



CITY OF RED BLUFF

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RED BLUFF CITY COUNCIL REGULAR COUNCIL MEETING

Date of Meeting: Tuesday February 5, 2013
Time of Meeting: 6:30 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmember's Present:

Wayne Brown, Mayor
Daniele Jackson, Mayor Pro Tem
Rob Schmid, Councilmember
Clay Parker, Councilmember
Robert Sheppard, Councilmember

City Council Minutes

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The City of Red Bluff is an equal opportunity provider

Staff Present:

Rick Crabtree, City Manager /City Attorney
Sandy Ryan, Finance Director
Jo Anna Lopez, City Clerk
Paul Nanfito, Police Chief
Scot Timboe, Planning Director
Bruce Henz, Public Works Director
Jon Bennett, Fire Chief
J.D. Ellison, Building Director/Official
Donna Gordy, City Treasurer
Cheryl Smith, Deputy City Clerk
Vi Cobb, Human Resources Analyst II

PLEDGE OF ALLEGIANCE:

Mayor Wayne Brown asked Councilmember Parker to lead the Pledge of Allegiance and the assembly joined in.

CLOSED EXECUTIVE SESSION:

CONFERENCE WITH LABOR NEGOTIATORS:
Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney , Rick Haeg, Labor Negotiator, Vi Cobb, Human Resources Analyst II and Sandy Ryan, Finance Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Fire Unit Employees.

Mayor Brown reported that the City Council had given direction to Staff during the closed session.

CITIZEN'S COMMENT:

Les Wolf spoke about his concerns of Closed Session meetings when it relates to labor negotiations and stated that he believes labor negotiations should be held in open session. He further stated that there are more public dependents than private.

Mayor Pro Tem Jackson reported that she had attended the Volunteer in Police Service graduation and it was very nice, she also attended the Senior Nutrition benefit spaghetti dinner and that it also was very nice.

CONSENT AGENDA:

M/S/C Councilmembers Parker and Jackson to approve the Consent Agenda.

AYES: Councilmembers Parker, Sheppard, Schmid, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

1. APPROVAL OF MINUTES

- a. January 15, 2013
- b. January 17, 2013 Special Meeting
- c. January 28, 2013 Special Meeting

Approved 5-0-0

CURRENT BUSINESS:

1. NORTH VALLEY SERVICES VISITOR CENTER PRESENTATION

Kristen Gray, of North Valley Services provided an informational update to the City Council and those in attendance on the proposed Visitor Center Project, which will be located on Antelope Blvd. The Visitor Center will provide information to visitor's to our area on things to do in Tehama County, brochures and maps to various venues. The center will be used to provide on the job training to clients of North Valley Services.

INFORMATIONAL ONLY

2. SELECTION OF VENDOR FOR THE NEW CITY OF RED BLUFF WEBSITE

Sandy Ryan, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council:

1. Receive the presentations from AMS and Shasta.Com on their proposed website updates for the City of Red Bluff, and
2. Vote to award the website upgrade project to either AMS or Shasta.Com.

City staff has found that a new website could be obtained for less than \$5,000, and therefore were able to get quotes/proposals for the new website. Our current consultant recommended two companies, and staff found three other companies. The City Manager, Deputy City Clerk, and Finance Director reviewed all five proposals, and then had Computer Logistics review the five proposals. Staff then had a meeting with Computer Logistics, heard their view on each proposal, as well as website transition, hosting, and integration with our current computer set-up. Staff selected two of the companies to present their company and vision for the City of Red Bluff website to the City Council. The two companies selected were the lowest bidders; however the selection was also based on many other factors.

AMS and Shasta.Com both provided a review of their proposed website update to the City Council.

M/S/C Councilmembers Parker and Sheppard to approve and award the the website upgrade product to AMS.

AYES: Councilmembers Parker, Sheppard, Schmid, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

3. ANIMAL SHELTER COST UPDATE & SUPPLEMENTAL APPROPRIATION

Paul Nanfito, Police Chief, reviewed the staff report and gave staff's recommendation that the City Council make a supplemental appropriation to the Police Department Animal Shelter account (#11-33-340-102) in the amount of \$17,144.00. This is to cover the projected increase over the budgeted amount of \$78,000.00. The total projected cost of the 2012/2013 Fiscal Year is \$95,144.00.

The City of Red Bluff currently contracts with the Tehama County, Animal Care Center (ACC) for shelter services for dogs and cats impounded or seized in the City of Red Bluff. The contract was signed in 1989 and costs are generally based upon a percentage of certain costs at the shelter.

M/S/C Councilmembers Jackson and Sheppard to approve a supplemental appropriation to the Police Department Animal Shelter account (#11-33-340-102) in the amount of \$17,144.00.

AYES: Councilmembers Sheppard, Schmid, Jackson and Brown

NOES: Councilmember Parker

ABSENT OR NOT VOTING: NONE

4. PURCHASE OF A NEW POLICE VEHICLE

Paul Nanfito, Police Chief, reviewed the staff report and gave staff's recommendation that the City Council authorize the purchase of one new, marked police vehicle from Folsom Ford in the amount of \$42,349.35. Staff further recommends the purchase be made with Police Department Development Impact Fees.

The Police Department currently has a fleet of eight (8) marked police vehicles comprised of Ford Crown Victoria police sedans. For more than twenty years the Department has had a fleet management policy to

purchase two new vehicles per / year in order to cycle out the fleet every four years. Over the past 3 ½ years the Department has only purchased four (4) new police cars. This purchase would be the 5th police vehicle purchased over four fiscal years (ending this June 30th).

M/S/C Councilmembers Parker and Jackson to approve the purchase of one new, marked police vehicle from Folsom Ford in the amount of \$42,349.35.

AYES: Councilmembers Parker, Sheppard, Schmid, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

5. VOLUNTARY MCGLYNN POOL DONATION PROGRAM VIA THE CITY OF RED BLUFF UTILITY BILL

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council authorize City Staff to provide an option to

the citizens of Red Bluff to provide a donation toward the operation of McGlynn Pool for the 2013 summer season via their City of Red Bluff utility bills.

In the past few years the operation of the McGlynn Pool for the summer has been partially funded through donations by Blues for the Pool and through the General Fund. Blues for the Pool has indicated that future donations will be for improvements at the pool, not operational costs. This will result in the loss of approximately \$36,000 in operational funding. A proposal has been made to seek donations from citizens on a strictly voluntary basis via the City of Red Bluff water bills.

M/S/C Councilmembers Schmid and Sheppard to approve option #3, which can be done on an as needed basis; for example once the initial start-up costs are reached this donation effort could be done annually on a six month basis in order to obtain future funding to sustain the program.

AYES: Councilmembers Parker, Sheppard, Schmid,
Jackson and Brown
NOES: NONE
ABSENT OR NOT VOTING: NONE

**6. CITY OF RED BLUFF CONTRACT AMENDMENT
IN THE AMOUNT OF \$46,000 REGARDING
EMERGENCY GRANT FUNDING TO REPAIR AND
MAKE FUNCTIONAL THE EXISTING CITY OF
RED BLUFF RIVER PARK BOAT LAUNCH
FACILITY THROUGH
RECONSTRUCTION/REHABILITATION**

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council adopt Resolution No. 4-2013 authorizing the City Manager to execute the amendment to the existing Agreement/Contract with the State of California regarding Emergency Grant Funding for the Ramp Repair and Modification Program at the City of Red Bluff River Park Boat Launch Facility.

While the City and consultants have been working through various permits, the projects estimates have increased due to additional studies and requirements by the US Army Corps of Engineers. The additional costs are estimated to be \$46,000, which the Department of Boating and Waterways is willing to fund at no cost to the City. This additional amount would be authorized in the First Amendment to the agreement for a total project Grant amount of \$209,000.

M/S/C: Councilmember Schmid and Parker to adopt Resolution No. 4-2013 authorizing the City Manager to execute the amendment to the existing Agreement/Contract with the State of California regarding Emergency Grant Funding for the Ramp Repair and Modification Program at the City of Red Bluff River Park Boat Launch Facility.

AYES: Councilmembers Parker, Sheppard, Schmid, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

7. CITY BUILDING DEPARTMENT REPORT FOR THE FIRST SIX MONTHS OF THE 2012/2013 FISCAL YEAR. COMPARISON OF 2011/2012 TO CURRENT 2012/2013 FISCAL YEAR

JD Ellison, Building Director/Official, provided an informational update for the first six months of the 2012/13 Fiscal Year for the Red Bluff Building Department on current Permits Issued, Collected Revenues and Building Department expenditures.

STAFF ITEMS:

Police Chief Nanfito thanked Mayor Pro Tem Jackson for attending the Volunteers in Police Service Graduation.

Rick Crabtree, City Manager/City Attorney, thanked the City Council for allowing him to attend the League of California Cities meeting. He reported that he acquired some good ideas for the City to utilize.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Core: *Meeting was held on January 30th in Chico. Three loans went delinquent and the result was \$250,000.00*

Tehama County Transportation Commission: *Mostly bookkeeping at this meeting and the finalizing of a grant.*

Downtown Red Bluff Business Association: *Working to acquire new members*

Community Action Agency: *Elected new Chairman and looked at some grants, discussed Vita program, and funding for the FEMA program and the Ponderosa Fire.*

Tehama Economic Development Corporation: *presentation by Shasta Cascade discussed the development of business improvement district.*

Tehama County Sanitary Landfill JPA I: *1st Meeting explained grants*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II: *No Meeting*

JPA2 – *3 proposals to review: Waste Connections, staff run, and Recology.*

Law Enforcement Sub-Committee – *discussed 5-year strategic plan*

Mayor Committee – meetings are underway; Cheryl is doing a great job scheduling meetings.

ADJOURNMENT:

There being no further business Mayor Brown adjourned the meeting at 8:32 p.m. until the meeting of February 19, 2013 in the Red Bluff City Council Chambers.

s/b Wayne Brown, Mayor

ATTEST:

s/b Jo Anna Lopez, City Clerk