



# CITY OF RED BLUFF

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## CITY COUNCIL

### MINUTES

**Date of Meeting:** Tuesday, December 3, 2013  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**Councilmember's Present:** Wayne Brown, Mayor  
Daniele Jackson, Mayor Pro Tem  
Rob Schmid, Councilmember  
Clay Parker, Councilmember  
Ray Eliggi, Councilmember

**Staff Present:** Rick Crabtree, City Attorney/City Manager  
Cheryl Smith, Deputy City Clerk  
Jo Anna Lopez, City Clerk  
Paul Nanfito, Police Chief  
Scot Timboe, Planning Director  
Bruce Henz, Public Works Director  
Jon Bennett, Fire Chief  
Donna Gordy, Treasurer

### **PLEDGE OF ALLEGIANCE:**

Mayor Brown led the pledge of allegiance and the assembly joined in.

### **CITIZEN'S COMMENT:**

Gerald Cauthen, O'Nite Mobilehome Park, expressed his concerns with the water and sewer rates and how the current rates are affecting his park.

Al Reine asked that the City Council consider initiating a minute of meditation and/or prayer at the beginning of the City Council meetings.

## **ADMINISTRATION:**

### **ELECTION OF MAYOR AND MAYOR PRO TEM**

Mayor Brown relinquished the meeting to Deputy City Clerk Cheryl Smith for the election of the Mayor and Mayor Pro Tem.

Mrs. Smith called for nominations for the position of Mayor.

M/S/C Councilmembers Brown and Schmid nominated Councilmember Jackson to serve as Mayor.

AYES: Councilmembers Brown, Eliggi, Jackson, and Schmid

NOES: Parker

ABSENT OR NOT VOTING: None

Mrs. Smith called for nominations for the position of Mayor Pro Tem.

M/S/C Schmid, Jackson nominated Councilmember Eliggi to serve as Mayor Pro Tem.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **CONSENT AGENDA:**

M/S/C Councilmembers Schmid and Parker to adopt the Consent Agenda as presented.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **1. ORDINANCE NO. 1025; AMENDING CHAPTER 24 WATER; SECTION 24.22 (C) OF THE CITY CODE**

#### **Recommendation:**

That the City Council waive the second reading and adopt Ordinance No. 1024, amending Chapter 24 Water; Section 24.22 (C) of the City Code.

These provisions govern the applicable notice requirements before water service may be interrupted due to non-payment of the water bill. The existing City Code contains requirements which are inconsistent with those contained in State law.

The proposed Ordinance would remove the inconsistent local requirement in favor of the notice requirements set forth in Public Utility Code § 10010.1.

*Approved 5-0-0*

## **2. ANNUAL REPORT OF DOWNTOWN BUSINESS IMPROVEMENT AREA ADVISORY BOARD**

*Action Item*

**Recommendation:**

That the City Council review the Annual BID Report and 1) accept it as submitted or, 2) modify any particular portion of the report.

The Downtown Business Improvement District is an assessment district that assesses members for business promotion offsets.

State Law requires that the Downtown Red Bluff Business Association Advisory Board shall prepare a report each fiscal year for the assessments that are to be levied and collected. Staff's review of the report indicates the contents match the law requirements. The report proposes no changes in the boundaries of the BID, no changes in the benefit zones and no changes in the assessments. Annual approval of this assessment is a three meeting process.

*Approved 5-0-0*

### **CURRENT BUSINESS:**

#### **APPOINTMENT OF VARIOUS COMMISSIONERS, LOAN COMMITTEE MEMBER AND AUDIT COMMITTEE MEMBER**

Cheryl Smith, Deputy City Clerk, reviewed the staff report and provided staff's recommendation that City Council make the appointments to the various Commissions and Committees from applications received and direct the Deputy City Clerk to re-advertise the vacancies on the Parks and Recreation Advisory Commission and Planning Commission.

M/S/C Councilmembers Brown and Parker to appoint Andrew Christ to the Planning Commission with a term to expire December 31, 2016.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

M/S/C Councilmembers Eliggi and Brown to appoint Mike Jensen and Patricia Phillips to the Parks and Recreation Advisory Commission with terms to expire December 31, 2016.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

M/S/C Councilmembers Parker and Schmid to appoint Wanda Schuler and Tom Wulfert to the Airport Commission with terms to expire December 31, 2016.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

M/S/C Councilmembers Schmid and Brown to appoint Maureen Greer to the Audit Committee with the term to expire December 31, 2014.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

M/S/C Councilmembers Brown and Parker to appoint J B Stacy to the Loan Committee with a term to expire December 31, 2014.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

M/S/C Councilmembers Brown and Parker to direct the Deputy City Clerk to re-advertise the vacancies on the Parks and Recreation Advisory Commission and the Planning Commission.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

## **OTHER AGENCY REPRESENTATION**

Rick Crabtree, City Manager, reviewed the staff report and provided staff's recommendation that the City Council eliminate the Fish Passage Advisory Committee, review the current City Councilmember assignments and determine other agency representation for 2014.

Each December the City Council reviews the current Councilmember assignments as City Representatives to other agencies.

M/S/C Councilmembers Eliggi and Schmid to approve the other agency representation by the members of the City Council as discussed by the Council and removing the Fish Passage Advisory Committee.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **FIRE SERVICES AD HOC COMMITTEE**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council establish a Fire Services Ad Hoc Committee and appoint two (2) City Councilmembers to serve on this committee.

This Committee would review service and safety standards and look at ways to more cost effectively provide an appropriate level of service.

Fire Captain Dom Catona stated that he was willing to serve on this committee.

Discussion by the City Council on the makeup of the committee, which would include two members of the City Council and possibly two members from the Fire Department and a member from the public.

M/S/C Councilmembers Schmid and Parker to establish a Fire Services Ad Hoc Committee and appoint Councilmembers Wayne Brown and Ray Eliggi to this committee.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **3 CORE AGREEMENT FOR FISCAL YEAR ENDING JUNE 30, 2014**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council:

- 1) Authorize the City Manager to sign the agreement between 3 Core, Inc. and the City of Red Bluff and approve a supplemental appropriation from the general fund acct # 10-21-330-100 for the amount of \$2,500 to the 2013/14 Fiscal Year Budget; or
- 2) Decline participation in 3 Core for the 2013/2014 fiscal year.

The City of Red Bluff has been entering into an agreement for economic development services with 3 Core for several years. 3 Core originally requested \$4,000 for 2013/2014 participation, then reduced their request to \$3,500 and now, since we are five (5) months into the 2013/14 fiscal year, they have reduced the amount to \$2,500.

The Budget Committee has reviewed costs and benefits associated with this agreement, and have recommended NOT continuing this agreement in order to help with the declining General Fund Balance.

Mark Nemanic, representative from 3Core addressed council and answered council comments.

M/S/C Councilmembers Parker and Jackson to authorize the City Manager to sign the agreement between 3 Core, Inc. and the City of Red Bluff and approve a supplemental appropriation from the general fund account number 10-21-330-100 for the amount of \$2,500 to the 2013/14 Fiscal Year Budget.

AYES: Councilmembers Eliggi, Jackson and Parker

NOES: Councilmembers Brown and Schmid

ABSENT OR NOT VOTING: None

## **BURN BAN ORDINANCE**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council waive the second reading and adopt Ordinance No. 1024: An Ordinance of the City of Red Bluff banning outdoor burning, with exceptions, and amending Chapter 8, Section 8.17 of the Red Bluff City Code.

This ordinance will ban all outdoor residential burning with the following exceptions:

- Fire used for the cooking of food products for human consumption within an appropriate barbeque on public or private property.
- Land Clearing and Special Events, subject to certain conditions including a permit from both the Red Bluff Fire Department and TAPCD.
- With the prior written approval of the Fire Chief and the Air Pollution Control Officer, fires set to instruct or train public or industrial employees in methods of firefighting.

At the November 19<sup>th</sup> City Council meeting the City Council waived the first reading and introduced Ordinance No. 1024.

AYES: Councilmembers Eliggi, Jackson and Parker

NOES: Councilmembers Brown and Schmid

ABSENT OR NOT VOTING: None

## SUPPLEMENTAL APPROPRIATION

Paul Nanfito, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council:

1. Staff recommends that the City Council make a supplemental appropriation of \$7,500.00 for payment to Computer Logistics from account # 11-33-280-200 (for emergency repair services when the computer system /SAN crashed on 10/7/13).
2. Staff recommends a supplemental appropriation of \$3,358.55 for payment to Computer Logistics from account # 11-33-280-200 (for the purchase and installation of the equipment necessary for police department records/files to be stored off-site on the "Cloud."
3. Staff recommends an additional \$288.00 for six months of monthly cloud storage fees from account #11-33-280-200 (one month is included in the additional cost of \$3,358.55).

On October 7, 2013 the computer systems that run the Police Department, Fire Department and the Community Center suffered significant damage. This damage was to the Storage Area Network (SAN) which required it to be replaced. The system was down for several weeks while a repair and solution was sought. This required multiple hours of emergency work by Computer Logistics to insure that essential data from all three departments, but in particular the Police Department was not lost or destroyed.

Staff met with members of Computer Logistics after acquiring a new SAN via a lease option with Dell, Inc. Computer Logistics requested payment for the emergency services that took place while a solution was developed and funded (lease option approved). Computer Logistics requested payment in the amount of \$7,500.00 and indicated they were discounting \$8,822.55. Additionally, Computer Logistic noted they had installed a loaner SAN to operate the computer systems since July and that it had been damaged in the 'crash' of October 7, 2013. Computer Logistics is not asking for any funds for the loan of their SAN, nor are they asking for funds to repair their damaged SAN.

A piece of equipment described as a "Barracuda 390 Backup Appliance" is necessary for the Police Department to begin storing department records and files off-site via what is known as the 'cloud.'. This is not only a best practice but is a requirement of the Department of Justice. Implementation of this has been delayed repeatedly due to cost. Part of the delay has also been due to the lack of sufficient band width to transmit the data. This issue has already been solved by the new band width obtained via Charter.

M/S/C Councilmembers Brown and Eliggi to approve the supplemental budget appropriations as requested by staff.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

## **WATER SYSTEM SAFEGUARD EQUIPMENT**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council authorize the Public Works Director to receive bid proposals and purchase the equipment necessary for the mechanical injection of a chlorination dose (Sodium Hypochlorite) at each of the active City water supply wells.

The estimated cost of \$25,500 will be taken from Fund 52, Dept 50-530-108. The 2013/2014 City budget has identified a sufficient allocation for this expenditure.

The City was cited by the State Department of Public Health for exceeding State standards for total coliform MCL in April/May 2013. The State ordered that future testing and monitoring results comply with State standards and noted that "the City should consider implementing system disinfection as a precautionary measure to prevent bacteriological problems in the future."

M/S/C Councilmembers Parker and Eliggi to authorize the Public Works Director to receive bid proposals and purchase the equipment necessary for the mechanical injection of a chlorination dose (Sodium Hypochlorite) at each of the active City water supply wells.

AYES: Councilmembers Eliggi, Jackson, Parker and Schmid  
NOES: Councilmember Brown  
ABSENT OR NOT VOTING: None

## **APPROVAL OF MINUTES**

### **October 15, 2013**

M/S/C Councilmembers Parker and Eliggi to approve the October 15, 2013 minutes as submitted.

AYES: Councilmembers Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: Councilmember Brown (abstained-absent that meeting)

**STAFF ITEMS:**

*None*

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

***Reports by City Council members on the activities of their assigned agencies and/or committees.***

Local Agency Formation Commission (LAFCO) – *meeting December 10<sup>th</sup>*

3 Core – *No meeting*

Tehama County Transportation Commission – *meeting held – discussion was on the replacement of the Jelly Ferry Bridge*

Downtown Red Bluff Business Association – *No meeting*

Community Action Agency – *unable to attend*

Tehama Economic Development Corporation – *no meeting*

Tehama County Sanitary Landfill JPA I – *no meeting*

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II – *no meeting*

There being no further business Mayor Jackson adjourned the meeting at 8:23 p.m. until the meeting of December 17, 2013 at 7 p.m.

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Daniele Jackson, Mayor

ATTEST:

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Jo Anna Lopez, City Clerk