



CITY OF RED BLUFF

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CITY COUNCIL MINUTES

Date of Meeting: Tuesday, June 20, 2017
Time of Meeting: 6:15 p.m. Closed Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Gary Jones, Mayor
Daniele Eyestone, Mayor Pro Tem
Rob Schmid
Amanda Jenkins
Clay Parker

Councilmembers Absent: None

Staff Present:

Rick Crabtree, City Manager/City Attorney
Robin Kampmann, Public Works Director
Kyle Sanders, Police Chief
Sandy Ryan, Finance Director
Ray Barber, Fire Chief
Cassidy DeRego, City Clerk

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CLOSED EXECUTIVE SESSION:

Conference with Labor Negotiators:

Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney; Dan Fulks, Labor Negotiator; Bill May Labor Negotiator; Vi Cobb, Human Resources Analyst II; and Sandy Ryan, Finance Director regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits.

Employee Organizations: Red Bluff Police Officers' Association, Red Bluff Firefighters' Union, and the Operating Engineers Union Local No. 3 for the Miscellaneous Unit.

Mayor Jones reported that during the Closed Executive Session the City Council provided direction to staff.

PLEDGE OF ALLEGIANCE:

Mayor Jones led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Michael Deckard expressed his concerns about the possibility of placing a measure on the 2018 ballot to remove the "sunset provision" from the quarter cent sales tax ordinance passed by the electorate on the November 2014 election and asked the City Council to let it sunset and place a brand new tax measure on the ballot.

CONSENT CALENDAR:

Mayor Jones stated that items 2 and 4 were requested to be pulled for discussion.

M/S Councilmembers Parker and Jenkins to approve the remaining items 1 and 3 on the consent agenda.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. [Treasurer's Report-Eleventh Month \(May 2017\)](#)

Recommendation:

Accept the Treasurer's report for the eleventh month of FY 2017.

5-0-0

2. [May Contracts 2017](#)

Recommendation:

That City Council accepts the open market purchases, contract awards & purchases of \$1,000 or more for May of 2017.

Councilmember Schmid requested and received clarification on Weed Abatement at the airport- FY16/17; Qtr 1-Q3

Councilmember Schmid requested and received clarification on Base Rock from Outside Trucking.

Councilmember Schmid requested and received clarification on Police Department PTT Cordless Headset Adapters.

Councilmember Schmid requested and received clarification on the Police Department Blood Draws January 2017 Thru March 2017.

M/S Councilmembers Schmid and Eyestone to accept the open market purchases and contract awards for May 2017.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. [May Warrants 2017](#)

Recommendation:

Approve Check Warrant No. 86945 through 87160 dated May 1, 2017 through May 31, 2017. This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

5-0-0

4. Shasta Cascade Hazardous Materials Response Team (SCMRT)

Recommendation:

Staff recommends that the City Council adopt Resolution No. 6-2017, which approves the Letter of Understanding (LOU) between the City of Red Bluff and the Shasta Cascade Hazardous Materials Response Team.

Mayor Pro Tem Eyestone asked if this is usually a 5 year cycle.

Ray Barber, Fire Chief, confirmed that yes, it is a 5 year cycle.

M/S Councilmembers Eyestone and Jenkins to adopt Resolution No. 6-2017, which approves the Letter of Understanding (LOU) between the City of Red Bluff and the Shasta Cascade Hazardous Materials Response Team.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

CURRENT BUSINESS:

1. Acceptance of the Dispatch Radio Upgrade Project

Kyle Sanders, Police Chief, reviewed the staff report and provided the staff's recommendation that the City Council accept the completed installation of the dispatch radio system, direct staff to file a notice of completion, begin the one year warranty period for the project and release the project retention of \$4,301.09 to Day Wireless Systems.

On October 6, 2015, the City Council authorized a supplemental appropriation in the amount of \$68,160.00 for the purpose of purchasing and installing three Dispatch Radio Console Systems. On March 1, 2016, City Council also approved a supplemental appropriation of \$31,439.00 in Homeland Security Grant funds for this project. On March 15, 2016, City Council authorized the award of the Dispatch Radio Console Upgrade Project to Day Wireless Systems in the amount of \$86,323.18.

The Dispatch Radio Console project was fraught with a number of challenges and technical “bugs” that needed to be worked through. The radio system is now fully operational and functioning properly. The total project cost was \$86,021.78.

With approval of this City Council action the retention amount of \$4,301.09 will be released to Day Wireless Systems.

Councilmember Schmid asked if all of the issues that arose with this project were fixed to a satisfactory level.

Kyle Sanders, Police Chief, stated that yes all the issues that arose during the project installation were corrected. He also stated that there is a 1 year warranty in case any new issues arise. He thanked Lieutenant Matt Hansen, who was the project manager, for successfully overseeing the project.

M/S Councilmembers Parker and Jenkins to accept the completed installation of the dispatch radio system, direct staff to file a notice of completion, begin the one year warranty period for the project and release the project retention of \$4,301.09 to Day Wireless Systems.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

2. South Main Sewer Design Project

Robin Kampmann, Public Works Director, reviewed the staff report and provided the staff's recommendation that the City Council authorize the award of a contract for Consulting Services for the South Main Street Sewer Phase 2 - Design Project to Sharrah Dunlap Sawyer Incorporated in the amount of \$23,420.00.

On May 7, 2013 City Council authorized the award of a contract for Consulting Services for the South Main Street Sewer Design Project, Phase 2 to RBF Consulting.

After the contract was awarded to RBF Consulting, but prior to the start of any work, an outside company purchased RBF Consulting. At this time, the consulting staff outlined in the proposal left the firm. The knowledge, trust, respect and competency of the individuals formerly employed with RBF were an essential component that led to the selection of RBF. At this time the Public Works Director and the City Attorney terminated the contract with RBF.

The existing 8 inch sewer line located in South Main Street is in a state of failure and needs to be replaced prior to a catastrophic failure. This portion of South Main Street is also included in the pending roadway reconstruction project that Tehama County is currently designing.

City Staff would like to complete the design and construction of the sewer replacement project prior to the start of the roadway project.

Attached to this staff report is the Sharrah Dunlap Sawyer proposal. Other proposals can be obtained from City Hall for review.

Councilmember Schmid requested clarification if the 8 inch pipe would be large enough if there were any expansions in the future.

Robin Kampmann, Public Works Director, stated that yes it would be large enough even in the event of an expansion.

Councilmember Schmid asked if anyone from mid-management was consulted before making the decision on which company would be chosen.

Ms. Kampmann stated that staff looked at past projects that Sharrah Dunlap Sawyer (SDS) has completed and concluded that they have worked well with the City of Red Bluff. Mid management was consulted as well as the NorthStar team and all came to the same conclusion of choosing SDS

Councilmember Parker stated that the cost is now \$23,420.00, what was the cost in 2013 when this was awarded prior.

Ms. Kampmann stated that she believes it was around \$14,000.00.

Mayor Pro Tem Eyestone stated that Sharrah Dunlap Sawyer has done other local projects well.

Ms. Kampmann stated that they worked on the Tehama County Courthouse.

M/S Councilmembers Jenkins and Parker to authorize the award of a contract for Consulting Services for the South Main Street Sewer Phase 2 - Design Project to Sharrah Dunlap Sawyer Incorporated in the amount of \$23,420.00.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. Fire Department Management Employees

Ray Barber, Fire Chief, reviewed the staff report and provided the staff's recommendation to adopt Resolution No. 7-2017, a resolution of the City of Red Bluff identifying the terms and conditions for the City of Red Bluff to reimburse its fire department management personnel when they are on responses away from their official duty station and assigned to an emergency incident operating under the California Fire Assistance Agreement.

On May 17, 2016, the City Council adopted Resolution No. 17-2016 identifying the terms and conditions of mutual aid assignment pay to fire management employees. Resolution 17-2016 had an expiration date of December 31, 2016. The new Resolution will remain in effect until or unless rescinded by the City Council.

This Resolution will allow the City of Red Bluff to pay their fire department management personnel for the hours worked in excess of their normal duty hours and while they are away from their normal course of duty. This extra pay is contingent on receipt of reimbursement funds from the State.

This Resolution has no expiration date.

Councilmember Schmid asked if there were any foreseen ramifications by eliminating the expiration date.

Ray Barber, Fire Chief, stated no, these items are reviewed annually and eliminating the expiration date would be in the best interest for the City of Red Bluff.

M/S Councilmembers Parker and Jenkins to adopt Resolution No. 7-2017, a resolution of the City of Red Bluff identifying the terms and conditions for the City of Red Bluff to reimburse its fire department management personnel when they are on responses away from their official duty station and assigned to an emergency incident operating under the California Fire Assistance Agreement.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

4. [Gang Resistance Education and Training \(GREAT\)](#)

Kyle Sanders, Police Chief, reviewed the staff report and provided the staff's recommendation that the City Council approves and authorizes the Mayor to sign the contract between the City of Red Bluff and the County of Tehama for the funding of the SRO/G.R.E.A.T. Officer at Vista Preparatory Academy.

On May 8, 2013, the CCP Committee formally approved funding for the G.R.E.A.T. / SRO position to establish a Gang Resistance Education and Training (G.R.E.A.T.) Police Officer position assigned to work at Vista School. Subsequently, on August 6, 2013, City Council approved a contract for fiscal year 2014/2015 wherein the City of Red Bluff received \$40,000.00 toward the G.R.E.A.T. Officer position. The same agreement was authorized again in fiscal year 2015/2016.

The CCP Committee has approved appropriation of \$38,000.00 for fiscal year 2017/2018 for continuation of funding the G.R.E.A.T. Officer. The attached contract is required to receive the allocated funding from Tehama County. The attached agreement will also be presented to the Tehama County Board of Supervisors for approval.

Councilmember Schmid requested confirmation if \$20,000.00 from the Elementary School District equals a total of \$58,000.00 in funding, and if so does that fund the position for the school season.

Kyle Sanders, Police Chief, confirmed that the funding equals \$58,000.00, and that it most likely does not cover the entire cost, but it covers the majority of the position.

Sandy Ryan, Finance Director, stated the \$58,000.00 is close to covering the cost of the officer because the school year is only nine months versus a year.

Mayor Pro Tem Eyestone asked why there was a \$2,000.00 decrease in funding from the county.

Chief Sanders stated that it was due to budget cuts from Tehama County and each group was looking at a 5% reduction

M/S Councilmembers Parker and Jenkins to approve and authorize the Mayor to sign the contract between the City of Red Bluff and the County of Tehama for the funding of the SRO/G.R.E.A.T. Officer at Vista Preparatory Academy.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

STAFF ITEMS:

Rick Crabtree, City Manager, stated that the Cooling Center at the Community Center is going well, there have been 7-8 participants per day so far and no problems have been reported.

Ray Barber, Fire Chief, stated that a Red Flag fire warning has been issued. They have added 1 additional Fire Fighter while the City of Red Bluff is under the warning.

Chief Barber stated that he has been part of "Fire Scope" committee for 5 years, he has been helping with rewriting the Field Operations guide and it has been completed. They have it available electronically and in paper form.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

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- Local Agency Formation Commission (LAFCO) - **No Meeting**
- 3 Core - **No Meeting**
- Tehama County Transportation Commission - **No Meeting**
- Downtown Red Bluff Business Association - **Next Meeting Wednesday June 21, 2017**
- Community Action Agency - **Thursday June 15, 2017- There will be a tailgate food giveaway Friday June 23, 2017 from 9:00 a.m. to 12:00 p.m., food will be given to any families in need.**
- Tehama Economic Development Corporation - **No Meeting**
- Executive Committee - Tehama County Solid Waste Management Agency - **No Meeting**
- Tehama County Solid Waste Management Agency (JPA II) - **Special meeting will be held on June 26, 2017 at 2:00 p.m.**
- Chamber of Commerce - **June 27, 2017**
- Ground Water Commission - **June 28, 2017**

Councilmember Schmid asked if the boat ramp had been found.

Robin Kampmann, Public Works Director, confirmed that yes the boat ramp had been found, it is intact, but has large rocks on it.

H. ADJOURNMENT:

There being no further business Mayor Jones adjourned the meeting at 7:34 p.m. until the meeting of July 18, 2017 at the Red Bluff City Council Chambers.

s/Gary Jones, Mayor

ATTEST:

s/Cassidy DeRego, City Clerk