



CITY OF RED BLUFF

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CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, June 2, 2015
Time of Meeting: 6:30 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Clay Parker, Mayor
Daniele Jackson, Mayor Pro Tem
Rob Schmid
Suren Patel

Councilmembers Absent:

Gary Jones (absent-excused)

City Council Minutes

June 2, 2015

Page 1 of 17

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Staff Present:

Rick Crabtree, City Manager/City Attorney

Kyle Sanders, Acting Police Chief

Ray Barber, Fire Chief

Bruce Henz, Public Works Director

Vi Cobb, Human Resources Analyst II

Jo Anna Lopez, City Clerk

CLOSED EXECUTIVE SESSION:

PUBLIC EMPLOYEE APPOINTMENT (Community Development Director) (Government Code §54957)

Mayor Parker reported that the City Council had provided direction to staff on the Community Development Director appointment.

PLEDGE OF ALLEGIANCE:

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for the City Council and those in attendance.

CONSENT AGENDA:

Councilmember Schmid asked that item 2 be pulled.

M/S/C Councilmembers Jackson and Patel to approve the remainder of the Consent Agenda.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: Councilmember Jones (absent-excused)

1. TREASURER'S REPORT - TENTH MONTH OF FISCAL YEAR 2015

Recommendation:

That the City Council accepts the Treasurer's report for the tenth month of Fiscal Year 2015.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

Approved 4/0/1

2. SUPPLEMENTAL APPROPRIATION FROM SALE OF ASSETS

Recommendation:

That the City Council approve a supplemental appropriation to the Police Department Special Supplies and Services account (11-33-330-100) in the amount of \$3,907.16 and to the Gain on Sales of Assets account (11-33-080-100) in the amount of \$3,907.16.

In October 2014 the Police Department obtained \$3,907.16 in unanticipated (non-budgeted) revenue from the sale of several old police vehicles. This income was subsequently recorded into the Gain on Sale of Assets revenue account (11-33-080-100). The Special Supplies and Services account (11-33-330-100) has been fraught with several unanticipated bills and thus is due to result in excess of the amount budgeted. By appropriating the \$3907.16 to the Special Supplies and Services account, it will cover several unexpected expenses thus alleviating a dramatic overage in this account.

Councilmember Schmid requested and received clarification on the sale of assets.

M/S/C Councilmembers Schmid and Jackson to approve a supplemental appropriation to the Police Department Special Supplies and Services account (11-33-330-100) in the amount of \$3,907.16 and to the Gain on Sales of Assets account (11-33-080-100) in the amount of \$3,907.16.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: Councilmember Jones (absent-excused)

City Council Minutes

June 2, 2015

Page 5 of 17

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3. APPROVAL OF MINUTES

May 19, 2015

Approved 4-0-1

CURRENT BUSINESS:

Mayor Parker stated that due to the number of people waiting for the item concerning the appointment of Kyle Sanders to Chief of Police, this item would be moved to the beginning of current business.

1. KYLE SANDERS APPOINTMENT AS POLICE CHIEF

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that City Council Appoint Kyle Sanders to the position of Police Chief at the annual salary of \$114,383.44.

The prior Police Chief had a salary of \$112,383.44. Captain Sanders holds a bachelor's degree in Organizational Leadership and a Master's degree in Criminal Justice. The Police Mid-Management Resolution (No. 32-2012) provides a 2.5% salary bump for a Police Management employee with a Master's Degree. Although the Police Chief will not be a member of the Police Mid-Management bargaining group, a salary adjustment for a Master's Degree appears to be appropriate. Reflecting Captain Sanders' Master's Degree, the proposed salary is \$2,000/year higher than the previous incumbent.

M/S/C Councilmembers Jackson and Patel to appoint Kyle Sanders to the position of Police Chief at the annual salary of \$114,383.44.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: Councilmember Jones (absent-excused)

2. PAYMENT OF CITY OF RED BLUFF DEVELOPMENT IMPACT FEES. CURRENTLY VACANT RESIDENTIAL LOT, 1330 WASHINGTON STREET

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council consider the citizen request for waiver of applicable building permit fees.

Mr. Harold Adams is the owner of vacant property located at 1330 Washington Street. In early April of this year Mr. Adams visited the front counter at City Hall to ascertain the requirements of a Building Permit application for the construction of a new house on his lot. At the front counter, Mr. Adams alleges he was verbally informed that if his currently vacant lot previously had a house on it, he would not be required to pay Development Impact Fees with the new Building Permit. On a subsequent visit to City Hall, Mr. Adams was provided with a written statement of applicable building fees. The total cost of the applicable City Development Impact Fees, for a residential lot, is \$11,260.00

City Council Minutes

June 2, 2015

Page 8 of 17

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The Red Bluff City Code (and state law) requires the payment of Development Impact Fees regardless of whether there may have been a prior structure on the property. Pursuant to the Red Bluff City Code, “Any person, who... seeks to develop land within the City by applying for a building permit as required, is hereby required to pay the appropriate development impact fees prior to the time of issuance of a permit.” (City Code § 17.3(A)) This requirement applies to permits “for construction, reconstruction, remodeling, moving structures into the City and the like.” (City Code §17.1; see also Govt. Code §66000(a))

Significantly, no City staff person has the authority to waive applicable Development Impact Fees. Mr. Adams contends that the subject lot previously had a building on it and that applicable building permit fees should thus be waived. Even assuming that Mr. Adams may have initially been mistakenly informed that building permit fees would not apply, that error does not result in a waiver of the applicable development impact fees.

Mr. Crabtree stated that he was sorry for the miscommunication because no one has the right to waive impact fees with the exception of the City Council and he asked the City Council to deny the request to waive the impact fees.

No action and/or motion was taken and/or made on this item.

3. 3 CORE AGREEMENT FOR FISCAL YEAR ENDING JUNE 30, 2016

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council authorize the City Manager to sign the agreement between 3 Core, Inc. and the City of Red Bluff.

The City of Red Bluff has been entering into an agreement for economic development services with 3 Core for several years.

M/S/C Councilmembers Jackson and Patel to authorize the City Manager to sign the agreement between 3 Core, Inc. and the City of Red Bluff.

AYES: Councilmembers Jackson, Parker, Patel
and Schmid

NOES: None

ABSENT OF NOT VOTING: Councilmember
Jones (absent-excused)

4. CHAMBER 2015/2016 AGREEMENT AND LEASE

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council approve the proposed 2015/2016 Agreement between the City of Red Bluff and the Red Bluff-Tehama County Chamber of Commerce.

Mr. Crabtree reported that the word lease needed to be taken out as it did not apply.

The City has historically contracted with the local Chamber of Commerce to provide services related to promotion of tourism and visitor services. The current contract expires June 30, 2015. The proposed new Agreement would commence on July 1, 2015 for a period of one (1) year. The Agreement is renewable by mutual consent. The proposed

2015/2016 Agreement is identical to the 2014/2015 Agreement (as modified to reflect funding of \$70,000.00). The Chamber has approved the proposed 2015/2016 Agreement.

The proposed Agreement will result in the expenditure of \$70,000.00 from the General Fund. However, this amount is budgeted in the adopted 2015/2016 City Budget.

M/S/C Councilmembers Parker and Jackson to approve the 2015/2016 agreement between the City of Red Bluff and the Red Bluff-Tehama County Chamber of Commerce with the word lease removed.

AYES: Councilmembers Jackson and Parker

NOES: Councilmembers Patel and Schmid

ABSENT OF NOT VOTING: Councilmember Jones (absent-excused)

Mayor Parker stated that due to the tie vote this item will be brought back when Councilmember Jones is present.

5. RESOLUTION NO. 15-2015; RED BLUFF FIRE DEPARTMENT ANNUAL AGREEMENT WITH CAL FIRE FOR DISPATCH SERVICES

Ray Barber, Fire Chief, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 15-2015 authorizing City Manager Richard Crabtree to renew and sign the contract with Cal Fire for the City of Red Bluff Fire and Emergency Medical Dispatch Services for the period of July 1, 2015 to June 30, 2016.

Staff has reviewed the 2015/16 dispatch contract and has identified an increase of \$4,000.00 over the cost of the previously-approved 2014/15 dispatch agreement. This increase is a result of personnel employment cost increases. If approved by City Council, the term of the new contract is July 1, 2015 until June 30, 2016. As a note: the \$113,355.00 is a maximum billable rate for this service. However, Cal-

Fire will bill the City only for the actual annual costs of the service; not to exceed the quoted cost estimate. Over the past eleven years the actual cost of dispatch services has never met the quoted maximum amount.

M/S/C Councilmembers Jackson and Parker to adopt Resolution No. 15-2015 authorizing City Manager Richard Crabtree to renew and sign the contract with Cal Fire for the City of Red Bluff Fire and Emergency Medical Dispatch Services for the period of July 1, 2015 to June 30, 2016.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: Councilmember Jones (absent-excused)

STAFF ITEMS:

Rick Crabtree reminded everyone that the June 16th meeting had been moved to June 23rd.

Mayor Pro Tem Jackson stated that she is still concerned with the construction on South Main Street as there is a large amount of dirt in the middle of the road.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO) - *no meeting*

3 Core - *no meeting*

Tehama County Transportation Commission - *no meeting*

Downtown Red Bluff Business Association - *new website is up and some businesses want to paint the trash containers outside of their stores*

Community Action Agency - *approved the 2015 action plan*

City Council Minutes

June 2, 2015

Page 15 of 17

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Tehama Economic Development Corporation -
meeting June 10th

Tehama County Sanitary Landfill JPA I - *no meeting*

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II -
No meeting

Tehama County/City of Red Bluff Landfill Management Agency JPA II - *Met and discussed Kristina Millers employment contract and approved the final plan for the landfill*

Chamber of Commerce - *Terri Bauer is leaving and going to work for North Valley Services, Motocross is coming June 5th and 6th at the fairgrounds and the Farmer's Markets begin on June 6th.*

ADJOURNMENT:

There being no further business Mayor Parker adjourned the meeting at 7:58 p.m. until the Meeting of June 23, 2015.

s/ Clay Parker, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk