



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL MINUTES

Date of Meeting: Tuesday, July 15, 2014
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, Ca 96080

Councilmember's Present:

Daniele Jackson, Mayor
Ray Eliggi, Mayor Pro Tem
Clay Parker, Councilmember
Rob Schmid, Councilmember
Wayne Brown, Councilmember

Staff Present:

Rick Crabtree, City Manager/City Attorney

Sandy Ryan, Finance Director

Jo Anna Lopez, City Clerk

Paul Nanfito, Police Chief

Scot Timboe, Interim Community Development Director

Bruce Henz, Public Works Director

Jon Bennett, Fire Chief

Donna Gordy, City Treasurer

Vi Cobb, Human Resource Analyst II

PLEDGE OF ALLEGIANCE:

Mayor Jackson asked Fire Chief Bennett to lead the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENTS:

Pastor Scott Camp from North Valley Baptist Church again asked the City Council if a Prayer could be said at the beginning of each meeting and he read the Prayer that he hopes can be said at the meetings.

Kathy Nelson apologized about the way she spoke at the last meeting. She said she was very upset at how long this has gone on, but still wants information on what the City Council is going to do about the smell on Walbridge Street.

Wanda Schuler, Airport Commissioner, reported that the Commission was putting a design together for the diner at the Airport.

Mayor Jackson reported that she had received an e-mail from Greg Stevens regarding her vote on the Chamber Agreement at the last meeting. She stated that the first half of the e-mail was thanking her for the way she had voted, but the second half of the e-mail she felt could be conceived as a bribe and she stated that she was not ok with that half of the e-mail and wanted it noted on the public record.

CONSENT AGENDA:

Mayor Jackson Pulled requested that items 4, 5 and 8 for be pulled for clarification.

M/S/C Councilmembers Brown and Eliggi to approve the remainder of the Consent Agenda.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

1. REPORT ON SALES TAX - 4TH QUARTER 2013

Recommendation: *INFORMATION ONLY*

Receipts for Red Bluff's sales, occurring from October through December 2013 were 16.9% higher than the same quarter of 2012. Actual sales activity increased 11.4% for the same prior year quarter. Actual sales for all of Tehama County increased 6.5%, and the Far North State sales grew 5.8% for the same prior year quarter.

Approved 5/0/0

2. SUPPLEMENTAL APPROPRIATION OF FUNDS TO THE POLICE DEPARTMENT BUDGET

Recommendation:

That the City Council approve a supplemental appropriation of \$1,222.94 to the Police Department vehicle repair account number 11-33-260-200. This would increase the vehicle repair account from \$13,500.00 to \$14,722.94.

On April 5, 2014, one of the Police Department's vehicles was struck by another vehicle on the 500 block of Main Street causing damage to right side, front quarter panel. A check has been received by the other driver's Insurance Company. The transfer of funds is needed to pay for the unanticipated vehicle repairs for this vehicle.

Approved 5/0/0

3. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS - JUNE 2014

Recommendation:

That the City Council accept the open market purchases and contract awards for June of 2014.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for June of 2014 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Approved 5/0/0

4. APPROVAL OF WARRANT LIST

Recommendation:

That the City Council approve check Warrant No. 78662 through 78920 dated June 1, 2014 through June 30, 2014.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

Mayor Jackson requested and received clarification on this item.

M/S/C: Councilmembers Schmid and Brown to approve check Warrant No. 78662 through 78920 dated June 1, 2014 through June 30, 2014.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RED BLUFF WAIVING NOTIFICATION REQUIREMENTS OF GOVERNMENT CODE SECTION 25351 REGARDING PROPOSED TEHAMA COUNTY PROPERTY PURCHASE AND FINDING THE PURCHASE CONSISTENT WITH THE CITY GENERAL PLAN

Recommendation:

That the City Council adopt Resolution No. 18-2014, waiving the notification requirements of Government Code Section 25351 and finding the proposed property purchases and project to be consistent with the City of Red Bluff General Plan.

The County of Tehama proposes to purchase two parcels of property within the City of Red Bluff that are together known as 766 Antelope Blvd. One parcel is zoned C-3 Commercial (APN 39-311-12). The second parcel is zoned R-3 Residential Parcel

(APN 39-311-09). The C-3 General Commercial property currently has 2 buildings on it and is about 0.84 acres. While the R-3 Residential (Neighborhood Apartment) property currently has 3 buildings and 9 associated gardening structures/greenhouses.

The County is requesting a General Plan consistency analysis/finding for the property purchase/project and that the City waive the 60 day notice normally required by State Law.

Mayor Jackson requested and received clarification on this item.

Councilmembers Schmid, Parker, Brown and Eliggi also had questions/comments that were answered by Williams Goodwin, Chief Administration Officer for Tehama County

M/S/C Councilmembers Brown and Eliggi to adopt Resolution No. 18-2014, waiving the notification

requirements of Government Code Section 25351 and finding the proposed property purchases and project to be consistent with the City of Red Bluff General Plan.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

6. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REQUEST FOR QUALIFICATIONS - CDBG FUNDED ADA PLANNING STUDY

Recommendation:

That the City Council approve advertising the Request for Qualifications (RFQ) Professional services for the CDBG Funded ADA Planning Study.

The 2013 application allowed the City to apply for a Public Facilities Project grant and a Planning and Technical Assistance grant.

A Public Hearing was conducted on March 12, 2013 to discuss the possible projects the City would include in the 2013 application. The City Council selected and approved the grant project for Alternative to Violence Emergency Shelter for Women and Children at the March 19, 2013 City Council Meeting. In addition, a Planning Technical Assistance application was included to complete Phase I - City of Red Bluff Americans with Disability Act (ADA) Self-Evaluation and Transition Plan. The allocation of grant funds is as follows:

1. General Administration Funds \$ 94,186.00
2. Activity Delivery Funds \$ 86,133.00

Approved 5/0/0

7. ACTUARIAL VALUATION FOR RETIREE HEALTH INSURANCE

Recommendation:

That the City Council award the Professional Services Contract for Actuarial Valuation for Retiree Health Insurance to James Marta & Co for \$4,300.00.

City staff solicited bids from 9 Actuarial Services companies and advertised the bid proposal in the local newspaper.

Approved 5/0/0

8. TREASURER'S REPORT - NINTH, TENTH AND ELEVENTH MONTH OF FISCAL YEAR 2014

Recommendation:

That the City Council accepts the Treasurer's report for the ninth, tenth, and eleventh months of FY 2014.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

Mayor Jackson requested and received clarification on this item and made note of the correction that needed to be made to the Discussion section of the agenda which referenced the 8th month when in fact it should have been the 9th, 10th and 11th months.

M/S/C Councilmembers Jackson and Brown to accept the Treasurer's report for the ninth, tenth, and eleventh months of FY 2014.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

CURRENT BUSINESS:

1. PROPOSED ORDINANCE NO. 1034; AN ORDINANCE OF THE CITY OF RED BLUFF MODIFYING RED BLUFF CITY CODE SECTION 13,19(B) ADDING ANGLED PARKING TO A PORTION OF THE WEST SIDE OF THE 700 BLOCK OF WASHINGTON STREET

Scot Timboe, Interim Community Development Director, reviewed the staff report and provided staff's recommendation that the City Council waive the first reading and introduce Ordinance No. 1034, an Ordinance of the City of Red Bluff modifying Red Bluff City Code Section 13.19(B) adding angled parking to a portion of the west side of the 700 block of Washington Street.

The Downtown Red Bluff Business Association (DRBBA) has requested that the City consider

permitting diagonal parking along the west side of Washington Street between Walnut and Pine streets (the 700 Block of Washington). The proposal would create approximately 10 additional on-street parking spaces.

Mayor Jackson spoke and stated that the DRBBA had been talking about this change for some time in their meetings and were excited to have this be an added benefit to the downtown.

M/S/C Councilmembers Parker and Brown to waive the first reading and introduce Ordinance No. 1034, an Ordinance of the City of Red Bluff modifying Red Bluff City Code Section 13.19(B) adding angled parking to a portion of the west side of the 700 block of Washington Street.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

2. DONATION BY THE CROWLEY FAMILY FOR EXTENDED 2014 OPERATION OF MCGLYNN POOL

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council accept the monetary donation offer from the Crowley Family to extend operation of the McGlynn Pool during the 2014 summer season and authorize the Mayor to sign the proposed Donation Agreement.

The costs of operating the McGlynn Pool far exceed the revenue generated by pool admission fees, etc. Due to the lack of a certified swim instructor, the City was not able to offer swimming lessons this summer, further reducing pool revenue. Due to fiscal constraints, the City planned to close summer operation of the pool on July 19, 2014.

Christopher and Karra Crowley have generously offered to donate the sum of \$13,500.00 in order to assist the City in keep the pool open through August 16, 2014. The proposed Donation Agreement would require the City to keep the pool open through August 16, 2014, contingent on receipt of the pledged donation.

M/S/C Councilmembers Parker and Eliggi to accept the monetary donation offer from the Crowley Family to extend operation of the McGlynn Pool during the 2014 summer season and authorize the Mayor to sign the proposed Donation Agreement, with the change of the date from July 15, 2014 to July 22, 2014.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

3. AUTHORIZATION TO USE THE RIVER PARK AND RED BLUFF'S SECOND MICROBREW FESTIVAL (TAP INTO TEHAMA) ON AUGUST 16, 2014 FROM 2:00 P.M. TO 6:00 P.M.

Scot Timboe, Interim Community Development Director, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 19-2014 (portion of Riverside Way Street Closure) to accommodate the use of River Park for the August 16, 2014 Microbrew Festival (TAP INTO TEHAMA).

The Chamber of Commerce is proposing to host Red Bluff's Second River Park Microbrew Festival (TAP INTO TEHAMA), on August 16, 2014 starting at 2 p.m. with beer services/food and ending the beer services at 6 pm. The festival will utilize volunteers to pour the various Microbrews for patrons that pay a fee of \$35 dollars per person. The proceeds will benefit the Chamber of Commerce. The event will have about 44 Microbreweries, a 60 ft. by 80 ft. wine tent, band and 4 food vending trucks.

There will be a designated drinking area for this event that will include signage, fencing and ID Check points (See Riverside Way barricades on attached Diagram and Resolution No. 19-2014). Eight (8) private security guards will be required for the event.

The Brew Festival volunteers will be responsible for the breakdown and clean up at the River Park after the event.

M/S/C Councilmembers Parker and Eliggi to adopt Resolution No. 19-2014 (portion of Riverside Way Street Closure) to accommodate the use of River Park for the August 16, 2014 Microbrew Festival (TAP INTO TEHAMA).

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

4. RESOLUTION NO. 20-2014; A RESOLUTION AUTHORIZING PARKING LOT CLOSURE FOR THE JULY 30, 2014 AUGUST 20, 2014 AND SEPTEMBER 10, 2014 FARMERS' MARKET BEER GARDENS

Scot Timboe, Interim Community Development Director, reviewed the staff report and provided staff's recommendation that City Council adopt Resolution No. 20-2014 authorizing the closure of a public parking lot (APN 29-382-05) on July 30, 2014, August 20, 2014 and September 10, 2014 for three more Farmers' Market Beer Garden.

Each year the Chamber of Commerce requests street closures to accommodate the Farmers' Markets to be held on Wednesday afternoons from 4:00 p.m. to 9:00 p.m. from June 18, 2014 through September 10, 2014.

The Chamber of Commerce previously requested authorization to have a Beer Garden on the

northeast corner of Pine and Washington St. (City parking lot) as a trial run on June 18, 2014. The Chamber has now requested three more dates for the Wednesday Farmers' Market Beer Garden: July 30, 2014, August 20, 2014 and September 10, 2014.

M/S/C Councilmembers Eliggi and Schmid to adopt Resolution No. 20-2014 authorizing the closure of a public parking lot (APN 29-382-05) on July 30, 2014, August 20, 2014 and September 10, 2014 for three more Farmers' Market Beer Garden.

AYES: Councilmembers Parker, Eliggi, Schmid and Jackson

NOES: Councilmember Brown

ABSENT OR NOT VOTING: NONE

5. CLARIFYING THE TECHNICAL ADVISORY COMMITTEE'S COMPOSITION AND ROLE; PROPOSED RESOLUTION 16-2014, AND PROPOSED ORDINANCE NO. 1032

Scot Timboe, Interim Community Development Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Waive the first reading and introduce Ordinance No.1032, an Ordinance Clarifying the role and Composition of the Technical Advisory Committee.
2. Adopt Resolution 16-2014 designating the Technical Advisory Committee as having the authority to temporarily close portions of streets, alleys and/or public parking areas.

The City has adopted several Ordinances over the years that confer upon the Technical Advisory Committee responsibilities for the review and response to various types of development permits, programs, activities, proposals, events and/or projects within the City of Red Bluff. TAC is basically an inter-governmental review body made up of the Community Development Director, the Director of

Public Works, the Fire Chief, the Police Chief and other city staff as deemed appropriate by the City Manager. However, the City Code lacks a common description of the composition and role of TAC. The proposed Ordinance would adopt a uniform description of TAC, consistent throughout the City Code.

Together, the proposed Resolution and Ordinance would also designate the Technical Advisory Committee as having authority to temporarily close a portion of any City street or parking area to accommodate celebrations, parades, local special events, and other purposes when deemed necessary for the safety and protection of persons who are to use the affected portions of City streets or parking areas during the temporary closure. The Ordinance also sets forth an application and appeal process as follows:

- Applications are due not less than 30 days prior to the event.
- TAC shall approve, conditionally approve, or deny the application within 10 days of receipt of a complete application.

- An applicant may appeal conditional approval or denial of the application to the City Council.

This would give TAC the authority to consider and approve most special event permits without the necessity of bringing such applications to the City Council. This would streamline the application process and, in most instances, avoid the necessity of bringing such permits before the City Council for approval.

M/S/C Councilmembers Brown and Eliggi to:

1. Waive the first reading and introduce Ordinance No. 1032, an Ordinance Clarifying the role and Composition of the Technical Advisory Committee.
2. Adopt Resolution 16-2014 designating the Technical Advisory Committee as having the authority to temporarily close portions of streets, alleys and/or public parking areas.

AYES: Councilmembers Parker, Eliggi and Brown
NOES: Councilmembers Jackson and Schmid
ABSENT OR NOT VOTING: NONE

STAFF ITEMS:

Rick Crabtree thanked Fire Chief Bennett for all his hard work and stated that staff was sorry to see him go.

Fire Chief Bennett thanked everyone and said he very much enjoyed working with everyone and will miss everyone.

Councilmember Schmid stated that the old Kentucky Fried Chicken building will soon be a Starbucks.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO) -
meeting in 3 weeks

3 Core - *cut some staff members*

Tehama County Transportation Commission - *raised
some fees that were below average*

Downtown Red Bluff Business Association -
discussed the State Theater

Community Action Agency - *no meeting*

Tehama Economic Development Corporation -
meeting on July 23rd

Tehama County Sanitary Landfill JPA I - *meeting
July 16th*

Executive Committee Tehama County/City of Red
Bluff Landfill Management Agency JPA II - *nothing
to report*

Tehama County/City of Red Bluff Landfill
Management Agency JPA II - *Approved Plans*

Chamber of Commerce - *discussed upcoming
events and sales tax*

ADJOURNMENT:

There being no further business Mayor Jackson adjourned the meeting at 8:20 p.m. until the meeting of August 5, 2014.

s/ Daniele Jackson, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk