



# CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

## CITY COUNCIL MINUTES

**Date of Meeting:** Tuesday, February 21, 2017  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

### **Councilmembers Present:**

Gary Jones, Mayor  
Daniele Jackson, Mayor Pro Tem  
Rob Schmid  
Amanda Jenkins  
Clay Parker

### **Councilmembers Absent:** None

### **Staff Present:**

Rick Crabtree, City Manager/City Attorney  
Robin Kampmann, Interim Public Works Director  
Kyle Sanders, Police Chief  
Sandy Ryan, Finance Director  
Ray Barber, Fire Chief  
Cassidy DeRego, City Clerk  
Donna Gordy, City Treasurer

## **PLEDGE OF ALLEGIANCE:**

The Boy Scouts of America (Webelos) conducted a flag ceremony and led the Pledge of Allegiance and the assembly joined in.

## **CITIZEN'S COMMENT:**

Pastor Scott Camp provided a prayer for those in attendance.

Kenn Rieders spoke about the recent legalization of marijuana and the sales tax revenue that could be generated.

Ken Johnson from the Aviation Association spoke about different locations that they are looking at to put up a plane display for the Red Bluff Airport. They are currently working with the Airport commission on these displays.

## **PRESENTATION:**

### **211 Awareness**

Orle Jackson and Gail Locke gave a presentation on 211, and a campaign they are currently doing to spread awareness of when to use 211 and the services it provides.

They stated that 211 is for non-emergency services and community resources and can be used for the following:

Food/clothing, housing/shelter/utilities, transportation, child care, legal services, support groups, legal services, support groups, healthcare, senior services, drug and alcohol treatment, mental health services and crisis hotlines.

These services are available online at [www.211tehama.org](http://www.211tehama.org) and via phone by dialing 211, 24hrs a day.

## **CONSENT CALENDAR:**

Councilmember Schmid pulled item 1 for discussion.

M/S Councilmembers Jackson and Parker to approve the remaining items (2-5) on the consent agenda.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

# 1. Approval of Minutes

## February 7, 2017

Councilmember Schmid noted a correction to page 2 under Consent Agenda. He was not present during the approval of minutes at the February 7, 2017 meeting. He asked that his name be removed from the "Ayes" and moved to the "Absent" section.

M/S Councilmembers Schmid and Jenkins to approve the minutes with this correction.

AYES: Councilmember's Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

# 2. Open Market Purchase

## Recommendation:

That City Council accepts the open market purchases, contract awards & purchases of \$1,000 or more for January of 2017.

*Approved 5-0-0*

### 3. Warrant Report

#### Recommendation:

Approve Check Warrant No. 86085 through 86289 dated January 1, 2017 thru January 31, 2017. This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

*Approved 5-0-0*

### 4. Treasurer's Report-Fifth Month

#### Recommendation:

That the City Council accepts the Treasurer's report for the fifth month of FY 2017. The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

*Approved 5-0-0*

## 5. Treasurer's Report-Six Month

### Recommendation:

That the City Council accepts the Treasurer's report for the sixth month of FY 2017. The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

*Approved 5-0-0*

### CURRENT BUSINESS:

#### 1. Chamber of Commerce Update

Dave Gowan and Scott Camp provided an informational update on Chamber of Commerce activities.

The Chamber's Strategic Marketing Plan established a "clearly delineated process of communication" with the City that provided for periodic status reports. This presentation is part of that adopted process.

The Deputy City Clerk maintains a binder with current financials and other information required by the Chamber/City Agreement.

## 2. Caltrans Highway 36 Reconstruction Project Utility Agreements

Robin Kampmann, Interim City Engineer provided staff's recommendation that the City Council:

Authorize Mayor Gary Jones to sign the California Department of Transportation Utility Agreements 02-UT-3082 and 02-UT-3059 for the adjustment of the existing Sewer and Water utility boxes and manholes in conflict with the proposed asphalt reconstruction and installation of new sidewalks on Highway 36.

Per Section (680) of the Streets and Highway Code "The department (CalTrans) may require any person who has placed and maintained any pole line, pipe, pipeline, conduit, street, railroad tracks, or other structures or facilities upon any state highway, whether under that or any franchise, to move it at his or her own cost and expense to such different location in the highway as is specified in a written demand of the department, whenever necessary to insure the safety of the traveling public or to permit the improvement of the highway." Currently the City has two options for the relocation/adjustment of the existing sewer and water facilities either 1) utilize the state selected contractor and pay the agreed upon cost or

2) advertise the relocation project as a competitive bid contract and obtaining a private contractor to complete the work in conjunction with the State Contractor.

Staff reviewed the proposed conflict locations provided by CalTrans and agrees that all water and sewer utilities shown on the conflict maps are accurate. The proposed cost of \$700.00 per box/manhole is an acceptable cost for this work. Upon completion of the work and within 45 days after receiving the contractors invoice. The State will supply an invoice to the City for a lump-sum payment of the agreed upon amount of \$32,900.00.

Councilmember Parker asked if the manholes are in fact the City of Red Bluff's responsibility.

Ms. Kampmann, Interim Public Works Director confirmed all utilities in question are the responsibility of the City of Red Bluff.

Councilmember Jenkins stated that in the proposal there are 2 options and asked if option one is the recommendation.

Ms. Kampmann, Interim Public Works Director confirmed that option 1 is the best option financially, if the option 2 was decided it would have to go to bid which would cost additional time and money.

Councilmember Schmid asked if the current budget was strong enough for this cost.

Sandy Ryan, Finance Director confirmed that the current budget would cover the proposed costs.

M/S Councilmember Jackson and Jenkins to approve and authorize the Mayor to sign the California Department of Transportation Utility Agreements 02-Ut-3082 and 02-UT-3059.

AYES: Councilmember's Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **3. Rejection of all Construction Bids for City Hall Chiller and Boiler Replacement Units**

Robin Kampmann, Interim City Engineer provided staff's recommendation that the City Council:

1. The rejection of all construction bids received for the City Hall Chiller and Boiler Replacement Units.
2. The Interim Public Works Director to re-advertise for proposals for installation of the new City Hall Chiller and Boiler Replacement Units.

City Staff has reviewed the three bids that were submitted on January 17, 2017. In the original bid documents the city reserved the right, in its sole discretion, to reject any bid which fails to meet bid requirements in any respect or to reject all bids for any reasons. City staff feels that it is in the City's best interest to reject all bids and re-advertize.

The proposed re-advertisement will occur immediately to reduce the impact of the potential heat that could occur in the late spring to early summer months. The bid package prepared by Arc Sine Engineering includes both the chiller replacement and the boiler replacement projects and will be used again to obtain new construction bids with the change that the pre-bid meeting will not be mandatory. Once again both projects will be advertized as a single project with the chiller replacement being the determinate bid item. The boiler replacement will then be considered an additive bid item that can be either awarded as part of this project or deferred to a later time if the city Council deems it necessary.

When an acceptable and qualified bid is received, the successful low bid will be brought back to council for the approval of the contract award.

Councilmember Schmid asked if the reason for the rejection of the bids was due to missing items.

Ms. Kampmann, confirmed that all bids had required items missing.

Rick Crabtree, City Manager, stated that all bids had technical deficiencies and the staff recommends starting over.

Mayor Pro Tem Jackson asked if any bids had deficiencies on the same items.

Mr. Crabtree, City Manager, confirmed that none of the bids had the same deficiencies.

Councilmember Schmid asked if the same contractors will bid again.

Ms. Kampmann said they are hopeful all previous contractors will re-bid and they believe there may be additional contractors who will also bid.

M/S Councilmember's Jackson and Parker authorize the rejection of all construction bids received for the City Hall Chiller and Boiler Replacement Units and also authorize the re-advertisement for proposals for installation of the new City Hall Chiller and Boiler Replacement Units.

AYES: Councilmember's Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

4. **2017 State of California City Law Enforcement Grant**

Kyle Sanders, Police Chief presented staff's recommendation that the City Council:

1. Accept the City Law Enforcement Grant in the amount of \$31,793.00 and authorize staff to distribute \$12,717.00 (40%) to the Corning Police Department.
2. Approve a supplemental appropriation in the amount of \$19,076.00 for Fiscal Year 2016/2017 revenue account 11-33-060-774 and for expenditure from expense account 11-33-250-400 to be utilized by the Red Bluff Police Department for Crisis Intervention and GREAT training.

On January 27, 2017, the Police Department received a \$31,793.00 check from the State of California for a non-competitive City Law Enforcement Grant.

The City of Red Bluff is designated as the fiscal agent for these funds that must be split between the Red Bluff Police Department and the Corning Police Department.

State instructions indicate "Disbursement of these funds shall be the collective decision of the city police departments within your county." Through a meeting with Corning Police Department administration we concluded a reasonable split of funds would be 60% to Red Bluff PD and 40% to Corning PD. This equates to \$19,076.00 for Red Bluff PD and \$12,717.00 for Corning PD.

Each police agency must determine how to utilize the given funds within strict guidelines provided by the California Board of State and Community Corrections (BSCC). The funds are intended to be utilized in one or more of seven different categories that are each intended to increase positive outcomes between municipal law enforcement categories that are each intended to increase positive outcomes between municipal law enforcement agencies and high-risk populations. We intend to utilize the given funds in two of the seven acceptable categories; to fund Crisis Intervention Training and to fund Gang Resistance Education and Training (GREAT).

Councilmember Schmid asked if these funds would go to the current year budget.

Chief Sanders, Police Chief confirmed that the funds would be on the current year budget, but most likely not all of the funds would be spent this year.

M/S Councilmember's Jackson and Jenkins to accept the City Law Enforcement grant in the amount of \$31,793.00 and authorize staff to distribute \$12,717.00 (40%) to the Corning Police Department. They also authorize a supplemental appropriation in the amount of \$19,076.00 for fiscal year 2016/2017 revenue account 11-33-060-774 and for expenditure from expense account 11-33-250-400 to be utilized by the Red Bluff police department for Crisis Intervention and GREAT training.

AYES: Councilmember's Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **STAFF ITEMS:**

Kyle Sanders, Police Chief reported there would be an award meeting Thursday February 23,

2017 from 8-8:45 am with an overview at 9 am at the Community Center.

Ray Barber, Fire Chief said on Saturday February 25, 2017 there will be an awards dinner recognizing public safety employees from Red Bluff Police Department and Red Bluff Fire Department. Firefighter Kingsley will be receiving the "Fire Fighter of the Year" award.

## **COMMITTEE REPORTS/COUNCIL COMMENTS:**

***Reports by City Council members on the activities of their assigned agencies and/or committees.***

Local Agency Formation Commission (LAFCO) -  
**No Meeting**

**3 Core - Meeting on February 10, 2017; No Update**

Tehama County Transportation Commission -  
**Meeting on February 27, 2017 at 8:30 a.m. at the Tehama County Board of Supervisors.**

Downtown Red Bluff Business Association -  
**Meeting on February 15, 2017; Mayor Pro Tem Jackson discussed fixing planter boxes and water issues, and coordinating with CalTrans**

**in 2020; they are committed to improving Main Street anyway they can.**

**Community Action Agency - Meeting on February 16, 2017; discussion on more tailgate food giveaways and potential funding to help the community.**

**Tehama Economic Development Corporation - No Meeting**

**Executive Committee - Tehama County Solid Waste Management Agency -No Meeting**

**Tehama County Solid Waste Management Agency (JPA II) - No Meeting**

**Chamber of Commerce - Presentation on updates given at Council Meeting February 21, 2017**

**Ground Water Commission - Meeting on February 22, 2017 at 8:30 a.m.**

Councilmember Schmid stated that the new gates at the airport are not working, he asked if the City received a service agreement or warranty on the new gates.

Robin Kampmann, Interim Public Works Director, stated that there wasn't a warranty or service agreement on the new gates, but that the problem with the gates was with the detectors and they were fixed as of this morning.

Councilmember Schmid suggested that the maintenance workers who work on the gates receive training or the City looks into obtaining a service agreement.

Ms. Kampmann, stated that they have received training on the new gates when they were installed.

Councilmember Schmid made a public comment that he has observed the roads getting worse every day and they are not getting fixed. He suggested that the City needs to search for grants more aggressively and also asked if there is someone who has expertise in finding these types of grants.

Rick Crabtree, City Manager stated that the City is working diligently to find grants and all cities are currently in the same position as Red Bluff. There were large cuts from the State Legislature in the past as well.

Councilmember Parker stated that the League of California Cities provides a listing of grants that are available.

Robin Kampmann, Interim Public Works Director, reported that there is a funding firm in Redding who will assist for water damage.

Councilmember Schmid stated that he has received a complaint from a property owner who says that off of Monroe into the creek there is a large homeless shelter and they are leaving trash everywhere. This is private property and the property owner would like to know if this could be cleaned up.

Kyle Sanders, Police Chief, stated that Red Bluff PD is aware of the problem and they do periodic clean up of these areas that are problems but it is not a long term solution because they come up in other areas.

When the weather improves, he will make sure that clean ups are resumed.

Councilmember Schmid stated that the property owner approached him about applying for street abandonment; he said if the City would approve

this he could help take care of the problem himself.

Rick Crabtree, City Manager said to have the property own apply through the city.

## **H. ADJOURNMENT:**

There being no further business Mayor Jones adjourned the meeting at 8:17p.m. until the meeting of March 7, 2017 at the Red Bluff City Council Chamber.

S/Gary Jones,

Mayor

ATTEST:

S/Cassidy DeRego, City Clerk