



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL

A G E N D A

Date of Meeting: Tuesday, August 20, 2013
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the first and third Tuesdays of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Deputy City Clerk's office prior to the day of the meeting.

City Council Agenda

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The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City's agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off agenda emergency).

A. PLEDGE OF ALLEGIANCE:

B. CITIZEN'S COMMENT:

This time is set-aside for citizens to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the City Council after the public hearing is opened for public testimony. The Mayor reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the City Council cannot make decisions on matters not on the agenda and matters of concern will be referred to the City Manager's Office.

C. CONSENT AGENDA:

1. APPROVAL OF MINUTES

- a. **July 16, 2013**
- b. **August 6, 2013**

2. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS – JULY 2013

Recommendation:

That the City Council accepts the open market purchases and contract awards for July of 2013.

3. **ACCEPTANCE AND RELEASE OF
RETAINAGE FOR THE COMPLETION OF
THE ADA COMPLIANT RESTROOM
RENOVATIONS AT THE CITY OF RED
BLUFF AIRPORT**

Recommendation:

That the City Council approve the final contract amount of \$20,700, accept the completed improvements, direct staff to file a notice of completion, release the contract retention within 45 days and begin the one year warranty period for the project.

END OF CONSENT CALENDAR

D. CURRENT BUSINESS:

1. AUTHORIZATION TO USE RIVER PARK FOR A CLASSIC CAR SHOW, SEPTEMBER 14, 2013 FROM 10:00 A.M. TO 3:00 P.M.

Action Item

Recommendation:

That the City Council authorize the Friday Night's Car Club to hold a Christmas for Kids Fundraiser at the City River Park on the grass September 14, 2013. The Car Show including registration will begin at 7:30 a.m. and end at 3:00 p.m. as shown on the Car Show Diagram.

2. REPORT ON BUDGET UPDATE FOR 2012/2013 AND 2013/2014

Informational Item

Recommendation:

That City Council receives the Report on the Budget Update for 2012/2013 & 2013/2014.

3. ACCOUNTING POLICIES UPDATE

Action Item

Recommendation:

That the City Council approve the updated Policies:

- 11-3 Reserve Policies
- 18-5 Travel Policy
- 18-6 Cellular Phone/Pager Policy

4. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT REVIEW COMMITTEE

Action Item

Recommendation:

That the City Council appoint a representative from the City of Red Bluff to the Tehama County Air Pollution Control District Review Committee.

5. OTHER AGENCY REPRESENTATION

Action Item

Recommendation:

That the City Council review and discuss appointment of Councilmember Eliggi as the City's representative and/or alternate to those committees and agencies previously assigned to former Councilmember Sheppard.

6. LEASE OF (3) NEW POLICE VEHICLES

Action Item

Recommendation:

That City Council approve and authorize the lease of three (3) new, marked police SUV's from Folsom Ford for annual lease payment of \$44,619.68 over three years. Staff is requesting a supplemental budget appropriation of \$44,619.68 for expenditure from Police Department expenditure account # 11-33-540-100. Total expenditure at the end of the three year lease agreement will be \$126,425.00. At the end of the lease agreement the City will be able to purchase each vehicle for \$1.00 each.

7. **PROPOSED REORGANIZATION OF THE BUILDING AND PLANNING DEPARTMENTS INTO A SINGLE COMMUNITY DEVELOPMENT DEPARTMENT**

Action Item

Recommendation: That the City Council:

1. Approve Resolution No. 20-2013 adopting a reorganization of the building and planning departments into a single Community Development Department.
2. Waive the first reading and introduce Ordinance No. 1018 An Ordinance of the City Council of the City Of Red Bluff modifying Red Bluff City Code Chapters 2, 5, 25, 26 and various articles relating to the reorganization of the Building and Planning Departments into a single Community Development Department.

8. **REQUEST TO ADD AN ADDITIONAL 40 HR. FULL TIME EMPLOYEE WITHIN THE WASTEWATER COLLECTIONS MAINTENANCE DIVISION**

Action Item

Recommendation: That the City Council:

- (1) Authorize an additional 40 hr. full time Maintenance Worker within the Wastewater Collections Maintenance Division;
- (2) Authorize a Supplemental Budget Appropriation from the Sewer Enterprise Fund, in the amount of \$54,000, for addition to the 2013/2014 Budget Item 45-44-100 (Personnel Services).

9. UNION PACIFIC RAILROAD CROSSING IMPROVEMENTS

Recommendation:

That the City Council:

1. Cooperate and participate in the Red Bluff Rail Crossing Repair Project.
2. Authorize a Supplemental Budget Appropriation from the Transportation Fund in the amount of \$8,000 for addition to the 2013/2014 Budget Item No. 43-42-530-100 (Road Maintenance/Repair)

10. APPROVAL OF WARRANT LIST

Action Item

Recommendation:

That the City Council approve Check Warrant No. 76107 through 76293 dated July 1, 2013 through July 31, 2013.

E. STAFF ITEMS:

Staff updates/Reports

F. COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO)

3Core

Tehama County Transportation Commission

Downtown Red Bluff Business Association

Community Action Agency

Tehama Economic Development Corporation

Tehama County Sanitary Landfill JPA I

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II

G. ADJOURNMENT:

Next regular meeting of the City Council will be the Meeting of September 3, 2013, at the Red Bluff City Council Chambers.

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CERTIFICATION OF AGENDA POSTING

I, Cheryl Smith, Deputy City Clerk of the City of Red Bluff, declare that the foregoing Agenda for the August 20, 2013 Regular Meeting of the Red Bluff City Council was posted and available for review on August 16, 2013 on the bulletin board located outside of City Hall, 555 Washington Street, CA 96080.

The Agenda and supporting documents are also available on the City website at www.cityofredbluff.org

Signed this 16th day of August, 2013 at Red Bluff, California.

Cheryl Smith, Deputy City Clerk