



CITY OF RED BLUFF

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Red Bluff City Council Minutes

Date of Meeting: Tuesday, February 18, 2014
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers City Hall
555 Washington Street
Red Bluff, Ca 96080

Councilmembers Present: Daniele Jackson, Mayor
Ray Eliggi, Mayor Pro Tem
Clay Parker, Councilmember
Wayne Brown, Councilmember
Rob Schmid, Councilmember

Staff Present: Rick Crabtree, City Manager/City Attorney
Sandy Ryan, Finance Director
Jo Anna Lopez, City Clerk
Paul Nanfito, Police Chief
Scot Timboe, Interim Community Development Director
Bruce Henz, Public Works Director
Jon Bennett, Fire Chief
Vi Cobb, Human Resource Analyst

Mayor Jackson asked Fire Chief Bennett to lead the Pledge of Allegiance and the Assembly joined in.

CITIZEN COMMENTS:

None

CONSENT AGENDA:

1. APPROVAL OF MINUTES

February 4, 2014

Mayor Pro Tem Eliggi pulled this item to make a correction on page 6 regarding the proposed Ordinance No. 1029 item for changing the time for Council Meetings. Mayor Pro Tem Eliggi was listed as voting yes and Mayor Pro Tem Eliggi should have been listed as abstaining.

M/S/C Councilmembers Eliggi and Brown approve the City Council minutes with this change.

AYES: Councilmembers Eliggi, Brown, Parker, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

2. REPORT REGARDING OPEN MARKET PURCHASES & CONTRACT AWARDS - JANUARY 2014

Recommendation: That the City Council accepts the open market purchases & contract awards for January of 2014.

Councilmember Schmid pulled this item for clarification on a purchase listed.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for January of 2014 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

M/S/C Councilmembers Schmid and Eliggi to accept the open market purchases and contract awards for January of 2014.

AYES: Councilmember Schmid, Eliggi, Parker, Brown and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

CURRENT BUSINESS:

1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RED BLUFF WAIVING NOTIFICATION REQUIREMENTS OF GOVERNMENT CODE SECTION 25351 REGARDING PROPOSED TEHAMA COUNTY PROPOERTY PURCHASE AND FINDING THE PURCHASE CONSISTENT WITH THE CITY GENERAL PLAN

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 3-2014 waiving the notification requirements of Government Code Section 25351 and finding the proposed property purchases and project to be consistent with the City of Red Bluff General Plan and Zoning Code.

The County is proposing to purchase property within the City of Red Bluff for use as a Day Reporting Center. The County is requesting a General Plan consistency analysis/finding for the property purchase and its proposed use, and for the City to waive the 60 day notice period normally required by State Law. The property currently has 4 buildings on it and consists of 1.2 acres of C-3 General Commercially zoned land.

M/S/C Councilmembers Brown and Eliggi to adopt Resolution No. 3-2014 waiving the notification requirements of Government Code Section 25351 and finding the proposed property purchases and project to be consistent with the City of Red Bluff General Plan and Zoning Code.

AYES: Councilmember Parker, Brown, Schmid, Eliggi and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

2. REPORT ON BUDGET UPDATE FOR FY 2013/14 & 2014/15

Sandy Ryan, Finance Director, provided an informational update on the budget for Fiscal Years 2013/14 and 2014/15.

The estimate for the General Fund Balance for June 30, 2014 is increased from the November 2013 report balance of \$435,754 to \$609,789.

The preliminary estimate for the General Fund Balance for June 30, 2015 is increased from the November 2013 report balance of \$97,075 to \$256,487. With the end of the Office of Traffic Safety (OTS) grant funding for a full-time traffic officer on October 1, 2014, this number assumes that position is not filled after that date.

Informational only, no action needed.

3. COMMUNITY SERVICE OFFICER INCENTIVE PAY FOR DISPATCH COVERAGE

Paul Nanfito, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council approve the Side Letter submitted by the Red Bluff Police Officers Association and authorize the recommended incentive pay described in the proposed new article to the Police Unit's Memorandum of Understanding (section 10.15.00).

Since 2006 a Red Bluff Community Service Officer (CSO) has been acting as a relief Dispatcher to fill in during breaks, vacations and periods of illness. This CSO received on-the-job training by Dispatch Training Staff and has also attended the 3-week POST Dispatch course.

As indicated, the out-of-class pay is normally intended to be temporary but in the case of the Police Department the CSO has been providing relief Dispatch services for nearly eight years. This is an invaluable service to the police department since we have insufficient staffing to provide for necessary breaks, and relief for vacation and illness periods.

On January 7, 2014, the City Council approved a personnel policy that limited out-of-class assignments to six months (generally). See attached.

This incentive pay is a being requested in order to conform to the policy established on January 7, 2014. If approved, it will also provide the police department an incentive that can be offered to additional Community Service Officers in order to increase the number of personnel capable of providing relief Dispatch services.

Councilmember Parker stated that the work that this CSO provides is invaluable and worth more than 5%.

M/S/C Councilmembers Schmid and Eliggi to approve the Side Letter submitted by the Red Bluff Police Officers Association and authorize the recommended incentive pay described in the proposed new article to the Police Unit's Memorandum of Understanding (section 10.15.00).

AYES: Councilmembers Parker, Brown, Schmid, Eliggi and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

4. APPROVAL OF WARRANT LIST:

Recommendation: That the City Council approve Check Warrant No. 77470 through 77761 dated January 1, 2014 through January 31, 2014.

M/S/C Councilmember Schmid and Parker to Approve the Warrant List for January 2014.

AYES: Councilmembers Parker, Schmid, Eliggi and Jackson

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (abstained)

STAFF ITEMS:

Police Chief Nanfito announced that on Thursday February 20, 2014 at 9 a.m. the Department would be holding its Police Awards Presentation at the Community Center and then on Saturday, February 22nd at 6 p.m. would be the Corning Exchange Club Annual Police and Fire Recognition Dinner at the Corning Veteran's Hall.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO) - *It was just a continuation of the previous meeting to do with the Gerber Community Service District*

3 Core - *Meeting next Wednesday*

Tehama County Transportation Commission - *No Meeting*

Downtown Red Bluff Business Association - *Meeting Wednesday*

Community Action Agency - *Meeting Thursday*

Tehama Economic Development Corporation - *Next Meeting is in April*

Tehama County Sanitary Landfill JPA 1 - *No Meeting*

Executive Committee - Tehama County/City of Red Bluff Landfill Management Agency
JPA II – *Meeting Cancelled*

Councilmember Schmid stated that he would like staff to look into getting the City Council tablets as it would save alot of money on paper, stamps, ink to print the packets etc.

ADJOURNMENT:

There being no further business Mayor Jackson adjourned the meeting at 7:46 p.m. until the meeting of March 4, 2014.

Daniele Jackson, Mayor

ATTEST:

Jo Anna Lopez, City Clerk