



CITY OF RED BLUFF

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CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, February 4, 2014
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Daniele Jackson, Mayor
Ray Eliggi, Mayor Pro Tem
Rob Schmid
Wayne Brown
Clay Parker

Staff Present:

Rick Crabtree, City Manager/City Attorney

Sandy Ryan, Finance Director

Scot Timboe, Interim Community Development Director

Bruce Henz, Public Works Director

Paul Nanfito, Police Chief

Jon Bennett, Fire Chief

Jo Anna Lopez, City Clerk

Mayor Jackson led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

None

PROCLAMATION:

Mayor Jackson read and presented the proclamation for National Girls and Women in Sports Initiative to Kristin Behrens and Beth Birk.

Kristin Behrens received the proclamation and spoke about the upcoming month.

CONSENT AGENDA:

M/S/C Councilmembers Parker and Eliggi to approve the Consent Agenda as presented.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. APPROVAL OF MINUTES

January 21, 2014

Approved 5-0-0

2. RESOLUTION NO. 2-2014; A RESOLUTION ADOPTING THE CONFLICT OF INTEREST CODE FOR THE CITY OF RED BLUFF

Recommendation:

That the City Council adopt Resolution No. 2-2014; a resolution adopting the Conflict of Interest Code for the City of Red Bluff.

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The City of Red Bluff is required to periodically review, usually in even numbered years, the Conflict of Interest Code for the City. Staff has reviewed the current Conflict of Interest Code and made revisions as needed to those employees required to file.

Approved 5-0-0

3. ORDINANCE NO. 1022; MODIFICATIONS REGARDING LODGING HOUSES AND TRANSITIONAL HOUSING AND THE DEFINITION OF SINGLE-FAMILY DWELLING

Recommendation:

That the City Council waive the second reading and adopt Ordinance No. 1022 (Rezone 220), An Ordinance amending Chapter 25 of the Red Bluff City Code Sections 25.52, 25.79 AND 25.239 relating to Lodging House, Transitional Housing and the definition of Single-Family Dwelling.

The Text Rezone No. 220 (Ord. 1022) will address the requirement and intent of Senate Bill No. 2 along with other legislative requirements to allow housing for developmentally disabled and/or disadvantaged populations within the City of Red Bluff. The actions taken in this Ordinance will also help with some clean up language from a previous Ordinance (1018) which combined Building and Planning Departments into the Community Development Department for fiscal and efficiency purposes.

Approved 5-0-0

4. TREASURER'S REPORT – Sixth Month of Fiscal Year 2014

Recommendation:

That the City Council accepts the Treasurer's report for the sixth month of FY 2014.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written

report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

Approved 5-0-0

CURRENT BUSINESS:

APPOINTMENT TO THE PARKS AND RECREATION ADVISORY COMMISSION

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council appoint Ryan Gamboa as the Student Representative to the Parks and Recreation Advisory Commission with a term to expire 12/31/2014 and select from the applications received from Richard Bourne and Anthony Leon to fill the vacant position with a term to expire 12/31/2015.

At the January 7, 2014 City Council meeting the City Council made the appointment to the Planning Commission from the application received.

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Following this appointment the City Council directed the Deputy City Clerk to re-advertise the vacancies Parks and Recreation Advisory Commission on the City Website only.

M/S/C Councilmembers Schmid and Parker to appoint Ryan Gamboa as the student representative to the Parks and Recreation Advisory Commission with a term to expire 12/31/2014.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

M/S/C Councilmembers Parker and Brown to appoint Richard Bourne to the Parks and Recreation Advisory Commission with a term to expire 12/31/2015.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

UPDATE OF THE CITY'S EFFORTS TO SECURE PHASE 1 AND PHASE 2 BOATING IMPROVEMENTS AT THE RED BLUFF RIVER PARK; CONTRACT AGREEMENT AND AUTHORIZATION FOR THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PHASE 2 ENVIRONMENTAL SERVICES

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council:

1. Approve Consultant contract with Stoll Engineering and accept report and presentation by Stoll Engineering.
2. Approve a Supplemental Appropriation from the Park Development Impact Fee Fund, Account No. 61-45-340-100- Professional & Contractual Services, in the amount of \$7,000.

Phase 1 consists of constructing a 20-foot wide, single lane prefabricated armoring mat ramp on the gravel bar. Access to the new ramp will be via driving down the existing concrete ramp and extending a 24-foot wide gravel access road 310

feet to the new ramp. Phase 1 has been designed as a temporary access for trailered motorized boats. Once Phase 2 is completed, The Phase 1 ramp will be converted to a launch for non-motorized craft.

Phase 2 proposes the construction of a 2-lane concrete ramp, two accessible parking spaces and a vehicle maneuvering area a few hundred feet upstream of the Phase 1 ramp, out on the gravel bar. The new driveway to these facilities would be excavated through an underutilized section of the park. Additional improvements include a new 4 station accessible restroom and a new picnic pavilion overlooking the river, rehabilitation of the existing restroom to meet accessibility requirements, relocation of the existing river trail to provide accessible access to the gravel bar and repaving of the existing parking lot.

Terry Hanson and Jim Stoll of Stoll Engineering provided a power point presentation on the boat launch proposed Phase 1 and Phase 2.

The final permit needed is being held up by the U.S. Army Corps of Engineers, which is still consulting with the National Marine Fisheries over a finalized biological opinion.

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Jamie Raglin expressed his concerns as to whether the new boat facility would survive future storms and flooding.

Shannon Hatfield expressed her concerns with the location, as the park has become home to undesirables and crime ridden.

M/S/C Parker and Eliggi to approve the Consultant contract with Stoll Engineering, accept the report and presentation by Stoll Engineering and approve a Supplemental Appropriation from the Park Development Impact Fee Fund, Account No. 61-45-340-100 Professional & Contractual Services, in the amount of \$7,000.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

Mayor Jackson called for a break at 7:48 p.m. and reconvened the meeting at 7:55 p.m.

COMPUTER SYSTEM MAINTENANCE AND INFORMATION TECHNOLOGY SERVICES

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council approve advertising the Request for Proposal (RFP) – Professional Services for Computer System Maintenance and Information Technology (IT) Services.

Staff is requesting that City Council approve the RFP - Professional Services for Computer System Maintenance and IT Services. Staff will advertise the RFP within 10 days of council approval.

M/S/C Councilmembers Brown and Parker to approve the RFP – Professional Services for Computer System Maintenance and IT Services.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

REPORT ON SALES TAX – 3rd Quarter of 2013

Sandy Ryan, Finance Director, reviewed the informational staff report.

Receipts for Red Bluff's sales, occurring from July through September 2013 were 1.2% lower than the same quarter of 2012. Actual sales activity increased 9.2% for the same prior year quarter. Actual sales for all of Tehama County increased 6.0%, and the Far North State sales grew 5.5% for the same prior year quarter.

Informational only, no action needed.

PROPOSED ORDINANCE CHANGING THE TIME OF REGULAR CITY COUNCIL MEETINGS

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that City Council waive the reading the of entire ordinance and move introduction of Proposed Ordinance No. 1029, An Ordinance of the City of Red Bluff Setting the Time and Place of Regular Meetings of the Red Bluff City Council.

On May 7, 2013, the City Council adopted Ordinance No. 1023 setting regular City Council meetings to occur on the first and third Tuesdays of each month, starting at 7:00 pm. At that time, the City Council discussed changing the meeting start time to 6:00 pm, but did not do so. Some council members have requested that the option to start City Council meetings at 6:00 pm again be considered.

The City Council discussed and provided their concerns with starting the meetings earlier than 7 p.m.

M/S/C Councilmembers Parker and Eliggi to waive the reading ordinance and move introduction of Proposed Ordinance No. 1029, an Ordinance of the City of Red Bluff setting the time and place of regular meetings of the Red Bluff City Council.

AYES: Councilmembers ~~Eliggi~~ and Parker

NOES: Brown, Jackson and Schmid

ABSENT OR NOT VOTING: ~~None~~ Eliggi (abstained)

APPROVAL OF MINUTES

January 7, 2014

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M/S/C Councilmembers Jackson and Eliggi to approve the minutes of January 7, 2014.

AYES: Councilmembers Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Brown (abstained)

STAFF ITEMS:

None

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO) –
meeting scheduled for February 13th

3 Core – *meeting scheduled for February 26th*

Tehama County Transportation Commission –
meeting scheduled for February 28th

Downtown Red Bluff Business Association – *no
meeting*

Community Action Agency – *no meeting*

Tehama Economic Development Corporation –
*did meet, had a presentation on the proposed
library site.*

Tehama County Sanitary Landfill JPA I – *no
meeting*

Executive Committee -- Tehama County/City of
Red Bluff Landfill Management Agency JPA II –
meeting held February 4th

Chamber of Commerce – *had meeting*

Mayor's Committee – *meetings have been
completed, will provide performance evaluation of
City Manager soon*

ADJOURNMENT:

There being no further business Mayor Jackson adjourned the meeting at 8:17 p.m. until the meeting of February 18, 2014 at 7 p.m.

Daniele Jackson, Mayor

ATTEST:

Jo Anna Lopez, City Clerk