



CITY OF RED BLUFF

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CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, August 2, 2016
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Clay Parker, Mayor
Gary Jones, Mayor Pro Tem
Daniele Jackson
Rob Schmid

Councilmembers Absent:

Suren Patel (excused)

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Staff Present:

Rick Crabtree, City Manager/City Attorney

Matt Shobash, Division Chief

Kyle Sanders, Police Chief

Bruce Henz, Public Works Director

Donna Gordy, City Treasurer

Jo Anna Lopez, City Clerk

Sandy Ryan, Finance Director

CLOSED EXECUTIVE SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL;
GOVERNMENT CODE SECTION 54956.9
PENDING LITIGATION; ONE CLAIM -
MURRAY, AARON, CLAIM NUMBER NCWA-
556325**
- 2. CONFERENCE WITH LEGAL COUNSEL --
ANTICIPATED LITIGATION (ONE CASE)
(GOV CODE § 54956.9(d) (2))**

- 3. CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney, Rick Haeg, Labor Negotiator and Vi Cobb, Human Resources Analyst II, and Sandy Ryan, Finance Director regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Fire Unit Employees.**

Mayor Parker reported that during the Closed Session the City Council had provided direction to staff.

PLEDGE OF ALLEGIANCE:

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for those in attendance.

Lynn Chamblin, Airport Commission, provided an update on the airport to those in attendance.

Kathy Nelson expressed her concerns with the remediation of the old burn dump and sidewalks.

Councilmember Schmid expressed many concerns to be brought back on future agenda items including the paving in front of the new Court House, the intersection of So. Jackson and Luther and Givens Road.

CONSENT AGENDA:

M/S/C Councilmembers Jackson and Jones to approve the Consent Agenda.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

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1. APPROVAL OF MINUTES

July 19, 2016

Approved 4-0-1

2. TREASURER'S REPORT– TWELFTH MONTH OF FISCAL YEAR 2016 (JUNE 2016)

Recommendation:

That the City Council accepts the Treasurer's report for the twelfth month of FY 2016.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

Approved 4-0-1

CURRENT BUSINESS:

1. EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FISCAL YEAR 2016

Kyle Sanders, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council conduct a public hearing and authorize staff to submit final documents to complete the grant application process for the FY 2016 Edward Byrne Memorial Justice Assistance Grant for the eligibility award of \$10,324.00.

It has been several years since the Police Department has received an award from the Edward Byrne Memorial Justice Assistance Grant (JAG) program. The Police Department has a current need to improve our body-worn video camera data storage capacity. This grant specifically lists body-worn camera systems or the enhancement of such systems as one of the eligible categories to be funded.

If received, this grant would pay for the majority of data storage solution. The data storage solution has been quoted in the amount of \$11,797.74. The balance (\$1,473.74) would be paid via an award from the City's Self Insurance Police Risk Management group funds.

To receive this grant, in addition to submitting an application, Council must provide approval and a public hearing must be held.

With the exception of a quarterly report, there are no other requirements or matching funds associated with this grant.

Mayor Parker opened the public hearing at 7:25 p.m. and hearing no comments closed the public hearing at 7:26 p.m.

M/S/C Councilmembers Jackson and Schmid to authorize staff to submit final documents to complete the grant application process for the FY 2016 Edward Byrne Memorial Justice Assistance Grant for the eligibility award of \$10,324.00.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

2. **THE ACCEPTANCE OF THE PROJECT AND THE RELEASE OF THE CONTRACT RETAINAGE FOR THE AIRPORT RESTAURANT REHABILITATION PROJECT**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council approve the final contract amount of \$373,626.78, accept the completed improvements, direct staff to file a notice of completion, begin the one year warranty period for the project and release the 5% retention amount (\$18,681.34) within 15 days after receiving confirmation that all of the project subcontractors have been paid.

The construction contract work has been completed by Tom Mehringer Construction. The “Punch List for completion has been reviewed by the City’s Building Department staff and a Certificate of Occupancy has been issued. All work is acceptable to the Public Works Director.

With the approval of this City Council Action the retention amount of \$18,681.34 will not be released to Tom Mehringer Construction until such time as the required final payments to the project subcontractors have been confirmed and documented.

M/S/C Councilmembers Jones and Jackson to approve the final contract amount of \$373,626.78, accept the completed improvements, direct staff to file a notice of completion, begin the one year warranty period for the project and release the 5% retention amount (\$18,681.34) within 15 days after receiving confirmation that all of the project subcontractors have been paid.

AYES: Councilmembers Jackson, Jones and Parker

NOES: Councilmember Schmid

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

3. **CONTRACT AWARD FOR STREET BANNER POLES FOR BANNER DISPLAY AT SOUTH MAIN AND REEDS CREEK**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Authorizes a supplemental appropriation in the amount of \$36,500.00 into the City's Non-Departmental, Government Fund Account, Fund Number 10-19-530-100 - Improvements other than Buildings, for the purchase and installation of two (2) (35' x 10" x .365" wall) Street Banner Poles with ground sleeves and hardware.

2. Authorizes the award of a Construction Contract to Highway Specialties in the amount of \$36,500.00 for the purchase and installation of the Street Banner Poles at the South Main and Reeds Creek banner location.

At the City Council Meeting on April 19, 2016 authorization was given to begin the bidding process for purchase and installation of two 35' steel Street Banner Poles with ground sleeves and hardware.

Competitive bids for the completion of this work were received. Staff recommends that a Supplemental Appropriation be authorized within City Fund Number 10-19-530-100 and that a construction Contract be awarded to the contractor that submitted the lowest qualifying bid.

The bid amounts that were received are listed below:

- Highway Specialties--\$36,500.00
- RTA Construction Inc.--\$64,500.00

The original amount estimated by staff for the completion of the project was \$25,500.00. The lowest bid for the completion of the specified work came in at \$36,500.00. The contract award being recommended by staff exceeds the estimate that was originally provided to the City Council by \$11,000.00.

M/S/C Councilmembers Jones and Jackson to:

1. Authorizes a supplemental appropriation in the amount of \$36,500.00 into the City's Non-Departmental, Government Fund Account, Fund Number 10-19-530-100 - Improvements other than Buildings, for the purchase and installation of two (2) (35' x 10" x .365" wall) Street Banner Poles with ground sleeves and hardware.

and

2. Authorizes the award of a Construction Contract to Highway Specialties in the amount of \$36,500.00 for the purchase and installation of the Street Banner Poles at the South Main and Reeds Creek banner location.

AYES: Councilmembers Jackson, Jones and Parker

NOES: Councilmember Schmid

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

4. **RESPONSE TO 2015-2016 GRAND JURY REPORT**

Rick Crabtree, City Manager, reviewed the staff report and provided staff's recommendation that the City Council approve the draft responses to the 2015-2016 Grand Jury Report. In the alternative, direct staff to make revisions to the draft responses.

During late June 2016, the 2015-2016 Tehama County Grand Jury issued its annual Report. Pages 14-16 of the Report relate to the operation of City Parks.

The City is required to submit a written response, within 90 days, to the portions of the Grand Jury Report pertaining to matters under the City's control. (Penal Code §933(c)) For each Grand Jury Finding, the City must make one of the following responses:

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- (1) The City agrees with the finding.
- (2) The City disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor. (Penal Code § 933.05(a))

For each recommendation, the City must respond with one of the following:

- (1) The recommendation has been implemented, with a summary regarding the implemented action.
- (2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.
- (3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency

or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.

- (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefore. (Penal Code § 933.05(b))

City staff (including TAC) has reviewed the Report and recommends the attached draft responses.

After a brief discussion of the draft response staff was instructed to make changes and bring back to the next meeting for further review.

STAFF ITEMS:

None

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO)

- no meeting

3 Core - *meeting August 12th*

Tehama County Transportation Commission - *housekeeping items, discussed grant applications and unmet transit needs*

Downtown Red Bluff Business Association – *discussed routine financial items and the Beef-n-Brew*

Community Action Agency - *meeting August 18th*

Tehama Economic Development Corporation - *no meeting*

Executive Committee - Tehama County Solid Waste Management Agency Tehama - *no meeting*

County Solid Waste Management Agency (JPA II) - *Hosted Good Morning Red Bluff and had an open house*

Chamber of Commerce - *meeting August 23rd*

Ground Water Commission - *met and discussed press release that the committee is looking for 5 more members*

ADJOURNMENT:

There being no further business Mayor Parker adjourned the meeting at 7:57 p.m. until the meeting of August 16, 2016.

s/ Clay Parker, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk