



CITY OF RED BLUFF

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City Council Minutes

Tuesday July 17, 2018
6:00 p.m. Regular Meeting
(Closed Session Follows Regular Meeting)
Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Daniele Eyestone, Mayor
Gary Jones, Mayor Pro Tem
Clay Parker
Amanda Jenkins
Rob Schmid

Councilmembers Absent:

None

Staff Present:

Rick Crabtree, City Manager
Ray Barber, Fire Chief
Sandy Ryan, Finance Director
Kyle Sanders, Police Chief
Donna Gordy, City Treasurer
Scott Miller, Assistant Public Works Director
Anita Rice, Deputy City Clerk
Marie Jensen, Public Works Administrative Technician
Robin Kampmann, Public Works Director

PLEDGE OF ALLEGIANCE:

Scott Camp led the Pledge of Allegiance and the assembly joined in.

CLOSED SESSION ITEM:

Public Employee Performance Review
Title: City Manager (Government Code Section 54957)

CITIZEN COMMENTS:

Pastor Scott Camp provided a prayer for those in attendance.

Kathy Nelson asked if the City has plans add turn lanes at the intersection of Paskenta Road and Walnut Street. She states that traffic backs up there and she has heard that many citizens are concerned.

Robin Kampmann, Public Works Director, stated that the project has been placed onto the Regional Transportation Report, so it can be looked at. They are currently working with Tehama County to change the intersection in the future. She stated that because that intersection is not aligned, it will be a complicated project to correct.

John Prinz stated that he would like to see the following items on a future agenda:

- Ordinances for medical marijuana use within the City of Red Bluff
- The use of recreational marijuana for people 21 years of age and older in public parks when the park is rented for the day. The City of Red Bluff should allow recreational marijuana in the parks with a permit just as alcohol is allowed in the parks with a permit.

Karen Kemp stated that if these items are on a future agenda she would like to see these advertised ahead of time so that citizens concerned about kids being exposed to marijuana user's second-hand smoke, can voice their concerns.

PRESENTATION:

1. [Employee Longevity Recognition](#)

City employees are recognized for their length of service in five-year increments on a quarterly basis.

Ray Barber, Fire Chief, presented a longevity award to Captain Mark Moyer for ten years of service.

Rick Crabtree recognized Marvin Benefield, Street Department for five years of service and Sean Baxter, Police Department for ten years of service. They were not present.

CONSENT CALENDAR:

Mayor Eyestone stated that item two was requested to be pulled for discussion.

M/S Council members Jones and Jenkins to approve items one, three and four on the consent agenda.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. **[Approval of June 5, 2018 Meeting Minutes](#)**

Recommended Action:

Approve the City Council Minutes as written or give direction to staff to make changes.

5-0-0

2. **[Contracts and Open Market Purchases –June 2018](#)**

Recommended Action:

Approve the Open Market purchases, contract awards and purchases of \$1000.00 or more. The City Council approves open market purchases, contract awards and purchases of \$1,000.00 or more monthly.

Councilmember Schmid requested and received clarification on the Scada equipment.

Councilmember Schmid requested and received clarification on the June 30, 2018 loan payment.

Councilmember Schmid requested and received clarification on the auxiliary pump for fire engine replacement and labor.

Councilmember Schmid requested and received clarification on the new Orion Meters/ replacement parts for meters.

M/S Council members Schmid and Jenkins to approve the open market purchases, contract awards and purchases of \$1000 or more.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. [Warrant Report –June 2018](#)

Recommended Action:

Approve Check Warrant No. 90151 through 90391 dated June 1 through June 30, 2018. This is a normal procedure per California GC section 41004; general warrants need to be regularly approved by the City Council.

5-0-0

4. [Treasurer's Report; May 2018](#)

Recommended Action:

City Council accepts the Treasurer's report for the eleventh month of FY 2018. The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

5-0-0

CURRENT BUSINESS:

1. [Homeless Grant Award; Receive the Ad Hoc Committee's Recommendation](#)

Rick Crabtree, City Manager, provided the staff's recommendation that the City Council consider the various applications, receive the Ad Hoc Committee's recommendation, and award the grant funds to one or more entities.

The Ad-Hoc Committee (councilmembers Jones and Parker) met on July 11, 2018 and heard presentations by representatives from each of the organizations identified above. Thereafter, the Committee agreed to recommend to the full Council distribution of the available \$10,000.00 as follows:

- **PATH:** The ad hoc Committee agreed to recommend a total award to PATH of \$5,000.00. However, the ad hoc Committee was unable to reach consensus regarding the two separate requests from PATH. One ad hoc member wanted to dedicate the \$5000.00 to fund the services of a grant writer, while another ad hoc member supported use of the \$5,000.00 to fund more traditional services such as PATH's winter homeless shelter services, placement in transitional and permanent housing, etc.
- **Faith Works:** The ad hoc agreed to recommend a grant award of \$2,000.00 to support Faith Works services.

- **Salt Ranch:** The ad hoc agreed to recommend a grant award of \$2,000.00 to support Salt Ranch's homeless services.
- **Children First:** The ad hoc agreed to recommend an award of \$1000.00 to support Children First programs.

Mayor Pro Tem Jones stated that he feels a Grant Writer for PATH would allow them to find funding for future projects and would help them to become self sufficient.

Colleen Lewis, PATH Representative, asked if the funds being offered could be utilized in both area's they have requested.

Councilmember Parker stated that they can utilize the funds in the manner that best serves their organization. He stated that he would like to see the winter shelter get the funding they need.

Ms. Lewis stated that she feels they can spread the funding to help serve both areas.

Mayor Pro Tem Jones requested that PATH report back to show Council where the funding was spent and also how it helped their organization and the community.

Councilmember Schmid stated that if an organization can become independent with these funds, that would be the ultimate goal. Once the money is given to an organization it is up to that organization how the funds are utilized.

Councilmember Parker approved the funds to be distributed as outlined above.

Councilmember Schmid stated that some of the organizations do not have a goal to become self-sufficient and giving people gas money or money for PG&E isn't what these funds should be used for.

Mayor Eyestone stated that Faith Works has done a great job in outlining how they utilize the funds in the past and how many people they have been able to help.

Scott Camp, with Faith Works, stated that the funds usually go to help people stay in their homes, or to get families back into homes.

Karen Kamp with Children First asked if the funds can go between different schools.

Councilmember Parker stated that it can be up to Children First's discretion as long as the funds are utilized within the City of Red Bluff.

Councilmember Schmid advised that more of the funds should go to helping kids.

Ms. Kemp stated that the funds from last year helped a lot of teens and studies suggest that helping kids while they are teens may help prevent them from becoming homeless later when they reach adulthood.

M/S Council members Parker and Jenkins to award grant funds to the following organizations:

PATH: \$5,000.00, Faith Works: \$2,000.00, Salt Ranch: \$2,000.00 and Children First: \$1,000.00.

AYES: Council members Eyestone, Jenkins, Jones and Parker.

NOES: Schmid

ABSENT OR NOT VOTING: None

2. Chamber of Commerce Agreement 2018 / 2019

Rick Crabtree, City Manager, provided the staff's recommendation that the City Council consider the proposed 2018/2019 Agreement between the City of Red Bluff and the Red Bluff-Tehama County Chamber of Commerce as recommended by the Budget Committee.

The City has historically contracted with the local Chamber of Commerce to provide services related to promotion of tourism and visitor services. The current contract expired June 30, 2018. The proposed new Agreement would commence retroactively to July 1, 2018 and expire on June 30, 2019. The Agreement is renewable by mutual consent.

The following language has been added to Section III. Term of Agreement: "If the Chamber desires to renew this Agreement for an additional year, the Chamber shall submit a written request to the City no later than June 1, 2019." This should clarify the process for annual renewal requests. Otherwise, the proposed 18/19 Agreement is identical to the prior 17/18 Agreement. The Chamber has reviewed and agreed to the terms of the proposed 2018/2019 Agreement.

M/S Councilmembers Parker and Jenkins to approve the proposed 2018 / 2019 Agreement between the City of Red Bluff and the Red Bluff-Tehama County Chamber of Commerce as recommended by the Budget Committee.

AYES: Council members Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. Stoll Fire Update and Recognition of City Department's Service to the Community

Rick Crabtree, City Manager, provided the staff's recommendation that the City Council receive an informational report regarding action taken by the Red Bluff Fire Department, the Red Bluff Police Department, the Public Works Department, and the Red Bluff Community Center during the recent Stoll Fire.

Ray Barber, Fire Chief; Kyle Sanders, Police Chief; Robin Kampmann, Public Works Director; Scott Miller, Assistant Public Works Director; and Rick Crabtree, City Manager, all gave updates on all the work each department provided during the Stoll Fire. They thanked all staff involved for the great work they contributed to help keep the fire controlled as much as possible and ensure residents near and in the affected areas were safe. Additionally, Mr. Crabtree thanked Karen Shaffer, Community Center Supervisor, for opening up the Center for evacuees.

Kathy Nelson stated that everyone did an amazing job during the fire. She stated that at Walbridge Street there were a lot of people stopping on the street to take pictures and look at the fire. She is concerned that if they needed to evacuate it would have created a safety hazard and she would like to see better traffic control.

John Prinz stated that Red Bluff needs to have more funding for the Fire and Police Departments to ensure we have the personnel available to keep fires under control and keep the residents safe.

4. [Resolution No. 21-2018 and No. 22-2018; Cal Pers Contract Termination](#)

Rick Crabtree, City Manager, provided the staff's recommendation that the City Council adopt Resolution No. 21-2018 (Police Officer's Association Unit) and No. 22-2018 (Police Mid Management) electing to withdraw from PERS Health Benefit Program.

POA: The current MOU with the POA notes that "Unit members have elected to pursue medical coverage offered by the (Teamsters) and to withdraw from PORAC-PERS or PERS Medical Plans effective January 1, 2019." (POA MOU page 18, § 14.03.00) The MOU also provides that the "City agrees to cooperate in good faith with the POA's transition from the PORAC-PERS or PERS Medical Plan to the [Teamsters] Medical Plan effective January 1, 2019."

Police Mid-Management Resolution No. 17-2017, permits the Unit to transfer from the PORAC-PERS or PERS Medical plan to the Teamsters' Medical Plan, at the Unit's option.

Councilmember Schmid asked if the change will provide similar or better coverage.

Kyle Sanders, Police Chief, stated that it will be similar and will be less expensive for the staff.

Rick Crabtree, City Manager, stated that if they ever want to go back to PERS Health benefit program they will have to wait a minimum of five years.

M/S Council members Parker and Jones to adopt Resolution No. 21-2018 (Police Officer's Association Unit) and No. 22-2018 (Police Mid Management) electing to withdraw from PERS Health Benefit Program.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

5. Trax Downtown Parking Area; Allow Public Parking

Robin Kampmann, Public Works Director, provided the staff's recommendation that the City Council authorize Public Works Staff to remove the existing signs that read, "Bus Patrons Only" located at the entrance way on Rio Street.

M/S Council members Parker and Jones to authorize Public Works Staff to remove the existing signs that read, "Bus Patrons Only" located at the entrance way on Rio Street.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

6. Resolution No 20-2018; Hazardous Mitigation Plan

Robin Kampmann, Public Works Director, provided the staff's recommendation that the City Council adopt Resolution No. 20-2018 adopting those portions of the Tehama County Multi-Jurisdictional Hazard Mitigation Plan 2018 Update applicable to the City of Red Bluff.

The federal Disaster Mitigation Act of 2000 (Public Law 106-390) required state and local governments to develop hazard mitigation plans as a condition for federal disaster grant assistance. FEMA requires that Hazard Mitigation Plans be updated every 5 years with current regulations and statistical data.

Rick Crabtree stated that in the document Scott Miller's Job Title needs to be changed from "Associate Engineer" to "Assistant Public Works Director"

M/S Councilmembers Jones and Parker to adopt Resolution No. 20-2018 adopting those portions of the Tehama County Multi-Jurisdictional Hazard Mitigation Plan 2018 Update applicable to the City of Red Bluff, with recommended changes.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

7. CA Fire Foundation Grant; Grant Acceptance and Supplemental Appropriation

Ray Barber, Fire Chief, provided the staff's recommendation that the City Council accept the awarded grant of \$10,000.00 from the California Fire Foundation and approve supplemental appropriations into the Fire Department's revenue and expenditure accounts.

This will allow the Fire Chief to cover the additional costs for providing fire prevention educational information and equipment for weed abatement such as weed eater.

Councilmember Schmid asked if the Weed abatement is done on City property or on property.

Ray Barber, Fire Chief, stated that it is mainly done on City property. If it is done on private property, they bill the owners accordingly.

M/S Councilmembers Jones and Jenkins to accept the awarded grant of \$10,000.00 from the California Fire Foundation and approve supplemental appropriations into the Fire Department's revenue and expenditure accounts.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

STAFF ITEMS:

Ray Barber, Fire Chief, thanked the Community Center for allowing the Fire Department to have an engine and Firefighters at their facility, having that engine there increased response time by three minutes. Also the new Fire Engine is in Sacramento and should be in Red Bluff by the first part of August.

Robin Kampmann, Public Works Director, stated that the South Jackson Street project is well underway, They have the road demolished and graded.

Councilmember Schmid asked if the repairs go all the way to the portion of street near Luther Road that has been redone recently.

Ms. Kampmann stated that it goes very close to that area and reaches to where the pavement is good, the repairs should be completed by August 5, 2018.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- **Local Agency Formation Commission (LAFCO)** - Councilmember Parker reported there is no meeting scheduled.
- **Tehama County Transportation Commission** - Councilmember Schmid did not give an update.
- **Downtown Red Bluff Business Association** - Mayor Eyestone reported that the next meeting will be held on Wednesday, July 18, 2018.
- **Community Action Agency** - Mayor Pro Tem Jones reported that the next meeting will be held on Thursday, July 19, 2018 at the Tehama County Board of Supervisors
- **Executive Committee - Tehama County Solid Waste Management Agency** - Councilmember Jenkins reported there is no meeting scheduled.

- **Tehama County Solid Waste Management Agency (JPA II)** - Councilmember Jenkins reported there was no meeting scheduled.
- **Chamber of Commerce** - Mayor Eyestone reported that at the meeting held on Monday, June 26, 2018 they discussed preparing the 2019 directory and they currently have 405 members.
- **Ground Water Commission** - Councilmember Parker reported that the next meeting will be held on Wednesday, July 25, 2018 at 8:30 a.m.
- **Tehama County Continuum of Care Executive Council** - Councilmember Jenkins did not give an update.

Rick Crabtree, City Manager stated that they are utilizing the Community Center as a Cooling Center. He stated that no one is turned away and only certain areas in the Community Center are open to the public.

Karen Shaffer, Center Supervisor, expressed concerns of people bringing their dogs into the center as the building has carpet.

Mayor Eyestone stated that she has heard concerns of people being forceful and demand that they can go wherever they want within the Community Center.

Karen Shaffer, Center Supervisor, stated that currently if people have animals they need to be kept outside in the shade.

Councilmember Schmid asked what the next road project will be.

Robin Kampmann, Public Works Director, stated that Walnut Street will be the next project and she is hopeful that they will have everything ready to go to bid by the August 7, 2018 City Council Meeting.

ADJOURNMENT:

There being no further business Mayor Eyestone adjourned the regular meeting at 7:22 p.m. with the Closed Session to follow, the next City Council meeting will be on August 7, 2018 at 6:00 p.m. in the Red Bluff City Council Chambers.

Daniele Eyestone, Mayor

ATTEST:

Cassidy DeRego, City Clerk