



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL MINUTES

Date of Meeting: Tuesday, June 17, 2014
Time of Meeting: 6:30 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, Ca 96080

Councilmember's Present:

Daniele Jackson, Mayor
Ray Eliggi, Mayor Pro Tem
Clay Parker, Councilmember
Rob Schmid, Councilmember

Councilmember's Absent:

Wayne Brown, absent-excused

City Council Minutes

June 17, 2014

Page 1 of 26

The City of Red Bluff is an equal opportunity provider

Staff Present:

Rick Crabtree, City Manager/City Attorney

Sandy Ryan, Finance Director

Jo Anna Lopez, City Clerk

Paul Nanfito, Police Chief

Scot Timboe, Interim Community Development Director

Bruce Henz, Public Works Director

Jon Bennett, Fire Chief

Donna Gordy, City Treasurer

Vi Cobb, Human Resource Analyst II

CLOSED EXECUTIVE SESSION:

1. PUBLIC EMPLOYEE PERFORMANCE REVIEW

Title: City Manager (Government Code Section 54957)

Mayor Jackson reported that the City Council had given direction to staff during the closed session.

PLEDGE OF ALLEGIANCE:

Mayor Jackson led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENTS:

Lynn Chamblin, Airport Commissioner reported that they were moving the restaurant downstairs at the Airport Terminal and completing a few other updates. She invited the Councilmembers to visit the airport to see the improvements.

Debbie Carlson, resident, stated that she would like something put on the agenda to address the situation at the Tiny Tots Park located on Luning Street. This area has become a place where teenagers are there during the late evening, fighting, doing drugs, and making a bigger mess at the park. During daylight hours when the smaller children utilize the park it's a mess and unfit for the little kids to play. She suggested that the park be locked during the evening.

CONSENT AGENDA:

Councilmember Parker requested that item 1b be pulled.

Councilmember Schmid requested that items 4 and 5 be pulled.

M/S/C Councilmembers Parker and Eliggi to approve the remainder of the Consent Agenda.

AYES: Councilmembers Parker, Eliggi, Schmid, and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

1. APPROVAL OF MINUTES

a. May 20, 2014

Approved 4-0-1

City Council Minutes

June 17, 2014

Page 4 of 26

The City of Red Bluff is an equal opportunity provider

b. June 3, 2014

Councilmember Parker requested that the June 3, 2014 minutes be corrected to show that Mayor Jackson reopened Citizen Comments at the end of the meeting for the comments made by Kimberly Freeman, Claudia Webber, Elena Aguilar, Mary Mashato and Omar Rico from the Paskenta Band of Nomlaki Indians.

M/S/C: Councilmembers Parker and Schmid to approve the June 3rd minutes with the correction requested by Councilmember Parker.

AYES: Councilmember Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

2. RESOLUTION NO. 15-2014; A RESOLUTION OF THE CITY OF RED BLUFF ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION REQUESTING CONSOLIDATION OF THE ELECTION AND DETERMINING CHARGES FOR CANDIDATE'S STATEMENTS

Recommendation:

That the City Council adopt Resolution No. 15-2014; A Resolution of the City of Red Bluff ordering an election, requesting County Elections to conduct the Election, requesting consolidation of the election an determining charges for Candidate's Statements.

The governing board of the City may by resolution request the Board of Supervisors of the county to permit the County Elections official to render specified services to the city relating to the conduct of an election.

This year there are three Council terms (Council seats currently occupied by Wayne Brown, Daniele Jackson and Rob Schmid) ending.

Approved 4/0/1

3. ACCEPTANCE AND RELEASE OF RETAINAGE FOR THE 1840 AIRPORT BLVD ROOF RESTORATION PROJECT

Recommendation:

That the City Council approve the final contract amount of \$27,000.00 accept the completed improvements, direct staff to file a notice of completion, release the retainage after 30 days and begin the one year warranty period for the project.

The 1840 Airport Blvd. Roof Restoration project is complete and all work is acceptable to the Public Works Director. An original bid price of \$22,800.00 was established, however a contract change order was authorized in the amount of \$4,200.00 due to the condition of deteriorated sheathing and framing

City Council Minutes

June 17, 2014

members that were uncovered after the project was started. The final cost for the project is \$27,000.00 and the retention amount is \$1,350.00.

Approved 4/0/1

**4. SUPPLEMENTAL BUDGET REQUEST;
ACADEMY GRADUATION EXPENSES FROM
DONATED FUNDS**

Recommendation:

That the City Council approve the supplemental budget appropriation of \$1,130.00 to the FY 13-14 Fire Department special Supplies and Services fund number 11-31-330-100 to cover the cost of the 14th Firefighter Academy uniform and graduation expenses.

Councilmember Schmid pulled this item for clarification, which he received from Chief Bennett.

\$1,130.00 in T-Shirt fundraiser proceeds were deposited into Revenue Acct 11-31-080-110. These funds offset the requested Supplemental

City Council Minutes

June 17, 2014

Appropriation to Expense Acct 11-31-330-100 to pay the bills from the Fire Academy Graduation and Reception.

M/S/C Councilmembers Schmid and Eliggi to approve the supplemental budget appropriation of \$1,130.00 to the FY 13-14 Fire Department special Supplies and Services fund number 11-31-330-100 to cover the cost of the 14th Firefighter Academy uniform and graduation expenses.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

5. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS - MAY 2014

Recommendation:

That the City Council accepts the open market purchases and contract awards for May of 2014.

City Council Minutes

June 17, 2014

Councilmember Schmid pulled this item for clarification on items contained in the report.

City Council accepts open market purchases and contract awards on a monthly basis.

M/S/C: Councilmembers Schmid and Eliggi to approve the open market purchases and contract awards for May of 2014.

AYES: Councilmember Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

6. APPROVAL OF WARRANT LIST

Recommendation:

That the City Council approve Check Warrant No. 78390 through 78655 dated May 1, 2014 thru May 31, 2014.

City Council Minutes

June 17, 2014

Page 10 of 26

The City of Red Bluff is an equal opportunity provider

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

Approved 4/0/1

**7. TRACT MAP 04-1009 AND PDUP 356
ACCEPTANCE OF TRACT MAP AND
DEDICATIONS, REVIEW OF HOA/CCR'S FOR
COMPLIANCE WITH COA NO. 39**

Recommendation: That the City Council:

1. Accept the easements/dedications contained on Tract Map 04-1009 and direct staff to record Tract Map 04-1009.
2. Approve the submitted HOA/CCR's to fulfill the requirement of Condition No. 39.

On July 18, 2006 the City Council originally approved Tentative Map No. 04-1009 for the

City Council Minutes

June 17, 2014

Page 11 of 26

The City of Red Bluff is an equal opportunity provider

development of a thirteen lot subdivision with duplex unit construction along Reeds Creek with a Bike Path.

Attached is a copy of Tract Map 04-1009. Tract Map 04-1009 has been reviewed and approved by the Public Works Director.

The tract map includes dedications of easements for utilities and a Bike and Pedestrian Trail, which the City of Red Bluff will accept as part of the final map when it is filed with the Tehama County Clerk and Recorder.

The project was extended through Council action on June 21, 2011. The extension of the life of the Map and associated project components will end July 18, 2014. As part of the Conditions of Approval, a Bike and Pedestrian Trail was required to be designed, permitted and constructed. The trail is paved and completed. Along with the trail requirement, Council added Condition No. 39 which requires the applicant to develop and submit a Homeowners Association Covenants, Conditions and Restrictions (CC&R's)

City Council Minutes

June 17, 2014

Page 12 of 26

The City of Red Bluff is an equal opportunity provider

for City Council review and approval. Staff has reviewed the proposed CC&R's and have concluded that they adequately provide for maintenance of the common areas.

Approved 4/0/1

CURRENT BUSINESS:

1. CHAMBER 2014-2015 AGREEMENT AND LEASE

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council:

1. Approve the proposed 2014-2015 Agreement between the City of Red Bluff-Tehama County Chamber of Commerce.

2. Approve the proposed Office Space Rental Agreement between the Chamber and the City.

The proposed Chamber Agreement covers fiscal year 2014-2015 and sets forth certain services,

City Council Minutes

June 17, 2014

related to the promotion of tourism, which the Chamber will provide in exchange for an annual fee of \$35,000.00. The companion Office Lease provides the Chamber with use of a City owned office building at 100 Main Street for the nominal rent of \$1/month.

Darlene Koontz asked that the words TOT be left in the Chamber Agreement.

Dave Gowan thanked council for support and reminded everyone and welcomed them to attend the upcoming Farmer's Market

M/S/C Councilmembers Schmid and Jackson to remove the words TOT receipts.

AYES: Councilmember Schmid

NOES: Councilmembers Parker, Eliggi, and Jackson

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

M/S/C Councilmembers Parker and Eliggi to change from \$35,000.00 annually to \$75,000.00 and to reword the lease agreement to reflect \$1.00 per month.

City Council Minutes

June 17, 2014

AYES: Councilmembers Parker and Eliggi
NOES: Councilmembers Schmid and Jackson
ABSENT OR NOT VOTING: Councilmember Brown
(absent-excused)

M/S/C Councilmembers Parker and Eliggi to change
the Office Space Rental Agreement to reflect \$ 1.00
per month.

AYES: Councilmembers Parker, Eliggi, Schmid and
Jackson
NOES: None
ABSENT OR NOT VOTING: Councilmember Brown
(absent-excused)

M/S/C to approve the proposed 2014-2015
Agreement between the City of Red Bluff and the
Red Bluff-Tehama County Chamber of Commerce
as written.

AYES: Councilmembers Parker, Eliggi and Jackson
NOES: Councilmember Schmid
ABSENT OR NOT VOTING: Councilmember Brown
(absent-excused)

2. ODOR ISSUE WITHIN THE WALBRIDGE AREA NEIGHBORHOOD

Bruce Henz, Public Works Director, provided a report on the actions taken to address the odor issue within the Walbridge Area Neighborhood.

The odor concerns in the Walbridge Area Neighborhood have been an ongoing issue for a number of years. The specific Walbridge Neighborhood Area of concern is located generally to the east of the intersection of Baker Road and Walbridge Street. An illustrative exhibit of the Walbridge area neighborhood location and other identified information.

The City Manager requested that the Public Works Department prepare a report describing the nature of the problem and the City's efforts to date to resolve the issues.

Staff will continue to monitor and bring back additional options for the City Council to consider.

Sharon Clay, resident, stated that she had already tried the recommended pipe and filter.

Larry Bonds, resident, reported on the health issues, requested a copy of the call logs that have been made to the Public Works Department and suggested that contact be made with Greenville.

Kathy Nelson, resident, stated that all the problems began with the new subdivision. She has called and written to the City and has even had a licensed plumber out to her house.

3. COPS HIRING PROGRAM GRANT - 2014

Paul Nanfito, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council approve the application of the CHP Grant for one (1) sworn police officer position for a total grant award \$125,000.00 over a three year period.

The Office of Community Oriented Policing Services (COPS Office) has announced they will begin

accepting applications for the Fiscal Year (FY) 2014 COPS Hiring Program (CHP) beginning April 22, 2014. The applications for this grant program must be submitted by 7:59 EDT on June 23, 2014.

If awarded, this grant will cover up to 75% of the approved entry-level salary and benefits for three years (36 months) for newly, hired, full-time sworn officer positions (including existing unfunded vacancies) with a maximum Federal share of \$125,000.00. Currently, the Red Bluff Police Department has (1) unfunded, vacant Police Officer position.

Based on current RBPD salary schedules this grant would pay for approximately 55% of the total cost for this position (\$227,733.00) over three years.

Additionally the Red Bluff Elementary School District has committed to funding \$25,000.00 per/year for three years toward funding for an Elementary School SRO/G.R.E.A.T. Officer.

This would reduce the City of Red Bluff's financial commitment to approximately \$9,246.00 per/year for

City Council Minutes

June 17, 2014

the three years of the grant period. The total City contribution for the three year grant period would be approximately \$27,737.00.

M/S/C Councilmembers Jackson and Eliggi to approve the application of the CHP Grant for one (1) sworn police officer position for a total grant award \$125,000.00 over a three year period.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

4. RESOLUTION NO. 17-2014; RED BLUFF FIRE DEPARTMENT ANNUAL AGREEMENT WITH CAL FIRE FOR DISPATCH SERVICES

Jon Bennett, Fire Chief, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 17-2014 authorizing City Manager Richard Crabtree to renew and sign the contract with Cal Fire for the City of Red Bluff fire

City Council Minutes

June 17, 2014

and emergency medical dispatch services for the period July 1, 2014 to June 30, 2015.

Staff has reviewed the 2014/15 dispatch contract and has identified an increase of \$8,441.00 over the cost of the previously-approved 2013/14 dispatch agreement. This increase is a result of personnel employment cost increases. If approved by City Council, the term of the new contract is July 1, 2014 until June 30, 2015. As a note: the \$109,347.00 is a maximum billable rate for this service. However, Cal-Fire will bill the City only for the actual annual costs of the service; not to exceed the quoted cost estimate. Over the past eleven years the actual cost of dispatch services has never met the quoted maximum amount.

M/S/C: Councilmember Parker and Eliggi to authorize City Manager Richard Crabtree to renew and sign the contract with Cal Fire for the City of Red Bluff fire and emergency medical dispatch services for the period of July 1, 2014 to June 30, 2015.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

5. AUTHORIZE TO USE RIVER PARK AS OVERFLOW SPECTATOR AREA FOR THE COMMUNITY FIREWORKS SHOW AT THE ELKS LODGE ON JULY 4, 2014 FROM 6 P.M. TO 10:30 P.M.

Scot Timboe, Interim Community Development Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Authorize the use of City River Park as an overflow spectator area for the community fireworks show put on at the Elks Lodge by the Tehama County Fireworks Committee.
2. Waive the \$132.00 Fire Marshal Pyrotechnical Review Fee.

City Council Minutes

June 17, 2014

Page 21 of 26

The City of Red Bluff is an equal opportunity provider

The Tehama County Fireworks Committee has been working on the community fireworks show for about a year. They have met with staff several times and have formed a nonprofit for donations. The Committee plans a fireworks show this coming 4th of July.

The Committee has selected the Elk's Lodge as the launch site for the fireworks and the Fire Department has approved. Most spectators will not be able to experience the show at the Elks Lodge and instead will view the show at the River Park and surrounding areas. The Police Department will need to provide officers to assist with traffic and crowd control before, during and after the event. The cost estimate for Police overtime is \$2,643.19, with no applicant reimbursement.

The Fire Marshal must conduct a special inspection of the pyrotechnical materials at a normal fee of \$132.00. Due to limited funding, the applicants are requesting a onetime waiver of this fee.

Since the actual show will not be launched from the River Park, the applicants are not requesting an

alcohol waiver at the park. Instead, the Police Chief is proposing to authorize an alcohol waiver at the park between the hours of 10 a.m. and 6 p.m. The show will actually start at 9:30 p.m. or shortly thereafter.

M/S/C Councilmembers Parker and Schmid to authorize the use of City River Park as an overflow spectator area for the community fireworks show put on at the Elks Lodge by the Tehama County Fireworks Committee and waive the \$132.00 Fire Marshal Pyrotechnical Review Fee.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

6. POSSIBLE CANCELLATION OF JULY 1, 2014 CITY COUNCIL MEETING

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation

City Council Minutes

June 17, 2014

that the City Council consider cancelling the City Council meeting on July 1, 2014 and give director to staff.

There are few, if any, agenda items currently planned for the City Council meeting on July 1, 2014. In addition, the week of July 4th is normally a popular time for vacations. For these reasons, the City Council may wish to consider cancelling the July 1st meeting.

M/S/C Councilmembers Parker and Eliggi to cancel the July 1, 2014 City Council meeting.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (absent-excused)

STAFF ITEMS:

Police Chief Nanfito reported that three (3) additional VIPS had graduated and that the department was now up to 11 VIPS (Volunteers in Police Service).

City Council Minutes

June 17, 2014

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO) -

Approved the Budget

3 CORE - *Meeting Wednesday*

TEHAMA COUNTY TRANSPORTATION

COMMISSION - *No Meeting*

DOWNTOWN RED BLUFF BUSINESS

ASSOCIATION- *Meeting Cancelled*

COMMUNITY ACTION AGENCY - *Meeting*

Thursday

TEHAMA ECONOMIC DEVELOPMENT

CORPORATION – *Meeting in July*

TEHAMA COUNTY SANITARY LANDFILL JPA I- *No*

Meeting

EXECUTIVE COMMITTEE - TEHAMAN

COUNTY/CITY OF RED BLUFF LANDFIL

MANAGEMENT AGENCY JPA II – *Meeting*

Cancelled

Chamber of Commerce - *Meeting last Tuesday of
the month.*

ADJOURNMENT:

There being no further business Mayor Jackson adjourned the meeting at 9:26 p.m. until the meeting of July 15, 2014.

s/ Daniele Jackson, Mayor

ATTEST:

s/ Jo Anna Lopez
City Clerk