No Meeting**

Executive Committee - Tehama County Solid Waste Management Agency - **April 3, 2017**

Tehama County Solid Waste Management Agency (JPA II) - **No Meeting**

Chamber of Commerce - **March 28, 2017**

Ground Water Commission - **March 22, 2017 at 8:30 a.m.**

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Councilmember Schmid stated that the proposal regarding the upstairs above the airport restaurant that Gary Walker sent to the City, can help make it more profitable and needs to be reviewed sooner rather than later.

G. ADJOURNMENT:

There being no further business Mayor Jones adjourned the meeting at 7:57 p.m. until the meeting of April 4, 2017 at the Red Bluff City Council Chambers.

S/Gary Jones, Mayor

ATTEST:

S/Cassidy DeRego, City Clerk

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