



CITY OF RED BLUFF

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City Council Minutes

Tuesday April 17, 2018
6:00 p.m. Regular Meeting
Council Chambers, City Hall
555 Washington Street, Red Bluff, CA 96080

Councilmembers Present:

Daniele Eyestone, Mayor
Gary Jones, Mayor Pro Tem
Rob Schmid
Clay Parker
Amanda Jenkins

Councilmembers Absent: None

Staff Present:

Rick Crabtree, City Manager
Robin Kampmann, Public Works Director
Ray Barber, Fire Chief
Sandy Ryan, Finance Director
Kyle Sanders, Police Chief
Cassidy DeRego, City Clerk
Donna Gordy, City Treasurer
Scott Friend, Community Development Director
Scott Miller, Associate Engineer

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PLEDGE OF ALLEGIANCE:

Wyatt Gardner led the Pledge of Allegiance and the assembly joined in.

CLOSED SESSION REPORT:

Conference with Legal Counsel - anticipated Litigation (one case) (Gov Code §54956.9(d)(2)).

Mayor Eyestone stated that direction was given to the staff at the closed session held on April 3, 2018.

CITIZEN'S COMMENT:

There were no citizen comments.

PRESENTATION:

Kyle Sanders, Police Chief, presented an employee longevity award to Cindee Spurgeon. She has been with the Red Bluff Police Department for 20 years.

CONSENT CALENDAR:

Mayor Eyestone stated that item three was requested to be pulled for discussion.

M/S Councilmembers Jones and Jenkins to approve items one, two and four on the consent agenda.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. [Approval of March 20, 2018 Minutes](#)

Recommended Action:

Approve the City Council Minutes as written.

5-0-0

2. [Approval of April 3, 2018 Minutes](#)

Recommended Action:

Approve the City Council Minutes as written.

5-0-0

3. [Open Market Purchases and Contracts - March 2018](#)

Recommended Action:

Approve the Open Market purchases, contract awards and purchases of \$1000.00 or more. The City Council approves open market purchases, contract awards and purchases of \$1,000.00 or more on a monthly basis.

Councilmember Schmid requested and received clarification on Life Guard Chairs with Anchor Kits and Drone Equipment including Training Services.

M/S Councilmembers Schmid and Jenkins to approve Open Market purchases, contract awards and purchases of \$1000.00 or more.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

4. [Warrant Report - March 2018](#)

Recommended Action:

Approve Check Warrant No. 89381 through 89703 dated March 1 through March 31, 2018. This is a normal procedure per California Government code section 41004; general warrants need to be approved by the City Council governing body regularly.

5-0-0

CURRENT BUSINESS:

1. Public Hearing; Zoning Ordinance Amendment (Ordinance No. 1049)

Scott Friend, Community Development Director, provided the staff's recommendation that the City Council approve Ordinance 1049 amending the Red Bluff Municipal Code to comply with State law and a determination that the request meets the statutory requirements for being exempt from further CEQA review pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines Section 15061(b)(3).

On January 1st, 2018, new legislation adopted by the State of California (SB 1069 and AB 2299) regarding Accessory Dwelling Units (ADUs) came into effect. This new legislation added new language to Government Code 65852.2, which discusses ADUs and the regulations for the and permitting of this type of dwellings unit. As a result, the City is required to revise the Red Bluff Municipal Code to comply with new state regulations for ADUs.

In addition to those requirements of Government Code 65852.2, the City's 2014-2019 Housing Element has three Programs which required a revision to certain Zoning Ordinance language as this text was not in compliance with

State housing law, according to the California Department of Housing and Community Development (HCD).

Scott Friend, Community Development Director, stated that the Planning Commission had a unanimous vote to approve this ordinance.

Rick Crabtree, City Manager asked if the change still requires that the second dwelling abide by setback laws.

Mr. Friend stated yes they still have to abide by setback laws, but if it is a garage conversion or conversion of an existing structure then they would not necessarily have to take that into consideration.

Mr. Friend also stated that anyone who wants to have a second dwelling on their property would still have to pay impact fees and they would still be required to meet all building codes. If a second dwelling was added to a property, the owner of that property would have to live in one dwelling and they could rent out the second dwelling.

Mayor Eyestone opened the Public Hearing at 6:19 p.m. There being no public comments the Public Hearing was closed at 6:19 p.m.

M/S Councilmembers Parker and Jones to approve Ordinance 1049 amending the Red Bluff Municipal Code to comply with State law and a determination that the request meets the statutory requirements for being exempt from further CEQA review pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines Section 15061(b)(3).

AYES: Councilmembers Eyestone, Parker, Jenkins and Jones

NOES: Councilmember Schmid

ABSENT OR NOT VOTING: None

2. 2017 General Plan / Housing Element Annual Progress Report

Scott Friend, Community Development Director, provided the staff's recommendation that the City Council accept the City of Red Bluff 2017 General Plan / Housing Element Annual Progress Report as recommended by the Planning Commission at their regular meeting on March 27, 2018.

California Government Code Section 65400(a)(2) mandates that all cities and counties submit to their legislative bodies an annual report on the status of the general plan and progress in its implementation.

A copy of this progress report must also be sent to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD) by April 1st of each year.

The intent of this directive is to ensure that the general plan directs all land use decisions and remains an effective guide for future development. Because the role of the general plan is to act as a "constitution" for the long-term physical development of a community and because it is required to be updated periodically to reflect current circumstances, it is critical that local planning agencies periodically review the general plan and its implementation. The report is a tool for doing this.

The main purpose and most important function of the report is to provide local legislative bodies with information regarding implementation of their general plans. The report must be presented to the local legislative body for their review and acceptance. This is typically done by placing the report on a regular meeting agenda as a consent or discussion item.

Councilmember Schmid asked where the 33 moderate income condominiums were built.

Scott Friend, Community Development Director, stated that it was in the area of Kimball Road near Matteer School.

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Councilmember Schmid asked if it is required to have the allocated number of low income housing in the City of Red Bluff.

Mr. Friend stated that the City of Red Bluff is not required to have the allocated amount of low income housing. The City of Red Bluff cannot control what developers are willing to build, projects are looked at to see if they meet standards regardless of income designation.

M/S Councilmembers Parker and Jones to accept the City of Red Bluff 2017 General Plan / Housing element Annual Progress Report as recommended by the Planning Commission at their regular meeting on March 27, 2018.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. Resolution 9-2018; Adopting a List of Projects for FY 2018 Funded by SB1

Scott Miller, Associate Engineer, provided the staff's recommendation that the City Council adopt Resolution No. 9-2018 that adopts a list of projects for fiscal year 2018-19

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that will be partially funded by SB1; The Road Repair and Accountability Act of 2017.

This is the second year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1.

The proposed projects are:

- Kimball Road Reconstruction: Reconstruction/overlay of Kimball Road from Montgomery Street to the City of Red Bluff Community Center, approximately 0.80 miles, with a useful life of 7-10 years.
- Franklin Street & 1st Street Paving Complex: Overlay/resurfacing of a portion of Franklin Street, 1st Street, Union Street, Hickory Street, Johnson Street and Lincoln Street on the east side of Red Bluff High School, approximately 1 mile, with a useful life of 7-10 years. Improvements include the reconstruction of pedestrian ramps and crosswalk delineation.

Both of the proposed projects on the list were included in the FY18-19 budget approved by City Council on March 20, 2018.

Councilmember Schmid ask if this would include Johnson Street, Lincoln Street and the first two blocks north of Walnut Street.

Scott Miller, Associate Engineer, confirmed that yes he believe those were all included, he stated that specifics were not completed yet.

Rick Crabtree, City Manager, stated that the exact areas and scope of work is not specifically defined until the design phase of the project. They will confirm before project is finalized.

M/S Councilmembers Parker and Jones to adopt Resolution No. 9-2018 that adopts a list of projects for fiscal year 2018-19 that will be partially funded by SB1; The Road Repair and Accountability Act of 2017.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

4. Acceptance of the Improvements for the City Hall Roof Restoration Project

Scott Miller, Associate Engineer, provided the staff's recommendation that the City Council accept the completed improvements for the City Hall Roof Restoration Project, direct staff to file a notice of completion and release the 5% retention in the amount of **\$2,497.50** to Universal Coatings Inc.

The City Hall Roof Restoration Project consisted of restoring the existing 19,423+/- square foot roof of the City Hall complex, including the police and fire station roofs, with a monolithic one-piece Bio-Guard and Acrylic Coating Roof System.

During construction, it was determined that there were no roof substrate repairs needed and the authorized contingency in the amount of \$7,492.00 for such unforeseen repairs was not needed.

With approval of this City Council Action, the 5% retention held in the amount of \$2,497.50 will be released to Universal Coatings Inc. It has been verified that all subcontractors and suppliers have been paid, and associated waivers and releases have been attached to this staff report.

Councilmember Schmid asked the length of the warranty.

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Scott Miller, Associate Engineer, stated that the warranty is for 10 years.

Rick Crabtree, City Manager, stated that warranty work was done on the roof today.

Mr. Miller stated that after it had rained there was a small area of leaking in the Red Bluff Fire Department. The company was very responsive to the request for repair.

M/S Councilmembers Parker and Jones to accept the completed improvements for the City Hall Roof Restoration Project, direct staff to file a notice of completion and release the 5% retention in the amount of **\$2,497.50** to Universal Coatings Inc.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

5. South Jackson Roadway Improvements; Request for Bids

Scott Miller, Associate Engineer, provided the staff's recommendation that the City Council authorizes City Staff

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to advertise for proposals for construction of the South Jackson Street Rehabilitation Project.

The South Jackson Rehabilitation Project consists of the grinding of the existing roadway from the Vista Way intersection north to approximately 300' south of the Givens Road intersection and placing a new 3" thick section of asphalt pavement. From the termination of the grinding/repaving limits north to the intersection of Luther Road the roadway will be resealed with a micro-surfacing product.

After the placement of the new asphalt and/or micro-surfacing the entire roadway will be restriped with thermoplastic striping and markings.

In addition to the roadway surface improvements approximately 1,223 lf of new sidewalk and 603 lf of curb and gutter will be placed on the east side of South Jackson Street from Kimball Road to Vista Way.

A funding allowance for the above mentioned repairs was included in the FY17/18 budget within Fund 21, Traffic Control Impact Fees, and Fund 41, Road Maintenance and Rehabilitation Account (RMRA). An engineer's estimate of \$570,000.00 for the proposed street improvements has been prepared by City Staff based on Caltrans standard costs.

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When an acceptable and qualified bid is received, the successful low bid will be brought back to Council for the approval of the contract award.

Councilmember Schmid asked if the area between Kimball Crossing and the Community Center where the pavement is mismatched would be included in this project.

Scott Miller, Associate Engineer, stated the area in reference would be encompassed into a different project.

M/S Councilmembers Jones and Parker to authorize City Staff to advertise for proposals for construction of the South Jackson Street Rehabilitation Project.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

6. Sale of 1989 Fire Engine E-One

Ray Barber, Fire Chief, provided the staff's recommendation that the City Council authorize the Fire Department to seek assistance in selling their 1989 E-One fire engine from Brindlee Mountain Fire Apparatus.

The Fire Chief would like to enter into an agreement with Brindlee Mountain Fire Apparatus to sell Red Bluff City Fire Department's 1989 E-One fire engine. Brindlee Mountain Fire Apparatus would receive 10% of the sale. The Fire Chief hopes to have this engine sold before receiving the new fire engine in June 2018. Working with Brindlee Mountain Fire Apparatus does not preclude the City from finding a buyer and selling it on their own.

Councilmember Schmid asked if the funds from the sale of this fire engine would go towards the costs of the new fire truck that is currently being built.

Sandy Ryan, Finance Director, stated that the funds could be used towards the new fire engine, or the funds can be utilized for something different. The funds will go into the general fund under the "Fire Department Apparatus Replacement/Major Equipment Repair Reserve".

Councilmember Schmid stated that he would like the funds to go towards the new fire engine or a future fire engine.

Councilmember Parker stated that if the funds are able to go towards the new fire engine when the budget for 2019/2020 is approved then they will allocate the funds for that purpose.

M/S Councilmembers Jenkins and Jones to authorize the Fire Department to seek assistance in selling their 1989 E-One fire engine from Brindlee Mountain Fire Apparatus.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

7. Resolution 10-2018; Fire Management Employees Pay - Strike Team

Ray Barber, Fire Chief, provided the staff's recommendation that the City Council adopt Resolution No. 10-2018;

a resolution of the City of Red Bluff identifying the terms and conditions for the City of Red Bluff to reimburse its Fire Department management personnel when they are on responses away from their official duty station.

If the Red Bluff City Council passes this resolution, it will allow the City of Red Bluff to pay their Fire Department Management Personnel for the hours worked in excess of their normal duty hours and while they are away from their normal course of duty in the same pay period instead of months later.

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Changes from the prior resolution are to remove the restriction that reimbursement must wait until the monies are received from the State. The new Resolution proposes reimbursement to Fire Management on the pay period the wages are earned.

M/S Councilmembers Jones and Jenkins to adopt Resolution No. 10-2018; a resolution of the City of Red Bluff identifying the terms and conditions for the City of Red Bluff to reimburse its Fire Department management personnel

when they are on responses away from their official duty station.

AYES: Councilmembers Eyestone, Parker, Jenkins and Jones

NOES: Schmid

ABSENT OR NOT VOTING: None

8. April 6-7 2018 Storm Water Emergencies

Scott Miller, Associate Engineer, gave a verbal report regarding repairs made and current status.

Summary of Water Incidents which originated on April 6-7, 2018.

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Walnut and Rio (April 6, 2018 discovery)

- Drainage line running from the bus/transit area east to the river: clogged Friday morning. By Friday afternoon, City pumping equipment was becoming overwhelmed, with scattered reports of water backing up to some businesses in the area. By Friday afternoon no meaningful progress had been made opening the drainage line.
- Munson Pump Services (Anderson) brought in Friday evening. Munson pumped water off and on all night, including some high volume episodes (likely associated with cloud bursts). Munson released Saturday morning (with clearing weather).
- April 7, 2018 STATUS: Dudley Construction consulted on an emergency basis regarding opening the drainage and doing any necessary reconstruction work. Dudley needs some parts, they will return Monday.
 - Rio was closed to all traffic, 24/7, through Monday, due to danger of road segment collapse.

- STATUS: APRIL 9, 2018 @ 2:00 pm: Dudley's is actively excavating the area of the clogged drainage pipe. This morning a large sink hole was discovered under about the middle of Rio at Walnut. Dimensions of the hole are a proximately 24' v. 11' by 5-6' deep. An exposed 3" PG&E gas main runs directly through the middle of the sink hole. Obviously, this must be repaired before the affected roadway can be re-opened. Until then, the affected portion of Rio will be closed 24/7 with Public Works staff on site to monitor traffic.
- STATUS: APRIL 12, 2018: Sink hole has been filled and repaired. Collapsed drainage line replaced.

City Water Main Leak Near High School Soccer Fields (April 7, 2018 discovery)

- Saturday morning PW staff reassembled at Walnut and Rio to assess the circumstance and progress at Walnut/Rio. Approximately 7:30 AM dispatch started receiving reports of low water pressure across many locations of the City. The City storage tanks were found to be low, but City pumps were working. This indicated that significant amounts of water were leaking from the system, but staff initially did not know from where. There were no citizen reports of a broken water line.

- PJ helicopters was promptly employed to assist with searching for the leak. Scott Miller and Marvin Eckels were taken on an aerial search and quickly located a substantial leak near the High School Soccer Fields. City Staff arrived on-site beginning at 9:45 AM.
- City staff began isolating the broken pipe by adjusting valves and pumps. Progress was made, but it quickly became clear outside contractors were needed to repair the water line. Also on an emergency, on-call basis, the City retained Walberg, Inc. out of Corning to evaluate, repair or replace as necessary the City's broken 18" main. Walberg staff and equipment began arriving on-site at 12:45 PM. Walberg located the broken main (part of the 18" pipe has been located and was found completely sheared off).
- April 7, 2018 STATUS: Repair of the fractured main is in progress. Walberg will keep working until the 18" main is repaired. City Manager, Rick Crabtree, along with Scott Miller, Vinnie Pagano and Marvin Eckels will all heading home soon (but will remain on call). Other crews being rotated in and out 24/7 as needed. Fire has maintained extra personnel as well (water tenders were placed on call until water pressure was restored).
- STATUS UPDATE: April 9, 2018 at approximately 2:00 PM: work is proceeding well on this emergency project.

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The broken 18” water main has been repaired. The City is now going through the state protocol steps required for re-opening a domestic water supply line (e.g., testing, etc.) This line should be fully operational within a few days.

Scott Miller, Associate Engineer, stated that a drain blockage ultimately caused the large sinkhole on Rio Street. He also stated that a Water line from Red Bluff School District was found in the City's water main trench.

Rick Crabtree, City Manager, stated that cost estimates are not yet available on the repairs.

Councilmember Parker asked if the City of Red Bluff could ask for reimbursement from the Red Bluff School District since their lines were running in the same trench.

Mr. Crabtree stated that it is possible, but they currently have not determined the exact cause of the water main breaking.

Councilmember Schmid asked if the new computer system will help with identifying water leaks.

Mr. Miller stated that he believes it would help.

Councilmember Schmid asked if there have been any repercussions from the pressure fluctuation.

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Mr. Miller said that they are monitoring, but there have not been any repercussions so far.

G. STAFF ITEMS:

Ray Barber, Fire Chief, stated that he is going on Monday, April 23, 2018 to do a midterm construction inspection on the new fire engine.

Kyle Sanders, Police Chief, stated that they were able to locate a stolen vehicle and two suspects with additional stolen property with the assistance of the License Plate Readers.

H. COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- **Local Agency Formation Commission (LAFCO) -** Councilmember Parker reported there is no meeting scheduled.
- **Tehama County Transportation Commission -** Councilmember Schmid reported the next meeting will be held on Monday April 23, 2018 at 8:30 a.m.
- **Downtown Red Bluff Business Association -** Mayor Eyestone reported that the next meeting is scheduled on Wednesday April 18, 2018, they will discuss getting a letter for the Caltrans project.
- **Community Action Agency -** Mayor Pro Tem Jones reported that they have a meeting scheduled on Thursday April 19, 2018 at 3:00 p.m. at the Tehama County Board of Supervisors.
- **Executive Committee - Tehama County Solid Waste Management Agency -** Councilmember Jenkins reported there is no meeting scheduled.
- **Tehama County Solid Waste Management Agency (JPA II) -** Councilmember Jenkins reported there is no meeting scheduled.
- **Chamber of Commerce -** Mayor Eyestone reported there is no meeting is scheduled.

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- **Ground Water Commission** - Councilmember Parker reported that the next meeting is scheduled for Wednesday April 25, 2018.
- **Tehama County Continuum of Care Executive Council** - Councilmember Jenkins reporter there is no meeting scheduled.

Councilmember Schmid asked when a decision will be made regarding the Caltrans Main Street Project.

Rick Crabtree, City Manager, stated that Robin Kampmann, Public Works Director knows all of the details, he will discuss with her.

Mayor Eyestone stated that Ms. Kampmann had requested the Downtown Red Bluff Business Association provide a letter stating if they are against or for the project.

Councilmember Schmid stated that the Methodist Church on David Avenue is having an issue in regards to being classified as commercial for their water and sewer use.

Mr. Crabtree stated that they can contact the City of Red Bluff and discuss having that designation changed.

Mayor Eyestone asked if the podium for citizens and guest speakers can be moved to a different location that would allow the audience and the City Council to be viewed at the same time.

Mr. Crabtree stated that he will have this put onto the agenda next meeting to discuss.

ADJOURNMENT:

There being no further business Mayor Eyestone adjourned the meeting at 7:06 p.m. until the next meeting on May 1, 2018 at 6:00 p.m. in the Red Bluff City Council Chambers.

s/Daniele Eyestone, Mayor

ATTEST:

s/Cassidy DeRego, City Clerk