



CITY OF RED BLUFF

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City Council Minutes

Tuesday February 20, 2018
7:00 p.m. Regular Meeting
Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Daniele Eyestone, Mayor
Gary Jones, Mayor Pro Tem
Rob Schmid
Clay Parker
Amanda Jenkins

Councilmembers Absent: None

Staff Present:

Rick Crabtree, City Manager/City Attorney
Robin Kampmann, Public Works Director
Kyle Sanders, Police Chief
Sandy Ryan, Finance Director
Cassidy DeRego, City Clerk
Donna Gordy, City Treasurer

PLEDGE OF ALLEGIANCE:

Scott Camp led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for those in attendance.

Scott Camp stated that there was a meeting with the Stakeholders for the homeless initiative. They discussed establishing a One-Stop facility; this facility would have laundry, showers, drug and alcohol services and employment counseling. They also have a group of people working on homeless housing as well.

Kathy Nelson expressed her concerns about the dilapidated hotel located on South Main Street and wanted to know when the City plans to tear it down.

Rick Crabtree, City Manager, and Councilmember Parker explained that the City is abiding by all of the laws and exhausting all options by going through the right channels as the building is on private property and the rights of the owner must be respected.

CONSENT CALENDAR:

Mayor Eyestone stated that item two was requested to be pulled for discussion.

M/S Councilmembers Jones and Parker to approve items one and three on the consent agenda.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. **[Approval of the February 6, 2018 Minutes](#)**

Recommendation Action:

Approve the meeting minutes as written.

5-0-0

2. **[Contracts and Open Market Purchases; January 2018](#)**

Recommendation Action:

Approve the Open Market purchases, contract awards and purchases of \$1000.00 or more.

Councilmember Schmid requested and received clarification on the Control Valve Replacement Outside of Contract Scope.

Councilmember Schmid requested and received clarification on the Emergency Sewer Bypass.

Councilmember Schmid requested and received clarification on the 2018 Home Long Term Monitoring/Brickyard/Kimball/Meadow Vista.

Councilmember Schmid requested and received clarification on the Crane Lift for Truck.

Councilmember Schmid requested and received clarification on the Signal Light Maintenance - Dec. 2017.

M/S Councilmembers Schmid and Jenkins to approve the Open Market purchases, contract awards and purchases of \$1000.00 or more for January 2018.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. Warrant List; January 2018

Recommended Action:

Approve Check Warrant No. 88944 through 89166 dated January 1 through January 31, 2018.

5-0-0

CURRENT BUSINESS:

1. Chamber of Commerce Quarterly Update; October 2017 - December 2017

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council receive the quarterly update on Chamber activities from Chamber of Commerce Representatives, Dave Gowan and Lisa Hansen.

The Chamber's Strategic Marketing Plan established a "clearly delineated process of communication" with the City that provided for periodic status reports. This presentation is part of that adopted process. The Deputy City Clerk maintains a binder with current financials and other information required by the Chamber/City Agreement.

Dave Gowan gave an update on activities in the City of Red Bluff from October 2017 through December 2017. New directories are now available and also a 2018 events calendar is available at Chamber of Commerce and online.

Lisa Hansen gave an update of upcoming events, including the 11 days of Roundup.

2. [City Council Meeting Time Change; Adoption of Ordinance 1048](#)

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council adopt the proposed Ordinance No. 1048, an Ordinance of the City of Red Bluff setting the time and place of Regular Meetings of the Red Bluff City Council.

Proposed Ordinance No. 1048 would change the start time of regular meetings of the City Council (the first and third Tuesdays of each month) to 6:00 p.m. If adopted, the Ordinance would become effective 30 days after the adoption. Thus, below is a possible ordinance adoption timeline:

- February 6, 2018 Introduce Ordinance (DONE)
- February 20, 2018 Adopt Ordinance
- March 22, 2018 Effective Date of Ordinance
- April 3, 2018 First regular council meeting to begin at 6:00 p.m.

During the Council Meeting of February 6, 2018, the City Council voted (4-1) to introduce Ordinance No. 1048 and waive the reading thereof.

M/S Councilmembers Parker and Jones to adopt the proposed Ordinance No. 1048, an Ordinance of the City of Red Bluff setting the time and place of Regular Meetings of the Red Bluff City Council.

AYES: Councilmembers Eyestone, Parker, Jenkins and Jones.

NOES: Schmid

ABSENT OR NOT VOTING: None

3. Acceptance of Project; Evaporative Coolers, Fire Department

Robin Kampmann, Public Works Director, reviewed the staff report and provided the staff's recommendation that the City Council accept the completed improvements for the Fire Department Evaporative Cooler Project, direct staff to file a notice of completion and pay the lump sum invoice in the amount of **\$16,795.00** to Air-O Service.

Four (4) existing evaporative coolers located on the roof of the fire department equipment bay have been replaced. A 1-year warranty for the workmanship, equipment and labor will be provided by Air-O Service.

Due to the short time frame of the construction project, only one invoice was submitted by Air-O Service, therefore no retention has been held. With approval of this City Council Action, the entire invoice amount of \$16,795.00 will be released to Air-O service. It has been verified that all subcontractors and suppliers have been paid, and associated waivers and releases have been attached.

Councilmember Schmid stated that he read the warranty will take affect at the original start date, he asked what that meant.

Robin Kampmann, Public Works Director, stated that she will confirm when the start of the warranty is, but she believes it starts at the beginning of the season.

M/S Councilmembers Parker and Jones to accept the completed improvements for the Fire Department Evaporative Cooler Project, direct staff to file a notice of completion and pay the lump sum invoice in the amount of **\$16,795.00** to Air-O Service.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

G. STAFF ITEMS:

Rick Crabtree, City Manager, reported that information on the Figtree PACE program (an energy conservation program) will be on the next City Council agenda.

Mr. Crabtree reported that the new Police building is making good progress.

Robin Kampmann, Public Works Director, announced that Caltrans will be holding a special meeting at the Red Bluff Community Center on Thursday March 5, 2018 from 5:00 p.m. to 7:00 p.m. to discuss the Main Street paving and striping project.

H. COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- **Local Agency Formation Commission (LAFCO)** - Councilmember Parker reported there is no meeting scheduled.
- **Tehama County Transportation Commission** - Councilmember Schmid reported there is no meeting scheduled.

- **Downtown Red Bluff Business Association** - Mayor Eyestone reported that the next meeting will be held on Wednesday February 21, 2018.
- **Community Action Agency** - Mayor Pro Tem Jones reported that they had a meeting, but he did not have an update at this time.
- **Executive Committee - Tehama County Solid Waste Management Agency** - Councilmember Jenkins reported there is no meeting scheduled.
- **Tehama County Solid Waste Management Agency (JPA II)** - Councilmember Jenkins reported there is no meeting scheduled.
- **Chamber of Commerce** - Mayor Eyestone stated that the update was given during the Council Meeting by the Chamber representatives.
- **Ground Water Commission** - Councilmember Parker reported that the next meeting will be held on Wednesday February 28, 2018 at 8:30 a.m.
- **Tehama County Continuum of Care Executive Council** - Councilmember Jenkins reported there is no meeting scheduled.

Mayor Eyestone stated that there is a Police and Fire Awards Dinner Saturday February 24, 2018 at the Corning Veterans Hall, doors open at 6:00 p.m. and dinner is at 7:00 p.m.

Councilmember Jenkins stated that the Economic Development Program is having a reception on Thursday February 22, 2018 at 5:30 p.m. at Cornerstone Community Bank, they will be discussing accomplishments from 2017, goals for 2018 and two local businesses will have presentations.

H. ADJOURNMENT:

There being no further business Mayor Eyestone adjourned the meeting at 7:40 p.m. until the meeting of March 6, 2017 at the Red Bluff City Council Chambers.

s/Daniele Eyestone, Mayor

ATTEST:

s/Cassidy DeRego, City Clerk