



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL MINUTES

Tuesday, January 16, 2018
7 p.m. Regular Meeting
Council Chambers, City Hall

Councilmembers Present:

Daniele Eyestone, Mayor
Gary Jones, Mayor Pro Tem
Rob Schmid
Clay Parker

Councilmembers Absent:

Amanda Jenkins (Excused)

Staff Present:

Rick Crabtree, City Manager/City Attorney
Robin Kampmann, Public Works Director
Kyle Sanders, Police Chief
Sandy Ryan, Finance Director
Ray Barber, Fire Chief
Cassidy DeRego, City Clerk
Vi Cobb, HR Analyst II
Donna Gordy, City Treasurer

PLEDGE OF ALLEGIANCE:

Councilmember Schmid led the Pledge of Allegiance and the assembly joined in.

CITIZEN COMMENT:

Colleen Lewis from PATH gave an update on how the grant money that was given to them from the City of Red Bluff was used for the fiscal year 2016/2017 and the fiscal year 2017/2018. For the Fiscal year 2016/2017 they were able to help nineteen people total, four are still enrolled, most are on a housing list at this time. They have had fifteen exits, three were failures, one was sent to rehab, and eleven were found permanent housing. The average stay at the Men's Transitional House is eighty-two days. Twelve of those helped, were people homeless on the streets, six were from shelters and one was compromised and they did not want him to end up on the streets. PATH has been able to purchase the house being used for the Men's Transitional Housing, and they will close escrow on the house on January 22, 2018.

Ms. Lewis stated that for fiscal year 2017/2018 they were given the grant for case management. They were able to hire a great case manager, Debbie Bowen, and so far, they sent two people to rehab, housed and relocated five people, five people were identified as mental health →

patients and were able to receive resources. They provided four people with free identification cards, gave eighteen people free phones, identified eight Veterans' and assisted five people with obtaining social security benefits. She thanked the City of Red Bluff for the grant money that was given.

Rita Ramsey from Gary Ramsey Jewelers in Red Bluff voiced concern about the Downtown Bus and Ride. She stated that the lampposts are being vandalized and broken regularly. She stated that as soon as the lampposts are replaced, the cycle starts all over again. She would like to see the lights removed and replaced with better lampposts that cannot be vandalized so easily.

Councilmember Schmid asked if the Transportation Committee has anything to do with these lights.

Robin Kampmann, Public Works Director, stated that the City of Red Bluff owns the land and the Transportation Committee handles most of the grounds. She stated that they are currently working together on this issue and they are planning on removing the lampposts and will be replacing them with ten-foot lampposts. Staff is also working on cleaning up the landscape and the bathrooms.

Tammy Jones stated that there are city codes being violated at 1051 Washington Street. She stated that she was bullied into moving out of her residence there. She said the Landlord was remodeling the bottom unit, but has been unwilling to fix her unit. She stated that she would also still like to see Shasta College changed to Lassen College for the Fire Fighter Academy and Police Academy.

John Prinz discussed the positives of medical marijuana and stated that it can be an alternative to those people in pain and addicted to narcotic pain medication. He would like to be able to have a Medical Marijuana Dispensary in the City of Red Bluff and he stated that having a Dispensary available will help the addiction problem in Red Bluff.

PRESENTATION:

1. Employee Longevity Recognition

City employees are recognized for their length of service in 5-year increments on a quarterly basis.

Rick Crabtree presented a longevity award to Anita Rice, City Clerk's Department for 10 years of service. He also recognized Alex Fullingim, Fire Department, for 5 years of service; he was not present.

2. Kelly Griggs Museum; Bill Moule

Bill Moule from the Kelly Griggs Museum gave a presentation about the Museum. He stated that he feels that the City Council has a lot of influence on the community and they can help to make the City of Red Bluff better.

He stated that the Kelly Griggs Museum is 135 years old and during that time the exterior has had very little done. Many contractors throughout the years have assisted with worked on the museum. Recently they have had new siding put on the south side of the building along with new windows.

Mr. Moule said a thank you to the fire department for sponsoring the Ishi Camp inmates who were able to pull out a lot of rocks from under the house. He said this last construction endeavor was helped by a generous grant from the McConnell Foundation and a generous Donation from Gail Locke in remembrance of her late husband Marvin Locke.

One month ago, he asked that the building permit fees be waived by the City of Red Bluff. He thanked the City Council for waiving those fees and stated it has helped them stretch the grant and donation funds that they have received. Mr. Moule invited all of the City Council Members to come to the museum for a personal tour. He stated that this →

community project along with the State Theatre will help to improve Red Bluff.

Mayor Eyestone asked what number they should call to set up the tour.

Mr. Moule stated that they can call the museum and set up the tour any time.

Councilmember Schmid stated that he is glad the work was able to be completed; a lot of work was needed.

Mr. Moule stated that the work on the south side of the building is close to being completed; once the work is complete, the museum will be opened to the public.

PROCLAMATIONS:

1. [National Drug & Alcohol Facts](#)

Mayor Eyestone presented and read the proclamation for National Drug & Alcohol Facts Week Monday, January 22, 2018 through Sunday, January 28, 2018.

Ulanda Hinkston stated that on January 22, 2018 from 6:00 p.m. to 7:30 p.m. there will be a free film screening of "Chasing the Dragon" and on January 26, 2018 from 6:00 p.m. to 8:00 p.m. there will be a Drug Fact Game→

Night, these will be held at the Tehama County Department of Education, 1135 Lincoln Street Red Bluff.

2. Great Kindness Challenge

Mayor Eyestone presented and read the "The Great Kindness Challenge" proclamation to Erin Luevano of Safe Education and Recreation for Rural Families (SERRF)

Erin Luevano encouraged those from the community to participate. She presented those in attendance with painted rocks reminding everyone that Kindness Matters and encouraged all to take the challenge with the kids.

CONSENT CALENDAR:

Mayor Pro Tem Eyestone stated that item 2 was requested to be pulled for discussion.

M/S Councilmembers Jones and Parker to approve items 1, 3, 4 and 5 on the consent agenda.

AYES: Councilmembers Eyestone, Parker, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

1. [Approval of the December 5, 2017 Minutes](#)

Recommendation Action:

Approve the meeting minutes as written.

4-0-1

2. [Contracts and Open Market Purchases-December 2017](#)

Recommendation Action:

Accept the open market purchases and contract awards for December of 2017.

Councilmember Schmid requested and received clarification on the Meter Replacement Parts.

Councilmember Schmid requested and received clarification on the 19 water meter bodies & 31 water meter electronics.

Councilmember Schmid requested and received clarification on the IRS Deposit Penalty.

Councilmember Schmid stated that when you add up the total cost of NorthStar for the November Professional Services/Public Works Director it equals about →

\$160,000.00 per year. He said that he feels Robin Kampmann is worth the cost, but it is way more than the cost that was budgeted for her position.

Mayor Pro Tem Jones requested and received clarification on the eight Body Cameras.

Councilmember Schmid requested and received clarification on the 7.5 HP Sewer Pump for Elks Lift Station.

M/S Councilmembers Schmid and Jones to accept the open market purchases and contract awards for December of 2017.

AYES: Councilmembers Eyestone, Parker, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

3. [Warrant List- December 2017](#)

Recommendation Action:

Approve Warrant Nos. 88571 through 88943 for December 2017.

4-0-1

4. [Treasurer's Report - November 2017](#)

Recommendation Action:

Approve the November 2017 Treasurer's Report.

4-0-1

5. [Updated Salary Schedules - Resolution No. 4-2018](#)

Recommendation Action:

Adopt Resolution No. 4-2018 - Updated Salary Schedules.

4-0-1

CURRENT BUSINESS:

1. [Comprehensive Annual Financial Report \(CAFR\) - Fiscal Year 2016/2017](#)

Sandy Ryan, Finance Director, reviewed the staff report and provided the staff's recommendation that the City Council accept the CAFR and the Transportation Development Act Fund Financial Statements for the Fiscal Year End June 30, 2017.

On January 10, 2017, the Audit Committee, consisting of two Council members (Gary Jones and Rob Schmid), and citizen member, Amy Webb, reviewed the CAFR and related reports for the Fiscal Year End June 30, 2017, with members from Aiello, Goodrich & Teuscher, and Finance Director, Sandy Ryan.

The auditors' results are summarized as follows:

1. The Independent Auditors' Report expresses an unmodified opinion on the CAFR and the TDA Fund Financial Statements.
2. No significant deficiencies relating to the audits are reported in the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
3. No instances of noncompliance material to the CAFR or the TDA Fund Financial Statements were disclosed in the audits.

After reviewing the reports, the Audit Committee recommended acceptance of the CAFR and related reports and forwarding of the CAFR and related reports to the City Council.

The preparation of the CAFR was made possible by the dedicated service of the entire Finance Department Staff. Each member of the department has our sincere appreciation for the contributions made in the preparation of this CAFR.

We would also like to thank the entire City of Red Bluff management and staff. Each member of each department worked hard on providing information to the finance department for our external auditors, and their assistance made the entire audit process smoother and easier.

We would like to thank the Mayor, members of the City Council, the City Manager and the Department Heads for their interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Appreciation is also expressed to the very knowledgeable and fine staff of Aiello, Goodrich & Teuscher (AGT), who made this presentation possible. A member of Aiello, Goodrich & Teuscher is in attendance to provide an overview and answer any questions.

Rob Griffith from AGT said that Sandy Ryan did a great job and nothing of concern was found in the audit.

Councilmember Schmid stated that all of this was gone over in depth at the Audit Committee and said that Sandy Ryan→

and the Finance Department do a great job for the City of Red Bluff.

M/S Councilmembers Schmid and Jones to accept the CAFR Financial Statements for the Fiscal Year End June 30, 2017.

AYES: Councilmembers Eyestone, Parker, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

M/S Councilmembers Parker and Schmid to accept the Transportation Development Act Fund Financial Statements for the Fiscal Year End June 30, 2017.

AYES: Councilmembers Eyestone, Parker, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

2. Business Improvement District - Public Hearing - Resolution No. 1-2018

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council:

1.1 Open the public hearing, receive any testimony and determine whether or not protests (written and verbal during the public hearing) constitute 50% or more of the assessed properties.

1.2 Adopt Resolution No. 1-2018 depending on the outcome of the public hearing.

The City Council at the December 5, 2017 Council Meeting received and approved the annual report from the Downtown Red Bluff Business Association (DRBBA) Board of Directors. The DRBBA Board was designated as the Advisory Board for the Business Improvement Area by the City Council. The report proposed no changes in the boundaries for the district and no changes in the amount of the assessment. After reviewing the report and discussion with DRBBA members, the City Council approved the report.

At the December 19, 2017 City Council meeting Resolution No. 15-2017 was adopted. This was a Resolution of Intention to Levy an Assessment for the Downtown Red Bluff Business Improvement Area which also established a public hearing for January 16, 2017.

The Annual Report submitted and approved by the City Council retains the same boundaries with Zone A and Zone B. The assessment for Zone A would be retail \$250 per year→

and non-retail \$175 per year. The assessment for Zone B would be retail \$125 per year and non-retail \$100 per year.

Mayor Eyestone opened the Public Hearing at 7:47 p.m.

John Prinz asked why the fees are collected.

Thomas Bobadilla, President of the Downtown Red Bluff Business Association (DRBBA), stated that this money will help with events and to keep Main Street looking awesome.

Mayor Eyestone closed the Public Hearing at 7:47 p.m.

Mayor Eyestone stated that the money goes back to the businesses and goes to downtown Red Bluff. It is not money that the City of Red Bluff retains and uses.

M/S Councilmembers Parker and Jones to Adopt Resolution No. 1-2018.

AYES: Councilmembers Eyestone, Parker, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins (Excused)

3. Commission Appointments - Planning / Parks & Recreation

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council consider appointments to fill the current vacancies on the Planning Commission and the Parks and Recreation Advisory Commission from the applications received, or provide alternate direction to staff.

At the December 5, 2017 City Council meeting the City Council appointed applicants to the various commissions and directed the Deputy City Clerk to re-advertise the vacancy on the Planning Commission and the Parks and Recreation Advisory Commission

Planning Commission:

(One appointment - Term: 1/1/18 to 12/31/20)

One Applicant

Chris Mollenkamp

Chris Mollenkamp stated that he is new to the area. He works at the Wal-Mart Distribution Center, and in the past, he has been part of the Planning Commission at his last residence.

M/S Councilmembers Parker and Jones to appoint Chris Mollenkamp to the Planning Commission.

AYES: Councilmembers Eyestone, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins (Excused)

Parks and Recreation Advisory Commission:

(One student appointment - Term 1/1/18 to 12/31/18)

One regular 3-year appointment - Term: 1/1/18 to 12/31/20

One Applicant

Jennifer Torres (3-year appointment)

Jennifer Torres stated that she has worked at Tehama County Head Start for 15 years; she has been in the community for 20 years. She has seen through Head Start that families have a need for improved parks; she would like to be part of this improvement for the community.

M/S Councilmembers Parker and Jones to appoint Jennifer Torres to the Parks and Recreation Advisory Commission for a 3-year Term.

AYES: Councilmembers Eyestone, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins (Excused)

4. Conflict of Interest Code for the City of Red Bluff

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council adopt Resolution No. 2-2018; a Resolution adopting the Conflict of Interest Code for the City of Red Bluff.

Bi-annual review of the Conflict of Interest Code is required by the Fair Political Practice Commission.

M/S Councilmembers Parker and Jones to adopt Resolution No. 2-2018; a Resolution adopting the Conflict of Interest Code for the City of Red Bluff.

AYES: Councilmembers Eyestone, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins (Excused)

5. Approval of Side Letter - Fire Unit Memorandum of Understanding (MOU)

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council authorize the City Manager to sign the attached Side Letter to the Fire Unit Memorandum of Understanding (07/01/2017 - 06/30/2020).

New employees hired after the date of execution of the proposed side letter will be subject to AB 119 requirements. In compliance with this new requirement, the City agrees to notify the union 10 days prior to a new hire orientation and allow the union to meet with the new employee 30 minutes before or after the City's orientation. The City will provide the union with new hire information with 15 days of hire. Additionally, the City will provide the union, with all union members' information on a quarterly basis.

Councilmember Schmid stated that unions must have an incredible lobbying group.

Mayor Pro Tem Jones asked that Mayor Jones (in the side letter), be corrected to Mayor Eyestone.

M/S Councilmembers Parker and Jones to authorize the City Manager and Mayor to sign the Side Letter to the Fire Unit Memorandum of Understanding (07/01/2017 - 06/30/2020).

AYES: Councilmembers Eyestone, Jones and Parker

NOES: Schmid

ABSENT OR NOT VOTING: Jenkins (Excused)

6. Disability Retirement Application - Delegation of Authority

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council adopt Resolution No. 3-2018 which permits the City Manager to submit an employer disability retirement application on behalf of an eligible PERS member believed to be disabled.

The City should apply for disability retirement on an employee's behalf if the City is aware that an employee cannot perform the essential duties of his or her job due to disability, and that the disability will last more than a year. (City Code 31721 and 21153 (PERS)) The law places an affirmative duty on an employer to submit a disability retirement application on behalf an eligible PERS member believed to be disabled by a duly authorized official of the City.

Councilmember Schmid asked why the City of Red Bluff needs to apply on an employee's behalf.

Rick Crabtree, City Manager, stated that the employee does not have to accept and applying on the employees behalf speeds up the process.

Councilmember Parker stated that if this process is started by the City Manager the Red Bluff City Council needs to be notified.

Mr. Crabtree confirmed that City Council would be notified.

M/S Councilmembers Jones and Eyestone to adopt Resolution No. 3-2018 which permits the City Manager to submit an employer disability retirement application on behalf of an eligible PERS member believed to be disabled.

AYES: Councilmembers Eyestone, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins (Excused)

7. Property Tax Revenue Update

Sandy Ryan, Finance Director, presented the Report on Property Tax Revenue Update.

As part of the City's consultant agreement, HDL Companies monitor and project property tax revenue and motor vehicle fees and provide the City with preliminary and final property tax and vehicle license fee reports.

The taxable property values for 2017/18 are estimated to have increased 6.5% from the prior year. Prior year →

fluctuations are as follows: 2016/17 – 8.3% increase; 2015/16 – 5.2% increase; 2014/15 – 1.1% increase; 2013/14 – 2.4% increase; 2012/13 – 4.5% decrease; 2011/12 – 2.2% decrease; 2010/11- 7.2% decrease; 2009/10- 3.8% decrease.

The main reasons for the 2017/18 increase are: 1) improvements to 650 Luther Road by Wal-Mart increased by \$6.7 million; 2) purchase of commercial property at 2455 Sister Mary Columba Drive increased the net taxable value by \$2.7 million; and 3) purchase of commercial property at 20 Williams Avenue increased the net taxable value \$0.9 million.

The main decreases are: 1) the purchase of the old Wal-Mart site reduced that value by \$3.9 million; and 2) a decline in the value of property at 15 Antelope Blvd. reduced that value by \$671,549.00.

The median sale price (the price between the low and highest sale) decreased 1.46% in 2015, increased 13.33% in 2016, and increased 3.43% in 2017. The average sale price also decreased in 2015, down to \$133,176.00 from the 2014 high of \$140,980.00. The average sale price for 2016 increased significantly to \$157,485.00, and increased to \$160,713.00 for the first three quarters of 2017.

HdL is estimating an 8.17% increase in 2017/18 property tax revenues over the prior year and a 10.7% increase in vehicle license fees for 2017/18.

Estimated property tax for 2017/18 Annual Budget by HdL is \$1,681,321, which decreased approximately \$23,000.00 from the prior estimate in May. This amount is divided into \$1,611,321.00 for the General Fund and \$70,000.00 for the Airport.

Estimated Vehicle license fees for 2017/18 Annual Budget by HdL is \$1,194,759.00, which increased \$107,759.00 from the prior estimate in May.

8. Community Center Supplemental Appropriation - Fire Sprinkler Replacement

Chris Hurton, Community Center Supervisor, reviewed the staff report and provided the staff's recommendation that the City Council approve a supplemental appropriation to the Building Repair and Maintenance account (63-63-290-100) in the amount of \$3252.00.

The five-year inspection of the Community Center fire sprinkler system revealed that several sprinklers must be replaced in order to pass the inspection. Foothill Fire Protection provided the lowest qualifying bid to perform the repairs at \$3,252.00. This unexpected one-time →

cost cannot be accommodated in the existing budget for building repair and maintenance.

This supplemental appropriation will ultimately cost the general fund \$1,626.00, as the County of Tehama pays for half of the net expenses for the Community Center.

Councilmember Schmid stated that Tehama County reimburses this; they do not pay upfront.

Mayor Eyestone stated that it is believed that these were painted over at the time the building was built and it had not been flagged until now.

Councilmember Schmid asked if there had been a quote received from DL Fire Protection.

Chris Hurton, Community Center Supervisor, stated that not they did not receive a quote from DL.

Councilmember Schmid asked who did the 5-year inspection.

Mr. Hurton stated that Foothill Fire Protection did the 5-year inspection.

Councilmember Schmid asked what prompted the inspection.

Mr. Hurton stated that inspections are required every 5 years.

Councilmember Schmid asked if it was missed for 20 years.

Mr. Hurton stated that he was told by the inspectors that the requirements have tightened; this was confirmed by multiple different inspectors.

Councilmember Parker stated that the Community Center has over \$3,000.00 left in their budget.

Rick Crabtree, City Manager stated that they will have more expenses that will come up throughout the year.

Mr. Hurton stated that they felt it was better to come to the City Council for one large item rather than several small items throughout the year.

M/S Councilmembers Jones and Eyestone to approve a supplemental appropriation to the Building Repair and Maintenance account (63-63-290-100) in the amount of \$3252.00.

AYES: Councilmembers Eyestone, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins

9. Sale Lane Street Vacation

Robin Kampmann, Public Works Director, reviewed the staff report and provided the staff's recommendation that the City Council authorize City Staff to record a Quit Claim deed prepared for the owners of APN: 041-152-003 for the portion of Sale Lane that was vacated per Resolution 49-1998, Book 1840 Pages 100-103.

City Staff has received a letter from Mr. Alan Hess who is a Licensed Land Surveyor working on Lot 6 of Lassen View Estates, APN: 041-152-003 (See Exhibit A). As a licensed Land Surveyor, Mr. Hess is required by law to report any discrepancies found in any maps, deeds, or recorded documents to the appropriate parties.

Mr. Hess has discovered that the City of Red Bluff's vacation of Sale Lane per Resolution 49-1998, Book 1840 Pages 100-103 was improperly executed and the City still retains fee simple interest in that portion of Sale Lane. City Staff asked a Licensed Survey, Michael Mays, at NorthStar to review the letter and provide a recommendation on what action the City should take. Per the review, Mr. Mays agrees with the conclusions made by Mr. Hess that the City of Red Bluff still retains fee simple interest in that portion of Sale Lane as vacated by Resolution 49-1998, Book 1840 Pages 100-103.

Per Mr. Hess, the vacated strip of land has been landscaped and fences have been built and the Assessor is charging the property owners taxes on this strip of land. Mr. Hess is recommending that the City of Red Bluff prepare a Quit Claim deed to the property owner of APN: 041-152-003, describing Parcel 2 as described in the Title Report (See Exhibit F) transferring ownership of this vacated portion of Sale Lane to the property owner. Mr. Mays has also concluded that if it is the City's intent to transfer ownership to the vacated portion of Sale Lane to the adjoining landowner, a Quit Claim deed should be prepared and recorded. The deed should contain a description of the portion of Sale Lane to be conveyed reserving the easement for public utilities as established in Resolution 49-1988.

In addition to APN 041-152-003, there are seven (7) additional parcels affected by the vacation of Sale Lane in Resolution 49-1998, Book 1840 Pages 100-103. The preparation of Quit Claim deeds for these additional parcels would include obtaining title reports for each parcel and preparing/recording the required Quit Claim deeds for each parcel. Staff recommends addressing each of these additional parcels on a case-by-case basis as they are brought forward to the City Council.

Councilmember Schmid asked why the City vacated part of the street.

Rick Crabtree, City Manager, stated that it wasn't part of the street.

Robin Kampmann, Director of Public Works, confirmed they just straightened out the right of way.

Mayor Eyestone asked if a Grant Deed had been recorded.

Ms. Kampmann confirmed no Grant Deed was done.

Mayor Eyestone asked why a Quit Claim deed was being done instead of a Grant Deed.

Mr. Crabtree confirmed that a Quit Claim is better, there is no warranty.

Mayor Pro Tem Jones asked why the remaining properties can't be corrected now.

Mr. Crabtree stated that it would be something simple to do in the future.

Mayor Eyestone stated that it would be expensive for the City of Red Bluff to record all of the quitclaims.

Councilmember Schmid asked who is liable for these costs, if the City of Red Bluff did these incorrectly is it the City's responsibility to pay the costs to correct it.

Mr. Crabtree stated that it would have to be reviewed to determine who is liable.

M/S Councilmembers Parker and Jones to authorize City Staff to record a Quit Claim deed prepared for the owners of APN: 041-152-003 for the portion of Sale Lane that was vacated per Resolution 49-1998, Book 1840 Pages 100-103.

AYES: Councilmembers Eyestone, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins (Excused)

10. Office of Transportation and Safety Grant - Fire Department

Ray Barber, Fire Chief, reviewed the staff report and provided the staff's recommendation that the City Council approve the Fire Chief to move forward with Regional OTS Grant which includes Tehama County Fire and Corning City Fire.

The Fire Chief would like to be part of a Regional Office of Transportation Grant. This grant would include Red Bluff City Fire, Tehama County Fire and Corning City Fire. The grant funds would be used for new auto extrication equipment. There is no cost share to the City associated with this grant.

Councilmember Schmid asked if there was any obligation on how money is spent.

Ray Barber, Fire Chief, stated that there are no obligations on how the money is spent.

M/S Councilmembers Jones and Parker to approve the Fire Chief to move forward with Regional OTS Grant which includes Tehama County Fire and Corning City Fire.

AYES: Councilmembers Eyestone, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Jenkins (Excused)

G. STAFF ITEMS:

Robin Kampmann, Director of Public Works, stated that on Thursday, March 15, Caltrans will be at the Community Center for a public meeting. They would like to invite the Red Bluff City Council to attend; it will be held at 5:30 p.m. or 6:00 p.m.

H. COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- **Local Agency Formation Commission (LAFCO)** - No meeting is scheduled.
- **Tehama County Transportation Commission** - No meeting is scheduled.
- **Downtown Red Bluff Business Association** - The next meeting will be held on Wednesday, January 17, 2018.
- **Community Action Agency** - The next meeting will be on Thursday, January 18, but the meeting will be closed to the public.
- **Executive Committee - Tehama County Solid Waste Management Agency** - No is meeting scheduled.
- **Tehama County Solid Waste Management Agency (JPA II)** - Councilmember Schmid stated that he is no longer Chairman and that Steve Chamblin was appointed Chairman. They discussed where they are at with the closure of cell one.

- **Chamber of Commerce** - The next Meeting is on Tuesday, January 30, Mayor Eyestone asked if she could get the meeting times provided to her.
- **Ground Water Commission** - No is meeting scheduled.

Councilmember Schmid asked about the progress on the street projects

Robin Kampmann, Public Works Director, stated that South Jackson Street is 65% designed.

Councilmember Schmid asked about Walnut Street in front of the Tehama County Court House.

Ms. Kampmann stated that they are currently gathering information for this project.

Mayor Eyestone asked if South Jackson Street and Kimball Road are two different projects.

Ms. Kampmann confirmed they are two different projects, but they are looking at extending the project for South Jackson to include some of Kimball Road.

H. ADJOURNMENT:

There being no further business Mayor Eyestone adjourned the meeting at 8:24 p.m. until the meeting of February 6, 2017 at the Red Bluff City Council Chambers.

s/Daniele Eyestone, Mayor

ATTEST:

s/Cassidy DeRego, City Clerk